



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

April 23, 2024 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on April 9, 2024
- B. Approval of Bills as of March 31, 2024
- C. Approval of Cash and Investment Report as of March 31, 2024
- D. Approval of Revenue Expense Reports as of March 31, 2024

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Resolution 2024-04-01 Designating Authorized Persons for Fifth/Third Bank

Resolution 2024-04-01 authorizes Holly Cabel, Ashlee Wallace and Sue DellaFranco as agents to administer the purchase card and ePayables program with Fifth/Third Bank. Board action is requested.

b. Appointment of Nominating Committee

Park Board President Karrsten Goettel will appoint two current Park Board members to present a slate of officers at the May 14, 2024 Board Meeting.

c. Naming of Davis Park Plaza

The Board is asked to consider naming the plaza at the newly renovated Davis Park “John Baird Plaza” in honor of John Baird’s contributions to the community. The proposed language for the plaque to dedicate the plaza is included in the Board packet. Board action is requested.

2. Recreation

d. St. Charles Underground Teen Center Annual Report

Team members will provide an overview of operations including highlights and success of 2023 and plans moving forward in 2024.

e. Kale Agreement

Staff asks the Board to consider renewing the lease agreement with Kale Training, LLC at Sportsplex for \$28,260 per year, effective June 1, 2024 through May 31, 2025. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

3. Parks, Planning, and Facilities

f. Comprehensive Master Plan and Capital Project Update

Staff will review the schedule and progress for both the Comprehensive Master Plan and the first quarter 2024 Capital Plan.

g. Upland Design Professional Services Payment

Per the 2024 Capital plan, Upland Design is providing professional services for the design, engineering and construction plan development of the Splash Park renovation at Otter Cove Aquatic Park for \$84,177.46. Board action is requested.

h. Requests for Use

Board approval is requested for the following events:

1. St. Charles Dems Picnic

St. Charles Democrats, through Susan Sanders, Event Coordinator, has formally requested the use of River Bend Community Park for the purpose of hosting their annual picnic on Sunday, June 23, 2024.

2. Battle of the Badges

Special Olympics, through Tim Timberlake, Event Coordinator, has formally requested the use of the softball fields at East Side Sports Complex for the purpose of hosting their annual softball fundraiser to benefit Special Olympics on Saturday, August 17, 2024.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne

Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

XI. Adjournment of Meeting