



## **ST. CHARLES PARK DISTRICT ANNUAL BOARD MEETING**

**Pottawatomie Community Center**

**8 North Avenue, St. Charles, IL**

**May 28, 2024 – 6:30 P.M.**

### **AGENDA**

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consent Agenda\***

- A. Approval of Minutes from the Decennial Committee on Local Government Efficiency Meeting on May 14, 2024
- B. Approval of Minutes from Meeting on May 14, 2024
- C. Approval of Bills as of April 30, 2024
- D. Approval of Cash and Investment Report as of April 30, 2024
- E. Approval of Revenue Expense Reports as of April 30, 2024

#### **IV. Public Appearances**

#### **V. Business Items**

##### **1. Administration and Finance**

##### **a. Election of Officers**

The Board will hold an election of officers for the upcoming year. The Nominating Committee recommended the election of the following officers at the last Board meeting: Bob Thomson, President; Peggy McCarthy, Vice President; Steve Ward, Secretary; Bob Carne, Treasurer; Brian Charles, Assistant Secretary; Jim Cooke, Assistant Treasurer and Karrsten Goettel, Commissioner. Board action requested.

##### **b. Appointment of Committees by Board President**

The Board President will appoint Commissioners to selected committees.

##### **c. NRPA 2024 Annual Conference Attendance Approval**

Staff requests approval for Director Holly Cabel, Superintendent of Parks Laura Rudow and Superintendent of Recreation Mike Kies to attend the NRPA Annual Conference in Atlanta, Georgia, October 8-10, 2024. Board action is requested.

##### **d. Ordinance 2024-05-01 Authorizing Disposal of Personal Property Owned by the St. Charles Park District**

Ordinance 2024-05-01 authorizes the disposal of personal property owned by the St. Charles Park District. Items being disposed of are large pieces of playground equipment. Board action is requested.

\* Routine items for one motion, unless separate discussion is requested.

**2. Recreation****3. Parks, Planning, and Facilities**e. Langum Park Playground Project

Staff will present a proposed design for a new playground and other improvements at Langum Park based on community feedback.

f. River Pavilion Design

Staff will present a sketch of a new river pavilion to replace the current small pavilion at Pottawatomie Park.

g. City Well Test Site

Staff will review four proposed locations the City of St. Charles has requested permission to test drill for the purpose of installing additional shallow wells on the west side of town.

h. Primrose Farm Well Bid

Bids were solicited for the design and installation of a well to serve the infrastructure needs of the new Ag Education Center at Primrose Farm and opened on May 7, 2024. The lowest responsible bidder is Prairie State, Maple Park, IL in the amount of \$105,940.98. Board action is requested.

i. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review the usage report for the golf course.

j. Request for Use*Hops for Hope 5K*

Project Mobility, through Katherine Reda, Event Director, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual 5K craft beer run on Saturday, October 5, 2024. Board action is requested.

**VI. Special Reports**

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance – Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

**VII. Correspondence****VIII. Director's Report**

**IX. Commissioner Comments**

Bob Carne  
Brian Charles  
Jim Cooke  
Karrsten Goettel  
Peggy McCarthy  
Bob Thomson  
Steve Ward

**X. Executive Session**

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2(c)(11): discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

**XI. Other Business**

**XII. Adjournment of Meeting**