



## **ST. CHARLES PARK DISTRICT BOARD MEETING**

**Primrose Farm Education Center**

**5N726 Crane Road, St. Charles, IL 60175**

**August 13, 2024– 6:30 P.M.**

### **AGENDA**

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consent Agenda\***

A. Approval of Minutes from Meeting on July 23, 2024

#### **IV. Public Appearances**

The Commissioners will honor the St. Charles North Girls Varsity Softball Team for their recent 4A State Championship.

#### **V. Business Items**

##### **1. Administration and Finance**

##### **a. Financial Aid Report**

Staff will present an overview of the Park District Financial Aid Program, which provides recreational opportunities to the St. Charles community.

##### **b. IPBC Health Care Renewal Presentation**

Staff will present healthcare cost trends and provide an update of IPBC's rate quote for District medical insurance with BCBS of IL and dental insurance with Delta Dental. Due to the previous 17-month renewal period, the District will be shifting open enrollment to November 2024 for a January 1 benefit plan year going forward.

##### **c. Comprehensive Master Plan, Strategic Plan and Community Survey**

A Request for Qualifications was solicited and due by July 1, 2024 from firms to update the comprehensive master plan, develop a strategic plan and conduct a community survey. Upland Design Ltd was the selected consultant through the RFQ process. The cost for professional services by Upland Design Ltd and its subconsultants, 110% and aQity Research is \$128,965. Board action is requested.

##### **d. Sculpture in the Park**

River Corridor Foundation has proposed an extension of the Sculpture in the Park program to outside the boundaries of Mt. St. Mary Park. They propose installation of pads along the Bob Leonard Walkway on the west side of the Fox River and along the pathway on the east side of the river near Langum Park. River Corridor Foundation would cover the cost of the concrete pads and artist stipends for sculptures. Board action is requested.

\* Routine items for one motion, unless separate discussion is requested.

e. City of St. Charles First Street TIF Extension

TIF #4 First Street is set to do last levy in 2025 to be collected in 2026. The City of St. Charles is proposing a TIF extension that would extend the last levy to 2037. Discussion regarding the history and extension process.

**2. Recreation**f. Fees for Row Zone at Sportsplex

Staff will present the new proposed fee structure for the Row Zone at Sportsplex starting in October. The following prices are recommended: daily drop-in rate for \$3 resident/\$5 non-resident; 10-visit punch pass rate for \$25 resident/\$37 non-resident; and room rental rate per hour for \$30 resident/\$50 non-resident. Board action is requested.

**3. Parks, Planning, and Facilities**g. Resolution 2024-08-01: OSLAD Grant Program Resolution of Authorization

The Board is asked to consider Resolution 202-08-01 authorizing the submittal of an application for the IDNR FY2025 OSLAD Grant cycle for the purpose of renovating and adding new recreation amenities at Harvest Hills Park. Board action is requested.

h. Pottawatomie Park River Pavilion Purchase

Per the 2024 Capital Plan, the Board is asked to consider the purchase of the materials for the new, custom river pavilion from a sole source manufacturer NuToys Leisure Products, Westchester, IL, in the amount of \$92,418. Board action is requested.

i. Pottawatomie Park River Pavilion Renovation Bid

Per the 2024 Capital Plan, bids were solicited for the construction of a new pavilion, ADA accessibility and paving in Pottawatomie Park. The lowest responsible bidder is Everlast Blacktop, South Elgin, IL in the amount of \$133,498. Board action is requested.

j. Primrose Farm Agricultural Education Center Change Order #2

The Board is asked to consider a change order to the contract with LoDestro in the amount of \$4,065.41 for the purpose of relocating the gas line per Nicor's requirements of distance between gas and electric. This was due to the direction and final location of Com Ed's power line to the building. Board action is requested.

k. Bolcum Road License Agreement

The Board is asked to consider renewing the License Agreement for the District owned house at 37W741 Bolcum Road, St. Charles, IL 60175 for one year to Carlos Vinson for a fee of \$685 per month. Board action is requested.

**VI. Correspondence**

**VII. Director's Report**

**VIII. Commissioner Comments**

Bob Carne  
Brian Charles  
Jim Cooke  
Karrsten Goettel  
Peggy McCarthy  
Bob Thomson  
Steve Ward

**IX. Executive Session**

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2(c)(11): discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

**X. Adjournment of Meeting**