



## **ST. CHARLES PARK DISTRICT BOARD MEETING**

**Pottawatomie Community Center**

**8 North Avenue, St. Charles, IL**

**September 10, 2024– 6:30 P.M.**

### **AGENDA**

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consent Agenda\***

- A. Approval of Minutes from Meeting on August 13, 2024
- B. Approval of Bills as of July 31, 2024
- C. Approval of Cash and Investment Report as of July 31, 2024
- D. Approval of Revenue Expense Reports as of July 31, 2024

#### **IV. Public Appearances**

Staff will introduce Supervisor of Park Safety & Community Relations Erik Hansen and Parks Specialist Alex Wehr.

#### **V. Business Items**

##### **1. Administration and Finance**

###### **a. City of St. Charles TIF 4 Presentation**

Derek Conley, Director of Economic Development for the City of St. Charles, will discuss the proposed TIF #4 extension.

###### **b. Wellness Committee Presentation**

Staff will provide an overview of the Wellness Committee activities in 2024 as well as plans and goals for 2025.

###### **c. Employee Survey Results**

Staff will share results of the 2024 Employee Survey.

##### **2. Recreation**

##### **3. Parks, Planning, and Facilities**

###### **d. Grant Update**

Staff will review the progress of current grant funded projects at Primrose Farm Park, Primrose Farm (Education Center) and East Side Sports Complex, as well as share the concept plan for Harvest Hills Park Renovation that was submitted for the 2025 OSLAD Grant.

\* Routine items for one motion, unless separate discussion is requested.

e. Primrose House License Agreement

The Board is asked to consider renewing the License Agreement for the District owned house at Primrose Farm, 5N520 Crane Road, St. Charles, IL 60175 for one year with Will Blankenship for a fee of \$418 per month. Board action is requested.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne  
Brian Charles  
Jim Cooke  
Karrsten Goettel  
Peggy McCarthy  
Bob Thomson  
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2(c)(11): litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

X. Adjournment of Meeting