



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

November 19, 2024– 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on November 5, 2024
- B. Approval of Bills as of October 31, 2024
- C. Approval of Cash and Investment Report as of October 31, 2024
- D. Approval of Revenue Expense Reports as of October 31, 2024

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Presentation of Resolution Honoring Outreach Ambassador Pam Otto

Resolution 2024-11-01 honors St. Charles Park District Outreach Ambassador Pam Otto, who is retiring on December 20, 2024.

b. Green Team Report

The Green Team will report briefly on the work they did in 2024 and share their goals for 2025.

c. Primrose Farm & Hickory Knolls Discovery Center Annual Reports

Staff will share statistics related to program participation and facility usage of Primrose Farm and Hickory Knolls Discovery Center.

d. 2024 Parks Usage Report

Staff will present statistics for 2024 related to pavilion rentals, boat rack rentals, Boy Scout Island operations and Special Use Permits issued.

e. Adoption of 2024 Tax Levy Ordinance 2024-11-01

It is requested that the Board adopt the enclosed Ordinance 2024-11-01, Annual Tax Levy Ordinance for the Fiscal Year Commencing January 1, 2025 and ending December 31, 2025 for the St. Charles Park District, Kane and DuPage Counties, in the amount of \$13,521,903. Enclosed is a copy of the ordinance for Board Review. Board action is requested.

f. Abatement of Tax Levy Ordinance 2024-11-02

Enclosed is the Annual Abatement Ordinance 2024-11-02 abating the 2024 tax levy for debt service on GO Bonds Park Bonds (Alternate Revenue Source), Series 2018.

* Routine items for one motion, unless separate discussion is requested.

Board action is requested.

- g. Ordinance 2024-11-03 Authorizing Disposal of Personal Property Owned by the St. Charles Park District

Ordinance 2024-11-03 authorizes the disposal of personal property owned by the St. Charles Park District. Items being disposed of include items from the Information Technology department such as laptops, phones and peripheral equipment. Board action is requested.

- h. Intergovernmental Agreement with South Elgin

Staff will review the current Intergovernmental Agreement between the St. Charles Park District and the Village of South Elgin, set to expire February 2025, and solicit Board feedback and direction on the option to renew.

2. Recreation

- i. Associated Groups Agreements

The Board is asked to consider the following organizations as Associate Groups for FY 2025, pending receipt of the required documentation as set forth within each agreement: Bachelors 'n' Bachelorettes, Campton United Soccer, Chicago Soccer Academy, Fox Valley Maoris Rugby Club, Fox Valley Mixers, Lightning STC, St. Charles Baseball Association, St. Charles Canoe Club, St. Charles Celtics, St. Charles Chess Club, St. Charles Girls Softball Association, St. Charles Storm Basketball, Strikers Fox Valley Soccer Club, Tri Cities Soccer Association and Tri City Youth Football. Board action is requested.

3. Parks, Planning, and Facilities

- j. Primrose Farm Agricultural Land Lease

The Board is asked to consider leasing 83 acres of tillable land at Primrose Farm to JW Farms for two hundred thirty dollars and twelve cents (\$230.12) per acre for annual rent payment of \$19,100 due in two equal installments on March 10 and August 10 of 2025. Board action is requested.

- k. Conference Attendance Approval

Board approval is requested for the following requests for conference attendance approval, each of which are budgeted expenses:

1. Sports Turf Management Conference

Fred Ekberg to attend the Annual Sports Turf Management Association Conference and Exhibition January 13-17, 2025 in Palm Springs, CA.

2. Great Lakes Park Training Institute

Laura Rudow to attend the annual GLPTI conference February 24-27, 2025 in Pokagon, IN.

- l. Requests for Use

Board approval is requested for the following requests for use:

1. 2025 Polar Plunge

St. Charles Police Department, through Detective Jennifer Larsen, Event Coordinator, requests use of Pottawatomie Park for the purpose of hosting their annual Polar Plunge event on Saturday, March 8, 2025.

2. Paint Our Town in a Banner Way

The St. Charles Arts Council, through Karen Porter, Event Coordinator, requests use of the fencing around the tennis courts and skate park at Mt. St. Mary Park on which to install 100 banners Thursday, July 17-September 28, 2025.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Steve Ward
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Jim Cooke
9. Fox River Dam Joint Task Force – Jim Cooke and Bob Thomson

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Adjournment of Meeting