

ST. CHARLES PARK DISTRICT

ST. CHARLES, ILLINOIS



OPERATIONAL & CAPITAL BUDGET

Fiscal Year 2025

January 1, 2025 – December 31, 2025



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December 10, 2024

Board of Park Commissioners
St. Charles Park District
St. Charles, IL

Honorable Board Members,

The Annual Operating and Capital Budget of the St. Charles Park District for Fiscal Year 2025 is presented for your consideration. The budget was prepared with the objective of maintaining high-quality parks, programs and services that residents have come to expect while also being sensitive to the economic climate, community and resident's ability to pay. This budget supports the Park District's Mission Statement as well as short-term and long-term goals. Staff will continue to be innovative to increase revenues and/or decrease expenditures in order to meet expectations. The proposed budget is a working document subject to deliberation and modification prior to final adoption in December 2024.

Budget Development

The 2025 operating budget process begins in July with the annual budget kick-off meeting which provides District staff with direction and guidance for preparing their departmental budgets. Each Department Supervisor is responsible for developing department budgets and for entry in the financial reporting software.

During the creation of the Operational Budget, staff analyzes and considers many factors to project the next year's revenues and expenditures. During the review, staff project ending fiscal year amounts, review current and historical revenues and expenditures, consider department goals, economic conditions, trends in fees and rates, and relevant changes in laws, among other factors. The District's overall budgeting philosophy is to budget conservatively.

The 2025 Operational and Capital Budget timeline immediately follows this message.

Operational Budget Considerations

The budget consists of several different funds, each playing a specific and vital role in the execution of services provided by the District. The Operational Budget consist of the General, Recreation, Audit, IMRF, Social Security, Liability Insurance, Special Recreation, Revenue Facilities (includes Sportsplex), and Norris Recreation Funds. The total proposed 2025 Operational Budget includes revenues of \$24,824,292 and expenses of \$25,914,090, net of transfers.

- The proposed 2025 operating expense budget, including transfers but excluding debt service and capital, is \$25,914,090 and represents a 9.9% increase from the 2024 tentative amended budgeted expenses. The increase in 2025 operating expenses from 2024 without transfers is 4.1%. Proposed revenues of \$24,824,292 are 7.1% more than the 2024 budget.



- The 2025 budget reflects both prior year's balances and 2024 projections. As such, both budgeted revenues and expenditures increase to reflect historical activity.
- As interest rates remained high for much of 2024 and investments include maturities through 2025 and 2026, budgeted interest revenue remains high in 2025 at \$600,000.
- The operational budget (excluding transfers) as proposed includes a planned spend down of the General Fund, Recreation Funds and Revenue Facility Fund. Per Board Policy, we are proposing transfers to the Capital Fund due to 2023 ending Fund Balances falling outside of the 25% of operating expenses policy. Year two of a three-year plan result in transfers from the General Fund (\$1,800,000), Recreation Fund (\$1,000,000) and Revenue Facilities Fund (\$153,090). Due to higher interest earnings in the General Fund and higher net revenue than budgeted in the Recreation Fund, Year two transfers were increased by \$874,219 and \$429,272 respectively. A conservative approach is being taken to ensure Fund Balances remain strong during inflationary times and will be reviewed again during the 2026 budget process.
- CPI of 3.4% was used to prepare the 2024 property tax levy. The Equalized Assessed Value (EAV) is expected to increase by 12.9%, while new construction is expected to increase by 33%. The net result is a decrease to the limiting rate to .4141, however increases in the aggregate extension by \$489,200.
- The minimum wage law, enacted in 2018, increases minimum wage a final time to \$15/hour on January 1, 2025 and 4% merit pool and has been incorporated into this budget. In addition, changes to the organization structure are included in this budget.
- The employer IMRF rate for 2025, of 9.23%, represents a 17% increase from 2024's rate of 7.86%. Additionally, the budget includes 2 additional IMRF positions as well as additional hours for current part-time IMRF employees.
- All full-time positions are filled, the first time in several years. As a result, the budget for employee benefits and insurance increases from 2023 by 9%.

Capital Budget Considerations

The Capital Budget is created with the input of all staff, the Park Board of Commissioners and community input. It aligns with the current Comprehensive Master Plan, Indoor Space Study, ADA Transition Plan, replacement plan and land cash projections. It consists of maintenance, replacement, and new projects. The budget considers fiscal year 2025 as well as a forecast for the next 3 years of capital expenditures. During 2024-2025, the District will complete a five-year comprehensive plan which will guide future capital needs.



Of the \$7,961,000 2025 Capital Budget, \$4,680,000 is for projects that already have funds allocated.

| | |
|-------------------------------------|--------------------|
| ESSC Restroom & Concession Stand | \$1,400,000 |
| ESSC Park Renovation (OSLAD) | 700,000 |
| Otter Cove Splash Park | 1,200,000 |
| Prairieview Pointe Park development | 300,000 |
| Primrose Farm Park (OSLAD) | 900,000 |
| Vehicle Replacement (Enterprise) | <u>180,000</u> |
| Total committed funds | <u>\$4,680,000</u> |

The total 2025 Capital Budget is \$7,961,000 while budgeted revenues which includes transfers, grants, donations and bond proceeds are \$7,456,430. Budgeted ending fund balance before commitments is \$5,469,851. 2025 budgeted commitments include \$2,271,329 for land acquisition, \$10,920 for art allowance, and \$1,000,000 for turf allowance.

Budget Document

Each major accounting group (Administration, Parks, Primrose Farm, Hickory Knolls Nature Center, etc.) is tabbed for easy location and contains an introductory narrative, significant changes and budget goals. The Administration section includes budget goals for the staff Green Team, IDEA, Safety, Wellness and Recognition Committees. The Budget and Appropriation Ordinance, Fund Balance, transfers, tax levy information, proposed 2025 fees, facility operational hours, Organization Chart, wage scales and long-term goals are included under Supplemental Information tab at the end of the budget.

The 2025 Budget is a compilation of engaged and dedicated employees to ensure Board priorities and goals continue to provide adequate funding for well-maintained, safe parks and facilities and for a diverse array of high-quality, high-value recreation programs while safeguarding our solid financial position.

Thank you.

Respectfully submitted,

A handwritten signature in black ink that reads "Holly Cabel".

Holly Cabel
Director of Parks and Recreation



2025 Operations and Capital Budget Timeline





Comparison of 2023 Actual, 2024 Budget and 2025 Proposed Budget

| | | 2023 Actual | 2024 Amended Budget | 2025 Budget | 2024 vs 2025 Budget |
|---------------------------|-----------------|-------------------------|-------------------------|-------------------------|-------------------------|
| General Fund | | | | | |
| Administration | | | | | |
| | Revenues | 10,352,202 | 9,706,593 | 10,038,325 | 331,732 |
| | Expenses | 3,981,505 | 4,847,430 | 6,066,964 | (1,219,534) |
| | Net | <u>6,370,697</u> | <u>4,859,163</u> | <u>3,971,361</u> | <u>(887,802)</u> |
| Marketing | | | | | |
| | Revenues | 2,600 | 7,200 | 10,000 | 2,800 |
| | Expenses | 379,132 | 419,649 | 427,996 | (8,347) |
| | Net | <u>(376,532)</u> | <u>(412,449)</u> | <u>(417,996)</u> | <u>(5,547)</u> |
| Parks Administration | | | | | |
| | Revenues | 346,803 | 354,190 | 373,695 | 19,505 |
| | Expenses | 3,958,947 | 4,281,286 | 4,292,493 | (11,207) |
| | Net | <u>(3,612,144)</u> | <u>(3,927,096)</u> | <u>(3,918,798)</u> | <u>8,298</u> |
| Farm | | | | | |
| | Revenues | 102,878 | 121,374 | 158,100 | 36,726 |
| | Expenses | 207,721 | 240,028 | 266,214 | (26,186) |
| | Net | <u>(104,843)</u> | <u>(118,654)</u> | <u>(108,114)</u> | <u>10,540</u> |
| Natural Areas | | | | | |
| | Revenues | 1,805 | 9,000 | 25,000 | 16,000 |
| | Expenses | 284,597 | 334,256 | 357,622 | (23,366) |
| | Net | <u>(282,792)</u> | <u>(325,256)</u> | <u>(332,622)</u> | <u>(7,366)</u> |
| Hickory Knolls | | | | | |
| | Revenues | 175,542 | 218,215 | 246,445 | 28,230 |
| | Expenses | 344,331 | 408,075 | 420,470 | (12,395) |
| | Net | <u>(168,789)</u> | <u>(189,860)</u> | <u>(174,025)</u> | <u>15,835</u> |
| Total General Fund | | | | | |
| | Revenues | 10,981,830 | 10,416,572 | 10,851,565 | 434,993 |
| | Expenses | 9,156,233 | 10,530,724 | 11,831,759 | (1,301,035) |
| | Net | <u>1,825,597</u> | <u>(114,152)</u> | <u>(980,194)</u> | <u>(866,042)</u> |
| Recreation Fund | | | | | |
| Administration | | | | | |
| | Revenues | 2,066,778 | 2,175,072 | 2,222,167 | 47,095 |
| | Expenses | 2,296,130 | 2,791,440 | 3,239,120 | (447,680) |
| | Net | <u>(229,352)</u> | <u>(616,368)</u> | <u>(1,016,953)</u> | <u>(400,585)</u> |
| PCC | | | | | |
| | Revenues | 42,574 | 48,900 | 46,410 | (2,490) |
| | Expenses | 472,701 | 559,239 | 551,327 | 7,912 |
| | Net | <u>(430,127)</u> | <u>(510,339)</u> | <u>(504,917)</u> | <u>5,422</u> |
| Haines Gym | | | | | |
| | Revenues | 85,202 | 51,200 | 24,120 | (27,080) |
| | Expenses | 74,947 | 49,172 | 18,890 | 30,282 |
| | Net | <u>10,255</u> | <u>2,028</u> | <u>5,230</u> | <u>3,202</u> |
| AAC | | | | | |
| | Revenues | 108,990 | 110,797 | 82,096 | (28,701) |
| | Expenses | 61,930 | 65,503 | 57,490 | 8,013 |
| | Net | <u>47,060</u> | <u>45,294</u> | <u>24,606</u> | <u>(20,688)</u> |



Comparison of 2023 Actual, 2024 Budget and 2025 Proposed Budget

| | 2023 Actual | 2024 Amended Budget | 2025 Budget | 2024 vs 2025 Budget |
|------------------------------|----------------|------------------------|----------------|------------------------|
| Adult Programs | | | | |
| Revenues | 49,483 | 60,749 | 84,909 | 24,160 |
| Expenses | 28,976 | 39,831 | 43,831 | (4,000) |
| Net | 20,507 | 20,918 | 41,078 | 20,160 |
| Athletic Programs | | | | |
| Revenues | 383,206 | 392,834 | 391,289 | (1,545) |
| Expenses | 227,192 | 243,898 | 237,969 | 5,929 |
| Net | 156,014 | 148,936 | 153,320 | 4,384 |
| Camps | | | | |
| Revenues | 830,489 | 850,423 | 918,758 | 68,335 |
| Expenses | 499,333 | 549,518 | 597,557 | (48,039) |
| Net | 331,156 | 300,905 | 321,201 | 20,296 |
| Dance | | | | |
| Revenues | 190,085 | 189,185 | 217,953 | 28,768 |
| Expenses | 105,698 | 110,519 | 137,311 | (26,792) |
| Net | 84,387 | 78,666 | 80,642 | 1,976 |
| Early Childhood | | | | |
| Revenues | 436,423 | 480,956 | 471,412 | (9,544) |
| Expenses | 279,625 | 291,637 | 286,116 | 5,521 |
| Net | 156,798 | 189,319 | 185,296 | (4,023) |
| Teen Center | | | | |
| Revenues | 6,965 | 13,560 | 12,360 | (1,200) |
| Expenses | 77,327 | 88,082 | 94,371 | (6,289) |
| Net | (70,362) | (74,522) | (82,011) | (7,489) |
| Tween Programs | | | | |
| Revenues | 1,071,232 | 940,925 | 1,309,432 | 368,507 |
| Expenses | 504,202 | 610,421 | 656,259 | (45,838) |
| Net | 567,030 | 330,504 | 653,173 | 322,669 |
| Youth Programs | | | | |
| Revenues | 100,705 | 98,761 | 81,339 | (17,422) |
| Expenses | 69,437 | 66,561 | 50,758 | 15,803 |
| Net | 31,268 | 32,200 | 30,581 | (1,619) |
| Special Events | | | | |
| Revenues | 31,052 | 32,240 | 37,115 | 4,875 |
| Expenses | 13,056 | 16,536 | 22,048 | (5,512) |
| Net | 17,996 | 15,704 | 15,067 | (637) |
| Community Events | | | | |
| Revenues | 46,466 | 44,850 | 45,994 | 1,144 |
| Expenses | 86,539 | 107,984 | 113,140 | (5,156) |
| Net | (40,073) | (63,134) | (67,146) | (4,012) |
| Total Recreation Fund | | | | |
| Revenues | 5,449,650 | 5,490,452 | 5,945,354 | 454,902 |
| Expenses | 4,797,093 | 5,590,341 | 6,106,187 | (515,846) |
| Net | 652,557 | (99,889) | (160,833) | (60,944) |



Comparison of 2023 Actual, 2024 Budget and 2025 Proposed Budget

| | | 2023 Actual | 2024 Amended Budget | 2025 Budget | 2024 vs 2025 Budget |
|---------------------------------|----------|----------------|------------------------|----------------|------------------------|
| Audit | | | | | |
| | Revenues | 27,422 | 30,595 | 15,595 | (15,000) |
| | Expenses | 21,315 | 30,595 | 27,855 | 2,740 |
| | Net | 6,107 | - | (12,260) | (12,260) |
| IMRF | | | | | |
| | Revenues | 328,846 | 503,265 | 691,007 | 187,742 |
| | Expenses | 498,403 | 513,265 | 627,180 | (113,915) |
| | Net | (169,557) | (10,000) | 63,827 | 73,827 |
| Social Security Fund | | | | | |
| | Revenues | 675,646 | 752,000 | 801,274 | 49,274 |
| | Expenses | 654,383 | 720,008 | 760,000 | (39,992) |
| | Net | 21,263 | 31,992 | 41,274 | 9,282 |
| Liability Insurance | | | | | |
| | Revenues | 325,362 | 376,000 | 507,580 | 131,580 |
| | Expenses | 342,728 | 408,958 | 458,449 | (49,491) |
| | Net | (17,366) | (32,958) | 49,131 | 82,089 |
| Special Recreation | | | | | |
| | Revenues | 697,567 | 714,991 | 770,582 | 55,591 |
| | Expenses | 659,440 | 714,991 | 770,582 | (55,591) |
| | Net | 38,127 | - | - | - |
| Revenues Facilities | | | | | |
| Administration | | | | | |
| | Revenues | - | - | - | - |
| | Expenses | 183,248 | 327,029 | 350,999 | (23,970) |
| | Net | (183,248) | (327,029) | (350,999) | (23,970) |
| Paddlewheel Riverboats | | | | | |
| | Revenues | 202,106 | 218,121 | 212,900 | (5,221) |
| | Expenses | 160,349 | 185,555 | 194,160 | (8,605) |
| | Net | 41,757 | 32,566 | 18,740 | (13,826) |
| Pottawatomie Golf Course | | | | | |
| | Revenues | 687,240 | 681,038 | 725,750 | 44,712 |
| | Expenses | 655,979 | 670,579 | 710,252 | (39,673) |
| | Net | 31,261 | 10,459 | 15,498 | 5,039 |
| River View Mini Golf | | | | | |
| | Revenues | 214,061 | 208,300 | 214,805 | 6,505 |
| | Expenses | 119,972 | 142,016 | 146,530 | (4,514) |
| | Net | 94,089 | 66,284 | 68,275 | 1,991 |
| Swanson Pool | | | | | |
| | Revenues | 520,581 | 528,246 | 589,311 | 61,065 |
| | Expenses | 502,114 | 566,911 | 593,735 | (26,824) |
| | Net | 18,467 | (38,665) | (4,424) | 34,241 |



Comparison of 2023 Actual, 2024 Budget and 2025 Proposed Budget

| | 2023 Actual | 2024 Amended Budget | 2025 Budget | 2024 vs 2025 Budget |
|---|-------------------|------------------------|--------------------|------------------------|
| Otter Cove | | | | |
| Revenues | 1,432,290 | 1,369,472 | 1,529,699 | 160,227 |
| Expenses | 1,204,245 | 1,295,055 | 1,384,752 | (89,697) |
| Net | 228,045 | 74,417 | 144,947 | 70,530 |
| Total Revenues Facilities | | | | |
| Revenues | 3,056,278 | 3,005,177 | 3,272,465 | 267,288 |
| Expenses | 2,825,907 | 3,187,145 | 3,380,428 | (193,283) |
| Net | 230,371 | (181,968) | (107,963) | 74,005 |
| Norris Recreation Center | | | | |
| Revenues | 1,195,844 | 1,262,764 | 1,302,072 | 39,308 |
| Expenses | 1,097,228 | 1,272,679 | 1,289,394 | (16,715) |
| Net | 98,616 | (9,915) | 12,678 | 22,593 |
| Sportsplex | | | | |
| Revenues | 618,629 | 622,981 | 666,798 | 43,817 |
| Expenses | 579,594 | 613,741 | 662,256 | (48,515) |
| Net | 39,035 | 9,240 | 4,542 | (4,698) |
| Total Operating | | | | |
| Revenues | 23,357,074 | 23,174,797 | 24,824,292 | 1,649,495 |
| Expenses | 20,632,324 | 23,582,447 | 25,914,090 | (2,331,643) |
| Net | 2,724,750 | (407,650) | (1,089,798) | (682,148) |
| Debt Service | | | | |
| Revenues | 4,312,163 | 4,571,492 | 5,078,375 | 506,883 |
| Expenses | 4,268,136 | 4,551,492 | 5,063,375 | (511,883) |
| Net | 44,027 | 20,000 | 15,000 | (5,000) |
| Capital | | | | |
| Revenues | 2,067,737 | 5,691,808 | 7,456,430 | 1,764,622 |
| Expenses | 3,800,761 | 9,610,500 | 7,961,000 | 1,649,500 |
| Net | (1,733,024) | (3,918,692) | (504,570) | 3,414,122 |
| Land Cash | | | | |
| Revenues | 1,582,962 | - | - | - |
| Expenses | 400,000 | - | 600,000 | (600,000) |
| Net | 1,182,962 | - | (600,000) | (600,000) |
| Total Including Debt Service and Capital | | | | |
| Revenues | 31,319,936 | 33,438,097 | 37,359,097 | 3,921,000 |
| Expenses | 29,101,221 | 37,744,439 | 39,538,465 | (1,794,026) |
| Net | 2,218,715 | (4,306,342) | (2,179,368) | 2,126,974 |



GENERAL FUND ADMINISTRATION

The Administration area encompasses the administration operations for the District, including the Business Department, Director and Board of Commissioners.

Significant Changes

- Increasing property taxes based on CPI of 3.4%.
- Decreasing Personal Property Replacement taxes by \$35,000 based on IDOR's 2025 estimate.
- Increasing IT Maintenance expense due to the migration to cloud-based platforms for Microsoft Office and BS&A.
- Increasing IT Consultants expense due to the implementation of Ring Central, offset by savings within the IT Maintenance expense.
- Increasing employee-related healthcare expenses by 7.7% due to overall plan increase of 2.4% and increase in the number of employees eligible for insurance.
- Increasing annual transfer to capital by \$200,000.
- Transferring \$1,800,000 to Capital Fund for year two of a three-year plan based on 2023 ending Fund Balances. This includes a one-year increase of \$847,219.

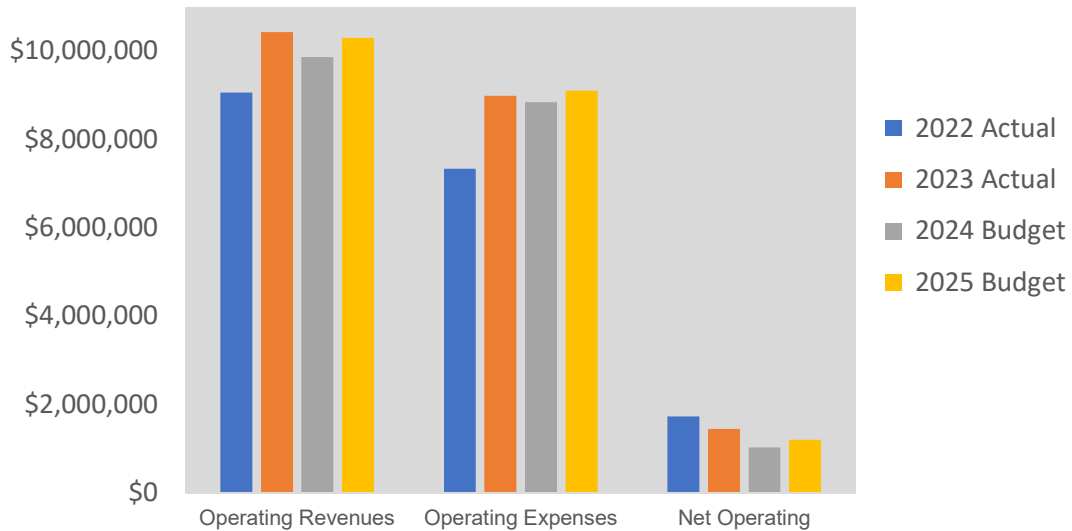
2025 Goals

- 1) Transition employee procurement cards to Fifth Third to improve the procurement card program and increase rebate eligibility through the Fifth Third Consortium.
- 2) Complete and implement updated Comprehensive Master Plan and Strategic Plan.
- 3) Complete Full-Time Compensation Study to ensure Salary Classification System is accurate and in-line with the Market. Prepare a plan for 2026 implementation.
- 4) Review the current Employee Annual Performance Review document and procedure to better assess employee performance and determine annual merit increases.
- 5) To simplify software maintenance, implement additional cloud-based platforms for Microsoft.

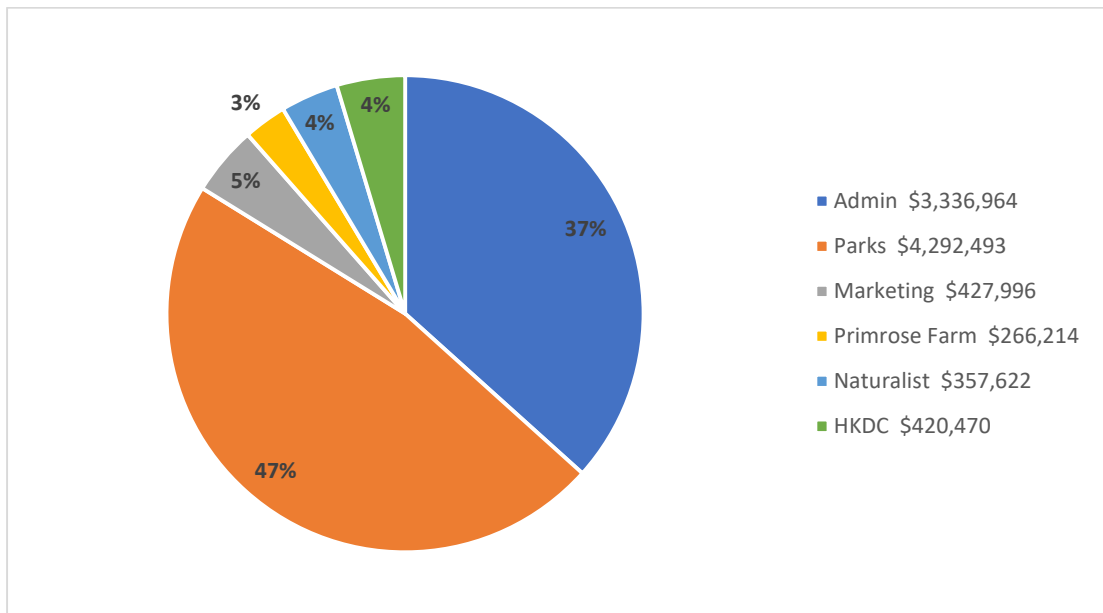


Financial Summary

The General Fund is budgeting net operating revenue of \$1,199,806 before transfers and a deficit of \$980,194 after transfers due to a planned spend down of fund balance. Transfers to the Capital Fund total \$2,600,000. Below is the financial summary excluding transfers.



The General Fund includes the departments of Administration, Parks, Marketing, Primrose Farm, Natural Areas and Hickory Knolls Discovery Area. The breakdown of budgeted expenses by department is below.





INCLUSION, DIVERSITY, EQUITY AND ACCESSIBILITY (IDEA) COMMITTEE

This committee was formed in the summer of 2020 to build staff awareness and evaluate the District's level of Diversity, Equity and Inclusion within policies, services, programs and facilities.

2025 Goals

- 1) Review recruitment and hiring data from 2021-2024 to understand our employee demographics to determine a training opportunity within the hiring scope for supervisors, to be implemented by Q2.
- 2) Provide all District employees with a quarterly bulletin with timely DEI topics to promote inclusivity and employee education.
- 3) Provide a training or tangible resource centered on working well with others of all backgrounds (i.e. age gaps, disabilities, socioeconomic status, etc.) and include within employee orientations.
- 4) Provide committee input with a DEI focus area for the new Comprehensive Master Plan, with 2 implementable solutions by end of Q4 2025.



GREEN TEAM COMMITTEE

The Green Team Committee was formed in 2013 to begin awareness on “green” initiatives to the staff and the community.

2025 Goals

- 1) To increase awareness and visibility of native plants in our parks, incorporate native plants into the park bed sign at Primrose Farm (continued from 2024) and Primrose Farm Park.
- 2) To encourage employees to learn more about native plants that they can incorporate into their own gardens, partner with Wellness Committee to provide a native plant hike through Hickory Knolls Natural Area and propagation site. This hike would happen before the native plant sale to generate excitement for the sale.
- 3) To encourage employees to learn more about native plants that they can incorporate into their own gardens, host a Lunch-n-Learn with staff to create native plant seed bombs that employees can plant in their home gardens.
- 4) To begin a more active partnership between the City of St. Charles Natural Resources Commission and the District’s Green Team, invite the NRC to partner with the Green Team on an educational “booth” at the Hickory Knolls Earth Day event in April 2025.
- 5) To educate employees on green practices applicable to their work and home lives, continue the video education series by producing a video in the spring and fall for sharing at All Staff Meetings.
- 6) To reduce the amount of Styrofoam from packaging that goes into landfills, implement a Styrofoam recycling program in collaboration with the St. Charles Breakfast Rotary.



SAFETY COMMITTEE

Formed to promote safety throughout the District, to promote and maintain the interest of employees and convince them that their cooperation is needed to prevent accidents, and to make safety activities an integral part of operations, policies, methods and functions of the District.

2025 Goals

- 1) Responding to proposed OSHA new rule in 2025 for recognizing and evaluating heat risks in the workplace, develop an injury and illness prevention plan to control heat hazards by implementing requirements to provide for drinking water, rest breaks, and control of indoor heat by Q1.
- 2) Certify at least 1 team member in crisis prevention training (CPI) to learn skills to recognize, prevent and respond to crises in the workplace by Q3, allowing certified instructor(s) to train additional team members giving them practical expertise and vocabulary to safely address challenging situations.
- 3) Continue to develop district reunification protocol using the I Love You Guys Foundation standard reunification protocol as guidance, focusing on creating reunification operational kits by Q4.



RECOGNITION COMMITTEE

The Recognition Committee was formed to identify, develop and provide recognition programs and events for employees. The Recognition Committee strives to have representation from at least one employee from each department.

2025 Goals

1. By the end of Q1, research and evaluate the possibility of reinventing the Spring and Summer event to a larger combined event and potentially providing the opportunity to include families.
2. Research employee appreciation initiatives among departments District-wide to evaluate if additional Recognition Committee support is needed and create a District Recognition Calendar by Q2.



WELLNESS COMMITTEE

The Wellness Committee was formed in 2017 to provide wellness-related individual and group activities and to share wellness-related information to staff. Its mission is to inspire the lifelong health and wellness of our work family through education, activity, peer support and work life balance. The Wellness Committee has representation from at least one staff member from each department.

2025 Goals

- 1) To encourage employees to learn more about native plants that they can incorporate into their own gardens, partner with the Green Team to provide a native plant hike through Hickory Knolls Natural Area and propagation site. This hike would happen before the native plant sale to generate excitement for the sale.
- 2) To strengthen communication for the Wellness Committee's initiatives and events develop a quarterly newsletter and coordinate schedule with other committees.
- 3) To increase participation, create a Maintain Don't Gain kickoff event that offers a nutrition presentation and cooking demonstration.
- 4) Offer one onsite Wellness seminar that promotes health and wellness.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------|---------------------------------|------------------|------------------------|--------------------------|
| Corporate | | | | |
| Administration | | | | |
| Estimated Revenues | | | | |
| 10-00-00-41-00100 | PROPERTY TAXES | 8,403,429.00 | 8,565,061.00 | 8,680,665.00 |
| 10-00-00-41-00105 | PPRT | 237,561.00 | 180,000.00 | 145,000.00 |
| 10-00-00-43-00300 | INTEREST | 1,018,816.00 | 350,000.00 | 600,000.00 |
| 10-00-00-44-00400 | FACILITY RENTAL | 41,955.00 | 58,732.00 | 55,860.00 |
| 10-00-00-44-00450 | SPECIAL USE PERMIT | 1,050.00 | 1,800.00 | 1,800.00 |
| 10-00-00-45-00599 | MISCELLANEOUS REVENUE | 6,433.00 | 1,000.00 | 5,000.00 |
| 10-00-00-46-00600 | DONATIONS | 300.00 | 0.00 | 0.00 |
| 10-00-00-47-00292 | LEASE PROCEEDS | 92,658.00 | 0.00 | 0.00 |
| 10-00-00-61-00670 | TRANSFER FROM REC | 550,000.00 | 550,000.00 | 550,000.00 |
| Estimated Revenues | | 10,352,202.00 | 9,706,593.00 | 10,038,325.00 |
| Appropriations | | | | |
| 10-00-00-51-00050 | FT WAGES | 851,218.00 | 870,654.00 | 909,380.00 |
| 10-00-00-51-00150 | PT OFFICE | 20,680.00 | 26,990.00 | 29,940.00 |
| 10-00-00-52-00206 | BUILDING RENTAL | 0.00 | 15,000.00 | 15,000.00 |
| 10-00-00-52-00210 | FEES AND PERMITS | 1,447.00 | 2,370.00 | 2,720.00 |
| 10-00-00-52-00220 | PRINTING & BINDING EXTERNAL | 1,425.00 | 2,580.00 | 2,030.00 |
| 10-00-00-52-00221 | PRINTING & BINDING INTERNAL | 3,013.00 | 5,000.00 | 5,000.00 |
| 10-00-00-52-00222 | MARKETING & ADVERTISING | 3,017.00 | 4,000.00 | 3,850.00 |
| 10-00-00-52-00223 | PR & RECOGNITION | 250.00 | 0.00 | 0.00 |
| 10-00-00-52-00225 | POSTAGE | 5,000.00 | 6,620.00 | 7,160.00 |
| 10-00-00-52-00230 | LEGAL FEES | 56,386.00 | 94,000.00 | 79,000.00 |
| 10-00-00-52-00234 | IT MAINTENANCE | 136,550.00 | 146,425.00 | 188,816.00 |
| 10-00-00-52-00235 | IT CONSULTANTS/WEBSITE CONTRACT | 96,645.00 | 103,000.00 | 121,000.00 |
| 10-00-00-52-00240 | CONSULTANTS | 27,291.00 | 137,850.00 | 116,080.00 |
| 10-00-00-52-00242 | CONTRACTUAL MAINTENANCE | 13,823.00 | 25,515.00 | 27,400.00 |
| 10-00-00-52-00255 | CONTRACTUAL SERVICES | 111,812.00 | 120,000.00 | 133,000.00 |
| 10-00-00-52-00265 | REAL ESTATE TAXES | 6,022.00 | 6,500.00 | 7,000.00 |
| 10-00-00-52-00270 | BANK FEES/CREDIT CARD FEES | 6,615.00 | 12,000.00 | 8,000.00 |
| 10-00-00-52-00271 | COVID-19 EXPENSES | 54.00 | 0.00 | 0.00 |
| 10-00-00-53-00300 | OFFICE SUPPLIES | 3,288.00 | 3,500.00 | 3,500.00 |
| 10-00-00-53-00301 | BOARD EXPENSE | 4,781.00 | 9,305.00 | 9,305.00 |
| 10-00-00-53-00305 | UNIFORM | 667.00 | 915.00 | 1,010.00 |
| 10-00-00-53-00310 | FIRST AID | 0.00 | 200.00 | 200.00 |
| 10-00-00-53-00312 | IT SUPPLIES | 22,818.00 | 21,500.00 | 15,000.00 |
| 10-00-00-53-00315 | JANITORIAL SUPPLIES | 5,673.00 | 8,000.00 | 8,000.00 |
| 10-00-00-53-00320 | MAINT MAT-FAC & BLDGS | 6,893.00 | 6,000.00 | 6,000.00 |
| 10-00-00-54-00400 | EQUIPMENT | 725.00 | 6,000.00 | 2,500.00 |
| 10-00-00-54-00405 | SIGNAGE | 77.00 | 250.00 | 250.00 |
| 10-00-00-54-00410 | OFFICE EQUIPMENT | 1,223.00 | 2,500.00 | 5,500.00 |
| 10-00-00-54-00412 | IT EQUIPMENT | 0.00 | 85,500.00 | 72,300.00 |
| 10-00-00-54-00430 | LEASE CAPITAL OUTLAY | 92,658.00 | 0.00 | 0.00 |
| 10-00-00-55-00500 | INSURANCE | 1,224,875.00 | 1,308,000.00 | 1,408,400.00 |
| 10-00-00-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 17,626.00 | 20,219.00 | 20,792.00 |
| 10-00-00-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 8,902.00 | 20,600.00 | 23,600.00 |
| 10-00-00-55-00530 | EMPLOYEE RECOGNITION | 13,191.00 | 18,150.00 | 18,400.00 |
| 10-00-00-55-00535 | EMPLOYEE MILEAGE | 6,389.00 | 7,006.00 | 8,006.00 |
| 10-00-00-55-00540 | WELLNESS COMMITTEE | 3,583.00 | 3,500.00 | 4,000.00 |
| 10-00-00-55-00542 | GREEN TEAM | 0.00 | 500.00 | 500.00 |
| 10-00-00-55-00544 | SAFETY COMMITTEE | 449.00 | 500.00 | 500.00 |
| 10-00-00-55-00546 | IDEA COMMITTEE | 0.00 | 500.00 | 500.00 |
| 10-00-00-57-00750 | LEASE | 4,524.00 | 0.00 | 5,021.00 |
| 10-00-00-57-00751 | LEASE INTEREST | 10,476.00 | 0.00 | 9,979.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|----------------------|---------------------|------------------------|--------------------------|
| 10-00-00-58-00800 | ELECTRICITY | 18,944.00 | 25,000.00 | 23,500.00 |
| 10-00-00-58-00810 | NATURAL GAS | 10,706.00 | 18,000.00 | 13,000.00 |
| 10-00-00-58-00820 | WATER | 2,095.00 | 2,600.00 | 3,700.00 |
| 10-00-00-58-00830 | TELEPHONE/INTERNET | 13,695.00 | 14,900.00 | 18,125.00 |
| 10-00-00-63-00600 | TRANSFER OUT | 1,146,000.00 | 1,665,781.00 | 2,710,000.00 |
| 10-00-00-63-00625 | DEBT SERVICE CONTRIB | 20,000.00 | 20,000.00 | 20,000.00 |
| Appropriations | | <u>3,981,506.00</u> | <u>4,847,430.00</u> | <u>6,066,964.00</u> |
| Total 00-00: | | <u>6,370,696.00</u> | <u>4,859,163.00</u> | <u>3,971,361.00</u> |
| Fund 10 - CORPORATE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 10,352,202.00 | 9,706,593.00 | 10,038,325.00 |
| TOTAL APPROPRIATIONS | | <u>3,981,506.00</u> | <u>4,847,430.00</u> | <u>6,066,964.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>6,370,696.00</u> | <u>4,859,163.00</u> | <u>3,971,361.00</u> |



MARKETING

The District's Corporate Fund contains a marketing section dedicated to overall District marketing efforts. Each facility and/or department has an annual marketing plan and budgetary line item, developed jointly with each facility or department supervisor and the Public Relations & Marketing Manager who administers the plan and projects.

Significant Changes

- Increasing PT Office Wages to hire a summer intern to assist with social media management.
- Decrease in external printing expense due to not printing downtown banners in 2025.

2025 Goals

- 1) Increase cash sponsorship revenue by 3% or additional \$2,401 for community events, facility events, recreation programs/events, advertising and donations/fundraising with a 2025 goal of \$82,463.
- 2) Expand the pickleball tournament sponsorship to include fence banner advertising and increase revenue by \$2,000.
- 3) Increase sponsorship revenue at dog parks by \$2,000 to meet business interest.
- 4) To support the new year-round Sculpture in the Park program, evaluate partnership opportunities and secure an additional \$2,500 in cash sponsorships.
- 5) To improve website security, move hosting and security services to a private platform.
- 6) To meet new ADA requirements for websites, review all 13 District websites and implement necessary coding.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------|------------------|------------------------|--------------------------|
| Corporate | | | | |
| Marketing | | | | |
| Estimated Revenues | | | | |
| 10-10-05-46-00660 | ADVERTISING | 2,600.00 | 7,200.00 | 10,000.00 |
| Estimated Revenues | | 2,600.00 | 7,200.00 | 10,000.00 |
| Appropriations | | | | |
| 10-10-05-51-00050 | FT WAGES | 200,352.00 | 214,043.00 | 225,598.00 |
| 10-10-05-51-00150 | PT OFFICE | 11,105.00 | 16,928.00 | 23,300.00 |
| 10-10-05-52-00220 | PRINTING & BINDING EXTERNAL | 2,548.00 | 16,550.00 | 7,550.00 |
| 10-10-05-52-00221 | PRINTING & BINDING INTERNAL | 2,008.00 | 3,270.00 | 3,270.00 |
| 10-10-05-52-00222 | MARKETING & ADVERTISING | 73,507.00 | 70,000.00 | 70,000.00 |
| 10-10-05-52-00223 | PR & RECOGNITION | 2,821.00 | 2,775.00 | 2,775.00 |
| 10-10-05-52-00225 | POSTAGE | 60.00 | 100.00 | 100.00 |
| 10-10-05-52-00235 | IT CONSULTANTS/WEBSITE CONTRACT | 27,411.00 | 27,443.00 | 27,125.00 |
| 10-10-05-52-00270 | BANK FEES/CREDIT CARD FEES | 0.00 | 100.00 | 100.00 |
| 10-10-05-52-00297 | PHOTO/VIDEO SERVICES | 19,585.00 | 25,900.00 | 25,900.00 |
| 10-10-05-52-00298 | GRAPHIC DESIGN SERVICES | 3,579.00 | 4,000.00 | 2,750.00 |
| 10-10-05-52-00299 | MISC CONTRACTUAL | 23,474.00 | 24,358.00 | 24,958.00 |
| 10-10-05-53-00300 | OFFICE SUPPLIES | 1,405.00 | 1,850.00 | 1,850.00 |
| 10-10-05-53-00305 | UNIFORMS | 235.00 | 297.00 | 285.00 |
| 10-10-05-54-00400 | EQUIPMENT | 1,395.00 | 750.00 | 750.00 |
| 10-10-05-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 1,516.00 | 2,995.00 | 2,995.00 |
| 10-10-05-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 2,257.00 | 2,190.00 | 2,190.00 |
| 10-10-05-55-00535 | EMPLOYEE MILEAGE | 1,189.00 | 1,200.00 | 1,800.00 |
| 10-10-05-58-00830 | TELEPHONE/INTERNET | 4,686.00 | 4,900.00 | 4,700.00 |
| Appropriations | | 379,133.00 | 419,649.00 | 427,996.00 |
| Total 10-05: | | (376,533.00) | (412,449.00) | (417,996.00) |
| Fund 10 - CORPORATE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 2,600.00 | 7,200.00 | 10,000.00 |
| TOTAL APPROPRIATIONS | | 379,133.00 | 419,649.00 | 427,996.00 |
| NET OF REVENUES & APPROPRIATIONS: | | (376,533.00) | (412,449.00) | (417,996.00) |



PARKS ADMINISTRATION

The Parks Administration budget reflects the maintenance of parks and facilities that are not attributed to a specific program budget. Expenditures charged to this cost center include full- and part-time wages as well as materials and supplies for parks, facilities, athletic fields, turf, trees, flowers, and playgrounds, including contracted services. The budgeted revenues in this account are realized through rentals of athletic field space, non-resident fees, garden plots and picnic shelters.

Significant Changes

- Increasing Facility Rental Revenue due to increased fees for renting pavilions as well as adding an impact fee for large groups.
- To better cover expenses (mowing, waste hauling and portolets) associated with managing the Garden Plots at both Primrose Farm and James O. Breen Community Park, increased revenue is planned by increasing the annual fee per plot as well as adding a non-resident fee.
- Increase in PT Office wages due to increased salary of employee working in both the Parks and Recreations departments
- Increase in Toxic Trash for disposal of expired herbicide
- Increasing East Side Materials & Supplies expense due to ESSC Fertilizer program to continue improving the quality and condition of the athletic fields
- Due to an employee qualified to teach the CDL certification, we reduced the Training and Travel expense by \$6,000.

2025 Goals

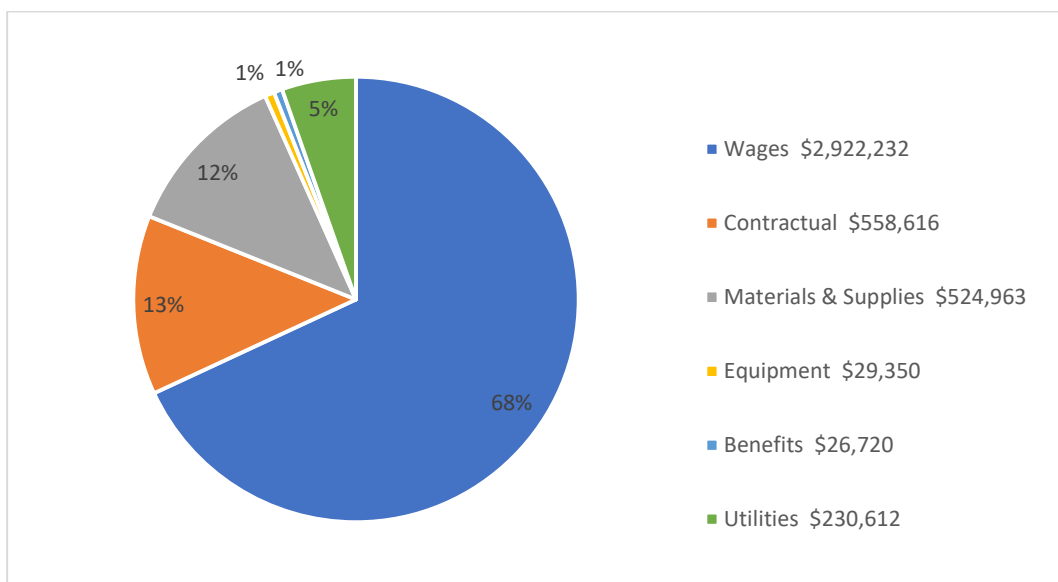
- 1) To ensure safety and security for parks, assets and people, create a scheduling model that utilizes the full time Park Safety Supervisor, Contracted Security and part time seasonal security staff to provide year-round coverage with adequate presence at peak times of program/park participation.
- 2) Implement Enterprise Fleet Management to better manage the fleet of vehicles, improve safety, reduce maintenance and fuel expenses and allow fleet mechanics to focus more time on other equipment.



Financial Summary

Budgeted revenues total \$373,695 and include field use, turf use, parking revenue, boat docking revenue, pavilion rentals and concessionaire fees, garden rentals and other miscellaneous items.

Budgeted expenses total \$4,292,493, of which 68% pertains to wages. Below is a breakdown of budgeted expenses by object.





11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------|-------------------------------|------------------|------------------------|--------------------------|
| Corporate | | | | |
| Parks Administration | | | | |
| Estimated Revenues | | | | |
| 10-12-12-42-00220 | NON RESIDENT FEE | 0.00 | 10,000.00 | 10,000.00 |
| 10-12-12-42-00225 | FIELD USE | 180,733.00 | 170,000.00 | 170,000.00 |
| 10-12-12-42-00227 | THOMPSON TURF USE | 17,530.00 | 20,000.00 | 20,000.00 |
| 10-12-12-42-00235 | PARKING REVENUE | 0.00 | 2,700.00 | 2,700.00 |
| 10-12-12-42-00240 | BOAT DOCKING FEE | 11,466.00 | 13,500.00 | 12,000.00 |
| 10-12-12-42-00245 | PARKING FINE | 25.00 | 1,500.00 | 1,500.00 |
| 10-12-12-42-00250 | CONCESSIONAIRE FEES | 4,604.00 | 7,500.00 | 7,500.00 |
| 10-12-12-44-00400 | FACILITY RENTAL | 70,029.00 | 79,000.00 | 90,900.00 |
| 10-12-12-44-00410 | FARM HOUSE RENTAL | 7,940.00 | 5,700.00 | 8,220.00 |
| 10-12-12-44-00420 | GARDEN RENTAL | 10,070.00 | 8,040.00 | 11,000.00 |
| 10-12-12-44-00450 | SPECIAL USE PERMIT | 6,150.00 | 5,500.00 | 4,000.00 |
| 10-12-12-45-00599 | MISCELLANEOUS REVENUE | 9,415.00 | 16,300.00 | 16,300.00 |
| 10-12-12-46-00600 | DONATIONS | 12,349.00 | 100.00 | 0.00 |
| 10-12-12-46-00610 | MEMORIAL PROGRAM DONATIONS | 16,133.00 | 13,500.00 | 16,725.00 |
| 10-12-12-46-00680 | SPONSORSHIPS | 0.00 | 500.00 | 2,500.00 |
| 10-12-12-47-00700 | CONCESSION TAXABLE | 360.00 | 350.00 | 350.00 |
| Estimated Revenues | | 346,804.00 | 354,190.00 | 373,695.00 |
| Appropriations | | | | |
| 10-12-12-51-00050 | FT WAGES | 2,341,016.00 | 2,535,142.00 | 2,582,512.00 |
| 10-12-12-51-00150 | PT OFFICE | 15,024.00 | 6,674.00 | 8,000.00 |
| 10-12-12-51-00160 | PT MAINTENANCE | 350,492.00 | 313,340.00 | 321,160.00 |
| 10-12-12-51-00161 | PARK SECURITY | 5,528.00 | 5,760.00 | 10,560.00 |
| 10-12-12-52-00205 | EQUIPMENT RENTAL | 24,889.00 | 22,020.00 | 25,620.00 |
| 10-12-12-52-00210 | FEES AND PERMITS | 1,818.00 | 2,320.00 | 2,340.00 |
| 10-12-12-52-00220 | PRINTING & BINDING EXTERNAL | 2,382.00 | 2,855.00 | 3,505.00 |
| 10-12-12-52-00221 | PRINTING & BINDING INTERNAL | 2,004.00 | 7,260.00 | 2,200.00 |
| 10-12-12-52-00222 | MARKETING & ADVERTISING | 1,368.00 | 1,600.00 | 1,800.00 |
| 10-12-12-52-00225 | POSTAGE | 582.00 | 554.00 | 554.00 |
| 10-12-12-52-00227 | THOMPSON TURF | 7,480.00 | 20,000.00 | 10,000.00 |
| 10-12-12-52-00231 | BUILDINGS MAINTENANCE REPAIRS | 12,761.00 | 10,250.00 | 10,250.00 |
| 10-12-12-52-00236 | CONTRACTUAL TURF | 21,774.00 | 19,000.00 | 19,000.00 |
| 10-12-12-52-00238 | CONTRACTUAL GROUNDS | 55,260.00 | 54,300.00 | 44,300.00 |
| 10-12-12-52-00241 | ESSC/CONT MAINTENANCE | 30,748.00 | 14,800.00 | 23,200.00 |
| 10-12-12-52-00242 | CONTRACTUAL MAINTENANCE | 32,437.00 | 46,260.00 | 46,260.00 |
| 10-12-12-52-00245 | VEHICLE/EQUIP MAINT | 34,922.00 | 31,250.00 | 27,650.00 |
| 10-12-12-52-00252 | CONTRACTUAL MOWING | 191,329.00 | 207,900.00 | 212,900.00 |
| 10-12-12-52-00253 | CONTRACTUAL SYSTEM REPAIRS | 2,545.00 | 5,500.00 | 5,500.00 |
| 10-12-12-52-00257 | CONTRACTUAL SECURITY SERVICES | 40,331.00 | 100,000.00 | 70,000.00 |
| 10-12-12-52-00260 | TRASH | 50,427.00 | 46,060.00 | 41,060.00 |
| 10-12-12-52-00261 | TOXIC TRASH | 2,144.00 | 1,900.00 | 4,900.00 |
| 10-12-12-52-00266 | UNIFORM SERVICE | 2,985.00 | 3,151.00 | 3,277.00 |
| 10-12-12-52-00270 | BANK FEES/CREDIT CARD FEES | 3,296.00 | 4,000.00 | 4,300.00 |
| 10-12-12-53-00300 | OFFICE SUPPLIES | 4,987.00 | 4,600.00 | 4,600.00 |
| 10-12-12-53-00305 | UNIFORM | 15,892.00 | 20,400.00 | 20,365.00 |
| 10-12-12-53-00310 | FIRST AID | 2,031.00 | 3,780.00 | 3,280.00 |
| 10-12-12-53-00315 | JANITORIAL SUPPLIES | 10,454.00 | 13,090.00 | 13,090.00 |
| 10-12-12-53-00320 | MAINT MAT-FAC & BLDGS | 21,721.00 | 23,450.00 | 21,450.00 |
| 10-12-12-53-00321 | MAINT MAT-CONSTRUCTION | 6,662.00 | 7,950.00 | 7,950.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|----------------------------------|-------------------------------|-----------------------|------------------------|--------------------------|
| 10-12-12-53-00322 | PARK SAFETY SUPPLIES | 1,088.00 | 880.00 | 880.00 |
| 10-12-12-53-00323 | TURF SUPPLIES | 41,522.00 | 41,815.00 | 41,815.00 |
| 10-12-12-53-00325 | MAINTENANCE SUPPLIES | 2,955.00 | 400.00 | 400.00 |
| 10-12-12-53-00326 | MAINT MAT-GROUNDS | 45,809.00 | 43,955.00 | 43,955.00 |
| 10-12-12-53-00327 | MAINT MAT-PLAYGROUNDS | 47,276.00 | 56,500.00 | 58,500.00 |
| 10-12-12-53-00328 | ATHLETIC FIELD MAINTENANCE | 15,606.00 | 27,570.00 | 30,370.00 |
| 10-12-12-53-00329 | EAST SIDE MAT & SUPPLIES | 27,561.00 | 33,530.00 | 38,220.00 |
| 10-12-12-53-00330 | HORTICULTURE SUPPLIES | 26,741.00 | 28,000.00 | 28,000.00 |
| 10-12-12-53-00331 | ARBORICULTURE SUPPLIES | 15,651.00 | 23,100.00 | 23,100.00 |
| 10-12-12-53-00335 | EQUIPMENT MAINT SUPPLIES | 21,746.00 | 27,155.00 | 27,155.00 |
| 10-12-12-53-00336 | TIRES EQUIPMENT | 1,430.00 | 3,500.00 | 3,500.00 |
| 10-12-12-53-00337 | TIRES VEHICLES | 3,306.00 | 4,630.00 | 3,630.00 |
| 10-12-12-53-00370 | TOOLS AND HARDWARE | 3,716.00 | 3,400.00 | 3,650.00 |
| 10-12-12-53-00375 | GAS/OIL | 103,674.00 | 115,000.00 | 100,000.00 |
| 10-12-12-53-00380 | FLEET/MAINT SUPPLIES | 29,957.00 | 26,770.00 | 26,170.00 |
| 10-12-12-53-00385 | MEMORIAL PROGRAM SUPPLIES | 18,962.00 | 13,595.00 | 23,883.00 |
| 10-12-12-53-00700 | CONCESSION RESALE | 1,066.00 | 2,000.00 | 1,000.00 |
| 10-12-12-54-00400 | EQUIPMENT | 5,428.00 | 3,100.00 | 3,350.00 |
| 10-12-12-54-00405 | SIGNAGE | 41,373.00 | 33,600.00 | 25,000.00 |
| 10-12-12-54-00410 | OFFICE EQUIPMENT | 1,012.00 | 1,000.00 | 1,000.00 |
| 10-12-12-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 2,067.00 | 2,770.00 | 2,770.00 |
| 10-12-12-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 21,231.00 | 21,050.00 | 16,550.00 |
| 10-12-12-55-00530 | EMPLOYEE RECOGNITION | 2,535.00 | 1,400.00 | 1,400.00 |
| 10-12-12-55-00535 | EMPLOYEE MILEAGE | 7,404.00 | 6,000.00 | 6,000.00 |
| 10-12-12-58-00800 | ELECTRICITY | 103,129.00 | 127,850.00 | 130,800.00 |
| 10-12-12-58-00810 | NATURAL GAS | 22,190.00 | 35,500.00 | 34,000.00 |
| 10-12-12-58-00820 | WATER | 17,295.00 | 22,450.00 | 21,200.00 |
| 10-12-12-58-00830 | TELEPHONE/INTERNET | 31,931.00 | 39,600.00 | 44,612.00 |
| Appropriations | | <u>3,958,950.00</u> | <u>4,281,286.00</u> | <u>4,292,493.00</u> |
| Total 12-12: | | <u>(3,612,146.00)</u> | <u>(3,927,096.00)</u> | <u>(3,918,798.00)</u> |
| Fund 10 - CORPORATE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 346,804.00 | 354,190.00 | 373,695.00 |
| TOTAL APPROPRIATIONS | | <u>3,958,950.00</u> | <u>4,281,286.00</u> | <u>4,292,493.00</u> |
| NET OF REVENUES & APPROPRIATIONS | | <u>(3,612,146.00)</u> | <u>(3,927,096.00)</u> | <u>(3,918,798.00)</u> |



PRIMROSE FARM

The Primrose Farm budget includes the operating expenses for the farm, labor, materials and supplies, as well as the revenues and expenses for the programs and events.

Significant Changes

- Expand programming in multiple program areas to increase revenue, reach and impact in:
 - Adult Farm Programs
 - Family Farm Programs
 - School Farm Programs
 - Youth Farm Programs
 - Farm Birthday Parties

- Increase PT Office Wages for hiring of program facilitator staff to deliver increased programming

- Increase PT Maintenance wages to reflect new ACA position for improved coverage of animal care and provide custodial care in the new farm building

2025 Goals

- 1) Address site-wide maintenance and facility needs by creating prioritized plans for improving site infrastructure and aesthetics.

- 2) To use staff efficiently, develop a program delivery team on the model of Hickory Knolls Discovery Center's facilitator structure

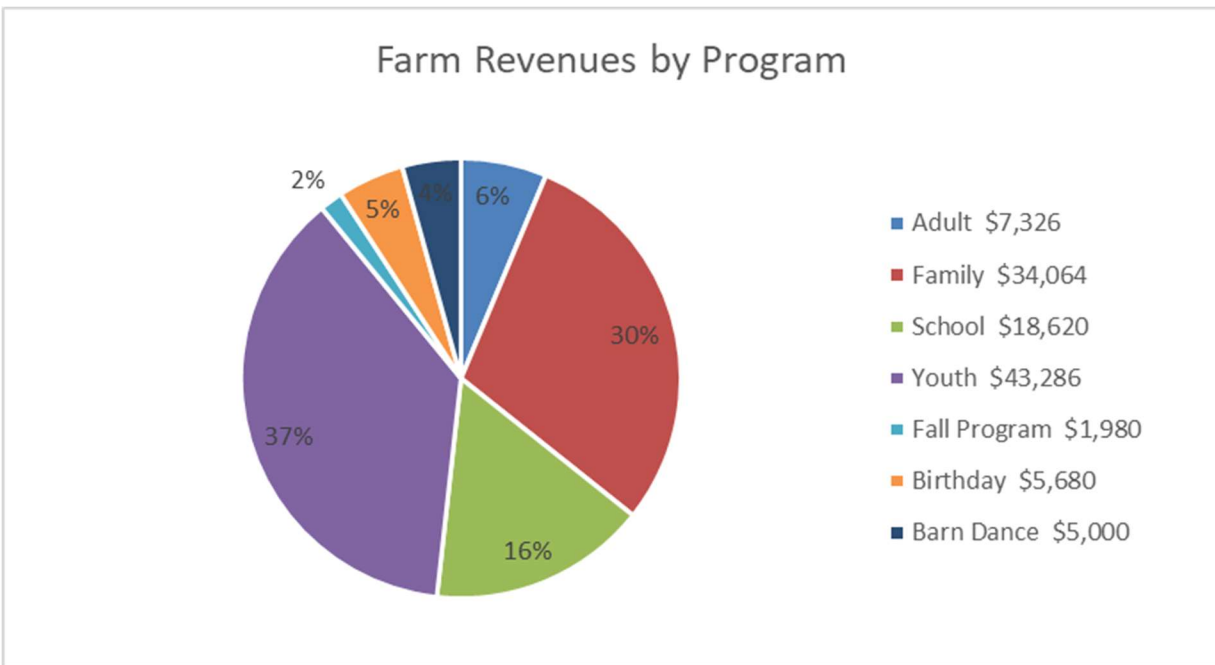
- 3) Realize increased net program revenues through the use of the new Education Center for year-round and indoor programming space.



Financial Summary

Due to the addition of the Education Center at the Farm, budgeted revenues and expenses are both increasing from prior year. Budgeted revenues are \$158,100, while budgeted expenses are \$266,214. The net deficit of \$108,114 is a \$10,540 reduction in the budgeted deficit from prior year.

Below is a breakdown of budgeted Farm revenues by program.





11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---|------------------|------------------------|--------------------------|
| Corporate | | | | |
| Farm | | | | |
| Estimated Revenues | | | | |
| 10-12-14-44-00400 | FACILITY RENTAL | 1,338.00 | 1,150.00 | 1,150.00 |
| 10-12-14-44-00410 | FARM HOUSE RENTAL | 3,879.00 | 4,440.00 | 4,440.00 |
| 10-12-14-44-00420 | GARDEN RENTAL | 11,465.00 | 8,700.00 | 12,000.00 |
| 10-12-14-44-00425 | FARM ACREAGE RENTAL | 20,130.00 | 19,000.00 | 19,850.00 |
| 10-12-14-44-00450 | SPECIAL USE PERMIT | 600.00 | 0.00 | 0.00 |
| 10-12-14-45-00599 | MISCELLANEOUS REVENUE | 1.00 | 0.00 | 0.00 |
| 10-12-14-46-00600 | DONATIONS | 2,062.00 | 1,000.00 | 750.00 |
| 10-12-14-46-00680 | SPONSORSHIPS | 575.00 | 1,500.00 | 1,500.00 |
| 10-12-14-47-00700 | CONCESSION TAXABLE | 477.00 | 550.00 | 550.00 |
| 10-12-14-47-00702 | SALES NON TAXABLE | 2,020.00 | 1,700.00 | 1,700.00 |
| 10-12-14-49-14650 | ADULT FARM PROGRAM REVENUE | 2,397.00 | 2,976.00 | 7,530.00 |
| 10-12-14-49-14651 | FAMILY FARM PROGRAM REVENUE | 17,123.00 | 29,008.00 | 34,064.00 |
| 10-12-14-49-14652 | SCHOOL FARM PROGRAM REVENUE | 6,922.00 | 9,160.00 | 18,620.00 |
| 10-12-14-49-14653 | YOUTH FARM PROGRAM REVENUE | 30,570.00 | 29,340.00 | 43,286.00 |
| 10-12-14-49-14654 | BARN DANCE/MUSIC PROGRAM REVENUE | 2,869.00 | 8,000.00 | 5,000.00 |
| 10-12-14-49-14655 | FALL PROGRAMS PROGRAM REVENUE | 0.00 | 4,400.00 | 1,980.00 |
| 10-12-14-49-14656 | FARM BIRTHDAY PARTIES PROGRAM REVENUE | 450.00 | 450.00 | 5,680.00 |
| Estimated Revenues | | 102,878.00 | 121,374.00 | 158,100.00 |
| Appropriations | | | | |
| 10-12-14-51-00050 | FT WAGES | 112,113.00 | 120,818.00 | 128,956.00 |
| 10-12-14-51-00160 | PT MAINTENANCE | 33,704.00 | 36,952.00 | 44,904.00 |
| 10-12-14-51-14653 | YOUTH FARM WAGES | 9,044.00 | 9,956.00 | 10,463.00 |
| 10-12-14-52-00210 | FEES AND PERMITS | 35.00 | 0.00 | 195.00 |
| 10-12-14-52-00220 | PRINTING & BINDING EXTERNAL | 301.00 | 550.00 | 300.00 |
| 10-12-14-52-00222 | MARKETING & ADVERTISING | 3,311.00 | 4,330.00 | 4,380.00 |
| 10-12-14-52-00232 | VET | 6,372.00 | 4,510.00 | 6,850.00 |
| 10-12-14-52-00270 | BANK FEES/CREDIT CARD FEES | 3,415.00 | 4,000.00 | 4,400.00 |
| 10-12-14-52-00299 | MISC CONTRACTUAL | 2,657.00 | 2,315.00 | 3,740.00 |
| 10-12-14-52-14653 | YOUTH FARM CONTR SERVICES | 534.00 | 768.00 | 768.00 |
| 10-12-14-52-14654 | BARN DANCE/MUSIC CONTR SERVICES | 1,700.00 | 3,400.00 | 1,700.00 |
| 10-12-14-53-00300 | OFFICE SUPPLIES | 342.00 | 280.00 | 280.00 |
| 10-12-14-53-00305 | UNIFORM | 780.00 | 1,505.00 | 1,505.00 |
| 10-12-14-53-00310 | FIRST AID | 0.00 | 25.00 | 70.00 |
| 10-12-14-53-00315 | JANITORIAL SUPPLIES | 22.00 | 100.00 | 800.00 |
| 10-12-14-53-00320 | MAINT MAT-FAC & BLDGS | 4,055.00 | 3,300.00 | 3,050.00 |
| 10-12-14-53-00325 | MAINTENANCE SUPPLIES | 313.00 | 500.00 | 1,000.00 |
| 10-12-14-53-00360 | LIVESTOCK SUPPLIES | 16,172.00 | 17,079.00 | 17,079.00 |
| 10-12-14-53-00370 | TOOLS AND HARDWARE | 808.00 | 900.00 | 900.00 |
| 10-12-14-53-14650 | ADULT FARM MATERIALS & SUPPLIES | 179.00 | 350.00 | 400.00 |
| 10-12-14-53-14651 | FAMILY FARM MATERIALS & SUPPLIES | 851.00 | 800.00 | 650.00 |
| 10-12-14-53-14652 | SCHOOL FARM MATERIALS & SUPPLIES | 19.00 | 75.00 | 200.00 |
| 10-12-14-53-14653 | YOUTH FARM MATERIALS & SUPPLIES | 588.00 | 950.00 | 950.00 |
| 10-12-14-53-14654 | BARN DANCE/MUSIC MATERIALS & SUPPLIES | 116.00 | 300.00 | 300.00 |
| 10-12-14-53-14655 | FALL PROGRAM MATERIALS & SUPPLIES | 0.00 | 450.00 | 450.00 |
| 10-12-14-53-14656 | FARM BIRTHDAY PARTIES MATERIALS & SUPPL | 0.00 | 0.00 | 500.00 |
| 10-12-14-54-00405 | SIGNAGE | 410.00 | 850.00 | 850.00 |
| 10-12-14-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 540.00 | 465.00 | 162.00 |
| 10-12-14-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 154.00 | 1,000.00 | 1,000.00 |
| 10-12-14-55-00530 | EMPLOYEE RECOGNITION | 297.00 | 300.00 | 400.00 |
| 10-12-14-58-00800 | ELECTRICITY | 5,356.00 | 16,700.00 | 16,100.00 |
| 10-12-14-58-00810 | NATURAL GAS | 1,133.00 | 4,000.00 | 3,500.00 |
| 10-12-14-58-00830 | TELEPHONE/INTERNET | 2,401.00 | 2,500.00 | 9,412.00 |
| Appropriations | | 207,722.00 | 240,028.00 | 266,214.00 |
| Total 12-14: | | (104,844.00) | (118,654.00) | (108,114.00) |
| Fund 10 - CORPORATE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 102,878.00 | 121,374.00 | 158,100.00 |
| TOTAL APPROPRIATIONS | | 207,722.00 | 240,028.00 | 266,214.00 |
| NET OF REVENUES & APPROPRIATIONS: | | (104,844.00) | (118,654.00) | (108,114.00) |



NATURAL AREAS

This area covers all outdoor Natural Area operations, including environmental restoration and maintenance.

Significant Changes

- Transition plant sale revenues and expenses into Natural Areas budget from Hickory Knolls Budget with creation of new GLs to account for these revenues and expenditures.
- Increase in part-time wages due to hiring additional seasonal staff to assist with full-time coverage.
- Increase budget for contractual management to reflect hazard tree removal activity in natural areas within natural areas budget rather than Parks Admin.

2025 Goals

- 1) To promote efficiency and operations as well as improve access to office space, relocate natural area operations, equipment and materials to a renovated existing facility at Hickory Knolls Natural Area.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-------------------------------|------------------|------------------------|--------------------------|
| Corporate | | | | |
| Natural Areas | | | | |
| Estimated Revenues | | | | |
| 10-12-16-47-00700 | CONCESSION TAXABLE | 0.00 | 0.00 | 16,000.00 |
| 10-12-16-48-00650 | GRANTS | 1,805.00 | 9,000.00 | 9,000.00 |
| Estimated Revenues | | 1,805.00 | 9,000.00 | 25,000.00 |
| Appropriations | | | | |
| 10-12-16-51-00050 | FT WAGES | 174,470.00 | 181,764.00 | 189,333.00 |
| 10-12-16-51-00160 | PT MAINTENANCE | 47,667.00 | 56,580.00 | 66,132.00 |
| 10-12-16-52-00220 | PRINTING & BINDING EXTERNAL | 249.00 | 800.00 | 800.00 |
| 10-12-16-52-00270 | BANK FEES/CREDIT CARD FEES | 0.00 | 100.00 | 0.00 |
| 10-12-16-52-00299 | MISC CONTRACTUAL | 27,761.00 | 45,378.00 | 49,878.00 |
| 10-12-16-53-00300 | OFFICE SUPPLIES | 49.00 | 1,050.00 | 850.00 |
| 10-12-16-53-00305 | UNIFORM | 3,082.00 | 4,505.00 | 5,005.00 |
| 10-12-16-53-00325 | MAINTENANCE SUPPLIES | 1,034.00 | 4,531.00 | 4,071.00 |
| 10-12-16-53-00330 | HORTICULTURE SUPPLIES | 15,378.00 | 15,358.00 | 15,358.00 |
| 10-12-16-53-00350 | CHEMICALS | 4,690.00 | 4,000.00 | 6,000.00 |
| 10-12-16-53-00370 | TOOLS AND HARDWARE | 5,138.00 | 5,545.00 | 5,545.00 |
| 10-12-16-54-00405 | SIGNAGE | 65.00 | 2,110.00 | 1,500.00 |
| 10-12-16-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 400.00 | 1,285.00 | 1,300.00 |
| 10-12-16-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 1,322.00 | 6,000.00 | 5,600.00 |
| 10-12-16-55-00530 | EMPLOYEE RECOGNITION | 1,097.00 | 2,650.00 | 2,650.00 |
| 10-12-16-55-00535 | EMPLOYEE MILEAGE | 0.00 | 0.00 | 700.00 |
| 10-12-16-58-00800 | ELECTRICITY | 458.00 | 600.00 | 600.00 |
| 10-12-16-58-00830 | TELEPHONE/INTERNET | 1,740.00 | 2,000.00 | 2,300.00 |
| Appropriations | | 284,600.00 | 334,256.00 | 357,622.00 |
| Total 12-16: | | (282,795.00) | (325,256.00) | (332,622.00) |
| Fund 10 - CORPORATE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,805.00 | 9,000.00 | 25,000.00 |
| TOTAL APPROPRIATIONS | | 284,600.00 | 334,256.00 | 357,622.00 |
| NET OF REVENUES & APPROPRIATIONS: | | (282,795.00) | (325,256.00) | (332,622.00) |



HICKORY KNOLLS DISCOVERY CENTER

The Hickory Knolls Discovery Center budget includes the maintenance and operation of the facility, as well as nature program revenues and expenses.

Significant Changes

- Transfer plant sale revenues and expenditures to Natural Areas general ledger accounts.
- Increased Nature Preschool revenues and expenses due to adding Tuesday and Thursday Acorns to Oaks early childhood sessions in Fall 2025.
- Decrease in full-time wages due to replacement of Outreach Ambassador position with a full-time camp and school program supervisor.
- Combined certain program accounts to streamline reporting.
 - Nature Adult program is now included in Outreach
 - Nature B Day Party program is now included in Family
 - Scouts program is now included in Outreach

2025 Goals

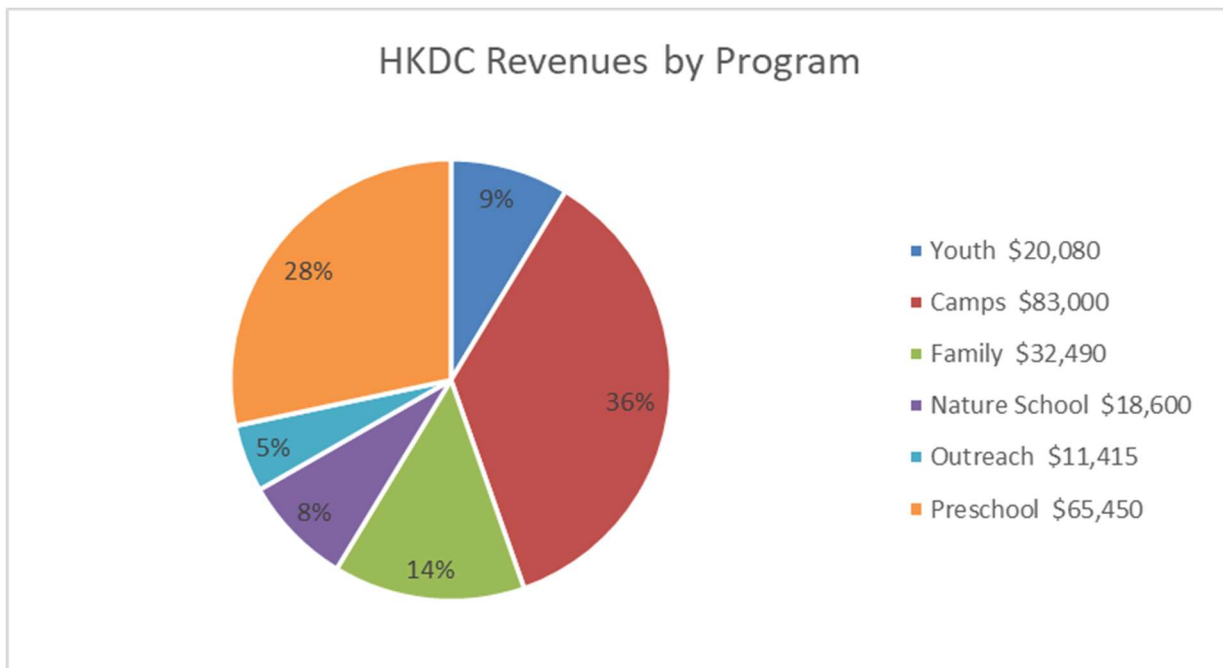
- 1) To increase participation in Nature Programming, fully program the Oak Room with expanded Acorns to Oaks preschool and other preschool targeted programming on non-school days.
- 2) To expand reach, pursue expanded programming for target audiences including adults, scouts and other non-school groups.



Financial Summary

In 2024 the renovation of the new preschool space was completed and therefore the 2025 budget includes a full year of the Acorns to Oaks preschool program revenues and expenses. Budgeted revenues are \$246,445, while budgeted expenses are \$420,470. The net deficit of \$174,025 is a \$15,835 reduction in the budgeted deficit from prior year.

Below is a breakdown of Hickory Knolls Discovery Center budgeted revenues by program.





11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|--|--|-------------------|------------------------|--------------------------|
| Corporate | | | | |
| Hickory Knolls Discovery Center | | | | |
| Estimated Revenues | | | | |
| 10-12-18-44-00400 | FACILITY RENTAL | 5,141.00 | 12,000.00 | 5,200.00 |
| 10-12-18-44-00450 | SPECIAL USE PERMIT | 300.00 | 0.00 | 0.00 |
| 10-12-18-46-00600 | DONATIONS | 1,690.00 | 1,650.00 | 1,950.00 |
| 10-12-18-46-00670 | FUNDRAISING | 0.00 | 0.00 | 1,200.00 |
| 10-12-18-46-00680 | SPONSORSHIPS | 2,100.00 | 1,500.00 | 1,500.00 |
| 10-12-18-47-00705 | MERCHANDISE SALES | 13,152.00 | 16,000.00 | 0.00 |
| 10-12-18-48-00650 | GRANTS | 0.00 | 2,000.00 | 2,000.00 |
| 10-12-18-49-18610 | NATURE YOUTH PROGRAM PROGRAM REVENUE | 16,908.00 | 18,180.00 | 20,080.00 |
| 10-12-18-49-18611 | NATURE CAMPS PROGRAM PROGRAM REVENUE | 61,180.00 | 74,660.00 | 84,760.00 |
| 10-12-18-49-18612 | NATURE ADULT PROGRAM PROGRAM REVENUE | 5,996.00 | 4,900.00 | 0.00 |
| 10-12-18-49-18613 | NATURE FAMILY PROGRAM PROGRAM REVENUE | 13,996.00 | 15,875.00 | 32,490.00 |
| 10-12-18-49-18616 | NATURE SCHOOL PROGRAM PROGRAM REVENUE | 27,957.00 | 18,000.00 | 20,400.00 |
| 10-12-18-49-18617 | NATURE B DAY PARTY PROGRAM REVENUE | 16,463.00 | 15,295.00 | 0.00 |
| 10-12-18-49-18618 | SCOUTS PROGRAMS PROGRAM REVENUE | 1,480.00 | 1,480.00 | 0.00 |
| 10-12-18-49-18620 | NATURE OUTREACH PROGRAM REVENUE | 9,180.00 | 5,475.00 | 11,415.00 |
| 10-12-18-49-18700 | NATURE PRESCHOOL PROGRAM REVENUE | 0.00 | 31,200.00 | 65,450.00 |
| | Estimated Revenues | 175,543.00 | 218,215.00 | 246,445.00 |
| Appropriations | | | | |
| 10-12-18-51-00050 | FT WAGES | 126,645.00 | 135,162.00 | 127,200.00 |
| 10-12-18-51-00150 | PT OFFICE | 68,974.00 | 69,448.00 | 6,480.00 |
| 10-12-18-51-00160 | PT MAINTENANCE | 52,447.00 | 37,890.00 | 68,508.00 |
| 10-12-18-51-18610 | NATURE YOUTH PROGRAM WAGES | 0.00 | 0.00 | 11,232.00 |
| 10-12-18-51-18611 | NATURE CAMPS PROGRAM WAGES | 17,618.00 | 37,724.00 | 41,210.00 |
| 10-12-18-51-18613 | NATURE FAMILY PROGRAM WAGES | 0.00 | 0.00 | 12,960.00 |
| 10-12-18-51-18616 | NATURE SCHOOL PROGRAM WAGES | 0.00 | 0.00 | 11,664.00 |
| 10-12-18-51-18620 | NATURE OUTREACH WAGES | 0.00 | 0.00 | 6,480.00 |
| 10-12-18-51-18700 | NATURE PRESCHOOL WAGES | 0.00 | 16,632.00 | 35,640.00 |
| 10-12-18-52-00210 | FEES AND PERMITS | 86.00 | 120.00 | 120.00 |
| 10-12-18-52-00220 | PRINTING & BINDING EXTERNAL | 49.00 | 350.00 | 350.00 |
| 10-12-18-52-00221 | PRINTING & BINDING INTERNAL | 1,297.00 | 3,500.00 | 3,500.00 |
| 10-12-18-52-00222 | MARKETING & ADVERTISING | 2,693.00 | 6,068.00 | 6,418.00 |
| 10-12-18-52-00232 | VET | 1,024.00 | 1,050.00 | 1,350.00 |
| 10-12-18-52-00270 | BANK FEES/CREDIT CARD FEES | 5,451.00 | 8,000.00 | 11,000.00 |
| 10-12-18-52-00299 | MISC CONTRACTUAL | 8,965.00 | 16,028.00 | 9,153.00 |
| 10-12-18-52-18611 | NATURE CAMPS PROGRAM CONTR SERVICES | 200.00 | 200.00 | 1,800.00 |
| 10-12-18-52-18613 | NATURE FAMILY PROGRAM CONTR SERVICES | 100.00 | 700.00 | 700.00 |
| 10-12-18-52-18616 | NATURE SCHOOL PROGRAM CONTR SERVICES | 0.00 | 50.00 | 50.00 |
| 10-12-18-53-00300 | OFFICE SUPPLIES | 1,933.00 | 2,100.00 | 2,100.00 |
| 10-12-18-53-00305 | UNIFORM | 822.00 | 675.00 | 960.00 |
| 10-12-18-53-00310 | FIRST AID | 83.00 | 125.00 | 125.00 |
| 10-12-18-53-00315 | JANITORIAL SUPPLIES | 2,289.00 | 2,245.00 | 2,665.00 |
| 10-12-18-53-00320 | MAINT MAT-FAC & BLDGS | 5,086.00 | 7,780.00 | 5,080.00 |
| 10-12-18-53-00325 | MAINTENANCE SUPPLIES | 95.00 | 530.00 | 1,280.00 |
| 10-12-18-53-00360 | LIVESTOCK SUPPLIES | 4,036.00 | 4,038.00 | 5,860.00 |
| 10-12-18-53-00370 | TOOLS AND HARDWARE | 125.00 | 225.00 | 225.00 |
| 10-12-18-53-00705 | MERCHANDISE MATERIAL FOR RESALE | 9,378.00 | 10,000.00 | 0.00 |
| 10-12-18-53-18610 | NATURE YOUTH PROGRAM MATERIALS & SUPPLIE | 544.00 | 900.00 | 1,000.00 |
| 10-12-18-53-18611 | NATURE CAMPS PROGRAM MATERIALS & SUPPLIE | 1,979.00 | 3,800.00 | 4,325.00 |
| 10-12-18-53-18612 | NATURE ADULT PROGRAM MATERIALS & SUPPLIE | 405.00 | 200.00 | 0.00 |
| 10-12-18-53-18613 | NATURE FAMILY PROGRAM MATERIALS & SUPPLI | 2,535.00 | 2,000.00 | 5,395.00 |
| 10-12-18-53-18616 | NATURE SCHOOL PROGRAM MATERIALS & SUPPLI | 850.00 | 1,000.00 | 1,200.00 |
| 10-12-18-53-18617 | NATURE B DAY PARTY MATERIALS & SUPPLIES | 2,357.00 | 2,895.00 | 0.00 |
| 10-12-18-53-18618 | SCOUTS PROGRAMS MATERIALS & SUPPLIES | 218.00 | 300.00 | 0.00 |
| 10-12-18-53-18619 | SPECIAL EVENTS MATERIALS & SUPPLIES | 221.00 | 0.00 | 0.00 |
| 10-12-18-53-18620 | NATURE OUTREACH MATERIALS & SUPPLIES | 0.00 | 155.00 | 755.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------------|-------------------|------------------------|--------------------------|
| 10-12-18-53-18700 | NATURE PRESCHOOL MATERIALS & SUPPLIES | 0.00 | 1,500.00 | 4,000.00 |
| 10-12-18-54-00400 | EQUIPMENT | 160.00 | 200.00 | 200.00 |
| 10-12-18-54-00405 | SIGNAGE | 0.00 | 350.00 | 350.00 |
| 10-12-18-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 200.00 | 285.00 | 285.00 |
| 10-12-18-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 846.00 | 975.00 | 1,675.00 |
| 10-12-18-55-00530 | EMPLOYEE RECOGNITION | 374.00 | 475.00 | 475.00 |
| 10-12-18-58-00800 | ELECTRICITY | 14,720.00 | 22,000.00 | 16,000.00 |
| 10-12-18-58-00810 | NATURAL GAS | 769.00 | 1,100.00 | 1,100.00 |
| 10-12-18-58-00820 | WATER | 2,746.00 | 3,000.00 | 3,000.00 |
| 10-12-18-58-00830 | TELEPHONE/INTERNET | 6,010.00 | 6,300.00 | 6,600.00 |
| Appropriations | | <u>344,330.00</u> | <u>408,075.00</u> | <u>420,470.00</u> |
| Total 12-18: | | (168,787.00) | (189,860.00) | (174,025.00) |
| Fund 10 - CORPORATE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 175,543.00 | 218,215.00 | 246,445.00 |
| TOTAL APPROPRIATIONS | | <u>344,330.00</u> | <u>408,075.00</u> | <u>420,470.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | (168,787.00) | (189,860.00) | (174,025.00) |



RECREATION DEPARTMENT

The Recreation Department Budget will provide for the continuation and expansion of quality recreation services and programs the St. Charles community has come to expect. The Recreation Department is broken into the following areas:

- Recreation Administration
- Pottawatomie Community Center (PCC)
- Haines Gymnasium
- Adult Activity Center (AAC)
- Adult
- Athletics
- Camp
- Dance
- Early Childhood
- Teen Center and Programs
- Tween Programs
- Youth
- Special Events
- Community Events

The District continues to offer expanded program opportunities for all ages. The staff continues to work with patron and survey suggestions to develop programs and events. Additionally, the staff is focused on accommodating program participant waitlists by expanding trending programs.

The goal of recreation programs is to have a minimum net recovery rate of 30 percent. That surplus of recreation net program revenue contributes to the District's capital budget to keep up with both replacement and acquisition of new items beneficial to the District's function through the Fund Balance Policy. The Recreation Department will contribute \$550,000 to the Corporate Fund to cover administrative expenses.



RECREATION ADMINISTRATION

The Recreation Administration Budget reflects all recreation taxes collected and wage contributions from the recreation seasonal facilities. Expenditures charged to this cost center include recreation administration full-time and part-time wages and the cost of individual line items that are not directly attributed to a specific facility or program budget.

Significant Changes

- Increasing bank fees and credit card expenses due to increases passed on by Active.net, the District's registration software.
- Increasing financial assistance expense to meet the demand of the community.
- Increase training and travel GL to accommodate for one more Asst. Superintendent going to a national conference and Safety Coordinator to national conference.
- Transferring \$1,000,000 to Capital Fund for year two of a three-year plan based on 2023 ending Fund Balances. This includes a one-year increase of \$429,272.

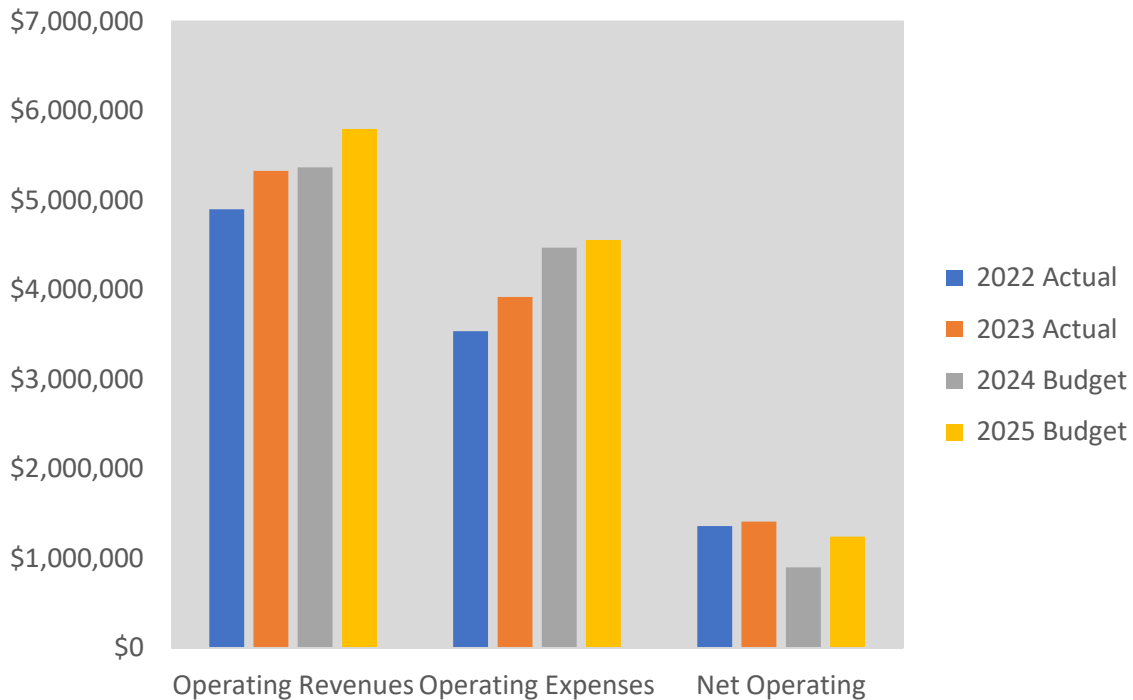
2025 Goals

- 1) Encourage Recreation Supervisors to attend training and development opportunities throughout 2025 by attending PDRMA, IPRA, NRPA, IAAPA, etc. online and in person with 80% of Recreation team attending by Q4.
- 2) Continue to promote the financial aid program, including the NRC option, to encourage potential recipients to apply and then utilize all their funds available. Monitor the financial aid YTD quarterly to make sure the demand is being met.
- 3) Continue to run new community wide events using incorporating collaborations with businesses and organizations that result in revenue to the financial aid program.

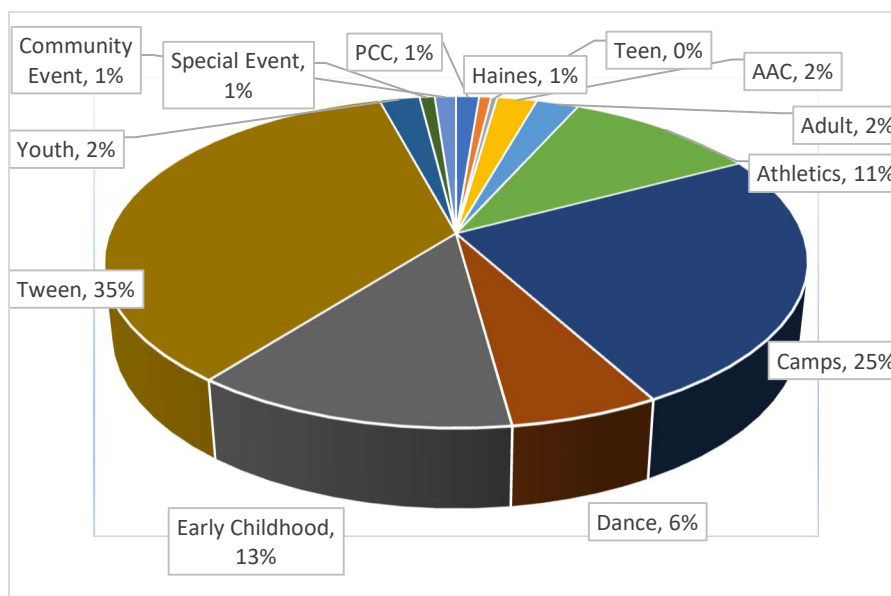


Financial Summary

The Recreation Fund is budgeting net operating revenue of \$243,036 before transfers and a deficit of \$160,383 after transfers due to a planned spend down of fund balance. Transfers to the Capital Fund total \$1,000,000. Below is the financial summary excluding transfers.



The breakdown of budgeted revenues by department is below.





11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------|---------------------|------------------------|--------------------------|
| Recreation | | | | |
| Administration | | | | |
| Estimated Revenues | | | | |
| 20-00-00-41-00100 | PROPERTY TAXES | 1,929,458.00 | 2,036,200.00 | 2,056,200.00 |
| 20-00-00-45-00505 | REFUND FEE | 400.00 | 0.00 | 0.00 |
| 20-00-00-45-00599 | MISCELLANEOUS REVENUE | 39.00 | 0.00 | 0.00 |
| 20-00-00-46-00605 | FINANCIAL AID PROGRAM DONATIONS | 4,659.00 | 4,000.00 | 5,200.00 |
| 20-00-00-46-00660 | ADVERTISING | 10,700.00 | 10,200.00 | 10,200.00 |
| 20-00-00-46-00680 | SPONSORSHIPS | 3,213.00 | 2,900.00 | 3,000.00 |
| 20-00-00-61-00650 | WAGE CONTRIBUTION REV | 118,309.00 | 121,772.00 | 147,567.00 |
| Estimated Revenues | | <u>2,066,778.00</u> | <u>2,175,072.00</u> | <u>2,222,167.00</u> |
| Appropriations | | | | |
| 20-00-00-51-00050 | FT WAGES | 981,552.00 | 1,202,315.00 | 1,195,991.00 |
| 20-00-00-51-00150 | PT OFFICE | 58,108.00 | 27,074.00 | 32,339.00 |
| 20-00-00-51-00152 | INTERN | 0.00 | 7,200.00 | 7,680.00 |
| 20-00-00-52-00210 | FEES AND PERMITS | 2,333.00 | 2,312.00 | 2,693.00 |
| 20-00-00-52-00220 | PRINTING & BINDING EXTERNAL | 1,392.00 | 2,731.00 | 2,731.00 |
| 20-00-00-52-00221 | PRINTING & BINDING INTERNAL | 5,947.00 | 12,960.00 | 12,960.00 |
| 20-00-00-52-00222 | MARKETING & ADVERTISING | 9,192.00 | 11,188.00 | 11,188.00 |
| 20-00-00-52-00223 | PR & RECOGNITION-BROCHURE | 127,037.00 | 137,924.00 | 143,400.00 |
| 20-00-00-52-00225 | POSTAGE | 447.00 | 600.00 | 600.00 |
| 20-00-00-52-00270 | BANK FEES/CREDIT CARD FEES | 120,405.00 | 130,000.00 | 135,000.00 |
| 20-00-00-52-00275 | FINANCIAL ASSISTANCE | 50,037.00 | 50,000.00 | 60,000.00 |
| 20-00-00-52-00299 | MISC CONTRACTUAL | 15,208.00 | 25,275.00 | 17,525.00 |
| 20-00-00-53-00300 | OFFICE SUPPLIES | 3,825.00 | 5,400.00 | 5,400.00 |
| 20-00-00-53-00305 | UNIFORM | 1,706.00 | 1,735.00 | 2,115.00 |
| 20-00-00-53-00375 | GAS/OIL | 2,477.00 | 3,120.00 | 3,120.00 |
| 20-00-00-53-00399 | MISC SUPPLIES | 67.00 | 250.00 | 250.00 |
| 20-00-00-54-00410 | OFFICE EQUIPMENT | 2,106.00 | 3,950.00 | 3,950.00 |
| 20-00-00-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 6,324.00 | 6,788.00 | 6,788.00 |
| 20-00-00-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 13,349.00 | 16,990.00 | 20,990.00 |
| 20-00-00-55-00530 | EMPLOYEE RECOGNITION | 1,090.00 | 1,800.00 | 1,800.00 |
| 20-00-00-55-00535 | EMPLOYEE MILEAGE | 6,259.00 | 6,600.00 | 6,600.00 |
| 20-00-00-58-00830 | TELEPHONE/INTERNET | 12,271.00 | 14,500.00 | 16,000.00 |
| 20-00-00-63-00610 | TRANSFER OUT | 875,000.00 | 1,120,728.00 | 1,550,000.00 |
| Appropriations | | <u>2,296,132.00</u> | <u>2,791,440.00</u> | <u>3,239,120.00</u> |
| Total 00-00: | | <u>(229,354.00)</u> | <u>(616,368.00)</u> | <u>(1,016,953.00)</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 2,066,778.00 | 2,175,072.00 | 2,222,167.00 |
| TOTAL APPROPRIATIONS | | 2,296,132.00 | 2,791,440.00 | 3,239,120.00 |
| NET OF REVENUES & APPROPRIATIONS: | | <u>(229,354.00)</u> | <u>(616,368.00)</u> | <u>(1,016,953.00)</u> |



POTTAWATOMIE COMMUNITY CENTER

Pottawatomie Community Center (PCC) serves children, adults and families with a wide range of recreational program opportunities. Program rooms and meeting rooms are scheduled during all hours of the day.

The PCC budget expenses include salaries for three full-time staff and additional part-time staff. Other PCC expenses fall within the Contractual Services, Material and Supplies and Utilities accounts.

Significant Changes

None

2025 Goals

- 1) To increase facility usage, secure at least one additional consistent weekly room rental group utilizing the multi-purpose rooms and/or activity studio by Q3.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------------|------------------|------------------------|--------------------------|
| Recreation | | | | |
| PCC | | | | |
| Estimated Revenues | | | | |
| 20-00-30-42-00200 | DAILY ADMISSIONS | 2,130.00 | 2,000.00 | 1,200.00 |
| 20-00-30-42-00215 | OPEN GYM PASSES | 4,481.00 | 5,400.00 | 5,200.00 |
| 20-00-30-44-00400 | FACILITY RENTAL | 33,968.00 | 29,000.00 | 28,200.00 |
| 20-00-30-44-00450 | SPECIAL USE PERMIT | 0.00 | 150.00 | 150.00 |
| 20-00-30-45-00599 | MISCELLANEOUS REVENUE | (15.00) | 0.00 | 0.00 |
| 20-00-30-47-00700 | CONCESSION TAXABLE | 2,010.00 | 2,600.00 | 2,600.00 |
| 20-00-30-49-30500 | BIRTHDAY PARTIES PROGRAM REVENUE | 0.00 | 9,750.00 | 9,060.00 |
| Estimated Revenues | | 42,574.00 | 48,900.00 | 46,410.00 |
| Appropriations | | | | |
| 20-00-30-51-00050 | FT WAGES | 148,786.00 | 163,297.00 | 168,242.00 |
| 20-00-30-51-00150 | PT OFFICE | 108,294.00 | 129,898.00 | 133,478.00 |
| 20-00-30-51-30500 | BIRTHDAY PARTIES WAGES | 0.00 | 3,600.00 | 3,240.00 |
| 20-00-30-52-00202 | EQUIPMENT MAINTENANCE | 0.00 | 350.00 | 350.00 |
| 20-00-30-52-00205 | EQUIPMENT RENTAL | 0.00 | 700.00 | 700.00 |
| 20-00-30-52-00242 | CONTRACTUAL MAINTENANCE | 41,426.00 | 55,356.00 | 56,006.00 |
| 20-00-30-52-30500 | BIRTHDAY PARTIES CONTRACTUAL SERVICES | 0.00 | 1,036.00 | 1,436.00 |
| 20-00-30-53-00305 | UNIFORM | 697.00 | 777.00 | 935.00 |
| 20-00-30-53-00310 | FIRST AID | 64.00 | 580.00 | 600.00 |
| 20-00-30-53-00315 | JANITORIAL SUPPLIES | 12,620.00 | 15,600.00 | 16,250.00 |
| 20-00-30-53-00320 | MAINT MAT-FAC & BLDGS | 19,128.00 | 14,500.00 | 14,500.00 |
| 20-00-30-53-00399 | MISC SUPPLIES | 1,525.00 | 1,500.00 | 2,500.00 |
| 20-00-30-53-00700 | CONCESSION RESALE | 2,236.00 | 1,950.00 | 1,950.00 |
| 20-00-30-53-30500 | BIRTHDAY PARTIES MATERIALS & SUPPLIES | 0.00 | 2,045.00 | 1,640.00 |
| 20-00-30-54-00400 | EQUIPMENT | 1,195.00 | 5,450.00 | 1,450.00 |
| 20-00-30-54-00410 | OFFICE EQUIPMENT | 281.00 | 700.00 | 1,200.00 |
| 20-00-30-58-00800 | ELECTRICITY | 92,069.00 | 105,000.00 | 100,000.00 |
| 20-00-30-58-00810 | NATURAL GAS | 21,095.00 | 32,000.00 | 23,000.00 |
| 20-00-30-58-00820 | WATER | 5,175.00 | 5,500.00 | 5,500.00 |
| 20-00-30-58-00830 | TELEPHONE/INTERNET | 18,112.00 | 19,400.00 | 18,350.00 |
| Appropriations | | 472,703.00 | 559,239.00 | 551,327.00 |
| Total 00-30: | | (430,129.00) | (510,339.00) | (504,917.00) |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 42,574.00 | 48,900.00 | 46,410.00 |
| TOTAL APPROPRIATIONS | | 472,703.00 | 559,239.00 | 551,327.00 |
| NET OF REVENUES & APPROPRIATIONS: | | (430,129.00) | (510,339.00) | (504,917.00) |



HAINES GYMNASIUM

Through a lease agreement with Community Unit School District # 303 (CUSD 303), the District began providing recreational opportunities in January 2020 in the Haines Middle School Gymnasium.

Significant Changes

- Reduced building use for program and rental availability due to D303 repurposing Haines facility.
- Increase drop-in admission fees by \$1 to offset minimum wage increases and rises in operating costs.
- Modifying D303 lease agreement from fixed monthly rent to a cost share percentage.

2025 Goals

- 1) Establish a Pickleball and Basketball evening / weekend drop-in schedule that compliments district offerings while also meeting community needs.
- 2) To increase utilization, work with consistent and reliable rental groups during non-park district programmed times.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-----------------------|------------------|------------------------|--------------------------|
| Recreation | | | | |
| Haines Gymnasium | | | | |
| Estimated Revenues | | | | |
| 20-00-65-42-00200 | DAILY ADMISSIONS | 15,034.00 | 10,000.00 | 8,720.00 |
| 20-00-65-44-00400 | FACILITY RENTAL | 69,822.00 | 41,000.00 | 15,200.00 |
| 20-00-65-47-00700 | CONCESSION TAXABLE | 346.00 | 200.00 | 200.00 |
| Estimated Revenues | | <u>85,202.00</u> | <u>51,200.00</u> | <u>24,120.00</u> |
| Appropriations | | | | |
| 20-00-65-51-00150 | PT OFFICE | 26,183.00 | 25,928.00 | 14,400.00 |
| 20-00-65-52-00201 | CONTRACTUAL REPAIRS | 0.00 | 500.00 | 500.00 |
| 20-00-65-52-00206 | BUILDING RENTAL | 0.00 | 19,684.00 | 430.00 |
| 20-00-65-53-00300 | OFFICE SUPPLIES | 91.00 | 200.00 | 200.00 |
| 20-00-65-53-00305 | UNIFORM | 30.00 | 100.00 | 100.00 |
| 20-00-65-53-00310 | FIRST AID | 0.00 | 200.00 | 200.00 |
| 20-00-65-53-00315 | JANITORIAL SUPPLIES | 25.00 | 300.00 | 300.00 |
| 20-00-65-53-00320 | MAINT MAT-FAC & BLDGS | 53.00 | 960.00 | 960.00 |
| 20-00-65-53-00700 | CONCESSION RESALE | 224.00 | 200.00 | 200.00 |
| 20-00-65-54-00400 | EQUIPMENT | 617.00 | 600.00 | 600.00 |
| 20-00-65-57-00750 | LEASE | 43,711.00 | 0.00 | 0.00 |
| 20-00-65-57-00751 | LEASE INTEREST | 3,531.00 | 0.00 | 0.00 |
| 20-00-65-58-00830 | TELEPHONE/INTERNET | 481.00 | 500.00 | 1,000.00 |
| Appropriations | | <u>74,946.00</u> | <u>49,172.00</u> | <u>18,890.00</u> |
| Total 00-65: | | <u>10,256.00</u> | <u>2,028.00</u> | <u>5,230.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 85,202.00 | 51,200.00 | 24,120.00 |
| TOTAL APPROPRIATIONS | | <u>74,946.00</u> | <u>49,172.00</u> | <u>18,890.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>10,256.00</u> | <u>2,028.00</u> | <u>5,230.00</u> |



ADULT ACTIVITY CENTER

This area encompasses budgets related to the Adult Activity Center (AAC). The individual budgets are AAC, Trips, Holiday Event, Senior Breakfast/Rotary Events, Extended Trips and Educational programs.

Significant Changes

- To provide more affordable opportunities, and remain competitive with neighboring communities, reduce margin on AAC trips by 10%.
- Transfer fitness programming revenues and expenses to Adult Programs.
- Increase trip wages to provide market adjustment for bus driver.

2025 Goals

- 1) Increase AAC Education Program revenue by 15% with a price adjustment and continuing to find sponsorship to cover expenses.
- 2) Increase AAC Extended trip revenue to \$3,500 through new partnership with Premier World Discovery, offering three extended opportunities in 2025.
- 3) Monitor trip revenue and expenses to maintain 20% ROI with added staffing and contractual service costs (i.e. motor coach and rising admission fees) while providing affordable opportunities.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---|-------------------|------------------------|--------------------------|
| Recreation | | | | |
| Adult Activity Center | | | | |
| Estimated Revenues | | | | |
| 20-10-80-46-00680 | SPONSORSHIPS | 445.00 | 1,280.00 | 1,280.00 |
| 20-10-80-49-80700 | AAC PROGRAM REVENUE | 7,945.00 | 8,225.00 | 7,775.00 |
| 20-10-80-49-80701 | AAC TRIPS PROGRAM REVENUE | 55,422.00 | 59,560.00 | 56,955.00 |
| 20-10-80-49-80703 | AAC FITNESS PROGRAM REVENUE | 36,453.00 | 33,880.00 | 0.00 |
| 20-10-80-49-80705 | AAC HOLIDAY EVENTS PROGRAM REVENUE | 3,849.00 | 3,505.00 | 4,000.00 |
| 20-10-80-49-80706 | AAC ROTARY EVENTS PROGRAM REVENUE | 50.00 | 60.00 | 40.00 |
| 20-10-80-49-80707 | AAC EDUCATION PROGRAM REVENUE | 3,891.00 | 3,987.00 | 8,546.00 |
| 20-10-80-49-80709 | AAC EXTENDED TRIPS PROGRAM REVENUE | 933.00 | 300.00 | 3,500.00 |
| Estimated Revenues | | <u>108,988.00</u> | <u>110,797.00</u> | <u>82,096.00</u> |
| Appropriations | | | | |
| 20-10-80-51-80701 | AAC TRIPS WAGES | 5,308.00 | 5,967.00 | 7,095.00 |
| 20-10-80-51-80703 | AAC FITNESS WAGES | 12,949.00 | 13,105.00 | 0.00 |
| 20-10-80-52-80700 | AAC PROGRAM CONTR SERVICES | 2,792.00 | 2,800.00 | 2,980.00 |
| 20-10-80-52-80701 | AAC TRIPS CONTR SERVICES | 33,540.00 | 34,568.00 | 36,810.00 |
| 20-10-80-52-80705 | AAC HOLIDAY EVENTS CONTR SERVICES | 3,110.00 | 2,655.00 | 3,130.00 |
| 20-10-80-52-80707 | AAC EDUCATION CONTR SERVICES | 1,302.00 | 1,600.00 | 3,500.00 |
| 20-10-80-53-80700 | AAC PROGRAM MATERIALS & SUPPLIES | 1,870.00 | 2,868.00 | 2,005.00 |
| 20-10-80-53-80701 | AAC TRIPS MATERIALS & SUPPLIES | 874.00 | 1,160.00 | 1,200.00 |
| 20-10-80-53-80703 | AAC FITNESS MATERIALS & SUPPLIES | 0.00 | 200.00 | 0.00 |
| 20-10-80-53-80705 | AAC HOLIDAY EVENTS MATERIALS & SUPPLIES | 22.00 | 100.00 | 50.00 |
| 20-10-80-53-80706 | AAC ROTARY EVENTS MATERIALS & SUPPLIES | 0.00 | 280.00 | 320.00 |
| 20-10-80-53-80707 | AAC EDUCATION MATERIALS & SUPPLIES | 163.00 | 200.00 | 400.00 |
| Appropriations | | <u>61,930.00</u> | <u>65,503.00</u> | <u>57,490.00</u> |
| Total 10-80: | | <u>47,058.00</u> | <u>45,294.00</u> | <u>24,606.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 108,988.00 | 110,797.00 | 82,096.00 |
| TOTAL APPROPRIATIONS | | <u>61,930.00</u> | <u>65,503.00</u> | <u>57,490.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>47,058.00</u> | <u>45,294.00</u> | <u>24,606.00</u> |



ADULT PROGRAMS

This budget area encompasses dance, drawing, special interest, fitness and trip programs.

Significant Changes

- Decrease drawing program revenues and expenses due to longtime art / drawing contractor, Tony & Friends unexpectedly closing in January 2024.
- Streamlining all fitness classes, including 50+ specific which were previously listed in AAC to this budget area.

2025 Goals

- 1) Supervisors will continue to look for new independent contractors to replace creative arts contractors that are no longer in business. Offer one new creative arts workshop (1-day) and creative arts class (multiple weeks) by Q4.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------------|------------------|------------------------|--------------------------|
| Recreation | | | | |
| Adult | | | | |
| Estimated Revenues | | | | |
| 20-10-82-49-82222 | ADULT DANCE PROGRAM REVENUE | 11,494.00 | 13,607.00 | 14,071.00 |
| 20-10-82-49-82266 | DRAWING PROGRAM REVENUE | 4,425.00 | 8,520.00 | 0.00 |
| 20-10-82-49-82428 | ADULT ARTS & CRAFTS PROGRAM REVENUE | 0.00 | 0.00 | 2,760.00 |
| 20-10-82-49-82436 | SPECIAL INTEREST PROGRAM REVENUE | 7,426.00 | 10,922.00 | 6,892.00 |
| 20-10-82-49-82449 | FITNESS PROGRAM REVENUE | 26,138.00 | 27,124.00 | 61,186.00 |
| 20-10-82-49-82471 | PHOTOGRAPHY PROGRAM REVENUE | 0.00 | 576.00 | 0.00 |
| Estimated Revenues | | <u>49,483.00</u> | <u>60,749.00</u> | <u>84,909.00</u> |
| Appropriations | | | | |
| 20-10-82-51-82449 | FITNESS PROGRAM WAGES | 6,595.00 | 7,395.00 | 18,310.00 |
| 20-10-82-52-82222 | ADULT DANCE CONTR SERVICES | 6,819.00 | 9,465.00 | 9,785.00 |
| 20-10-82-52-82266 | DRAWING PROGRAM CONTR SERVICES | 3,757.00 | 7,242.00 | 0.00 |
| 20-10-82-52-82428 | ADULT ARTS & CRAFTS CONTR SERVICES | 0.00 | 0.00 | 1,936.00 |
| 20-10-82-52-82436 | SPECIAL INTEREST CONTR SERVICES | 4,085.00 | 7,006.00 | 3,986.00 |
| 20-10-82-52-82449 | FITNESS PROGRAM CONTR SERVICES | 6,808.00 | 6,972.00 | 8,680.00 |
| 20-10-82-52-82471 | PHOTOGRAPHY PROGRAM CONTR SERVICES | 154.00 | 403.00 | 0.00 |
| 20-10-82-53-82436 | SPECIAL INTEREST MATERIALS & SUPPLIES | 115.00 | 500.00 | 250.00 |
| 20-10-82-53-82449 | FITNESS PROGRAM MATERIALS & SUPPLIES | 642.00 | 848.00 | 884.00 |
| Appropriations | | <u>28,975.00</u> | <u>39,831.00</u> | <u>43,831.00</u> |
| Total 10-82: | | <u>20,508.00</u> | <u>20,918.00</u> | <u>41,078.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 49,483.00 | 60,749.00 | 84,909.00 |
| TOTAL APPROPRIATIONS | | <u>28,975.00</u> | <u>39,831.00</u> | <u>43,831.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>20,508.00</u> | <u>20,918.00</u> | <u>41,078.00</u> |



ATHLETIC PROGRAMS

This budget area encompasses all in-house and contractual sport classes, basketball, lacrosse and softball leagues and tournaments.

Significant Changes

- Increase in Outdoor tournament revenue due to additional tournaments booked and new tournament fees being proposed for the 2025 season.
- Decrease in Pickleball revenue due to the decrease of players in the competitive leagues with some players moving to Norris pickleball leagues or other recreation leagues in the area. This is offset by offering leagues 3 days instead of 2 days per week.
- Increase in pickleball wages due to leagues offered 3 days per week instead of 2 days per week.
- A decrease in softball league revenue due to the cancellation of the Men's 18+ Fall Season.
- Volleyball program revenue was transferred into Sport Camp Program revenue. Camp revenue was moved from Athletics to the Sportsplex fund.

2025 Goals

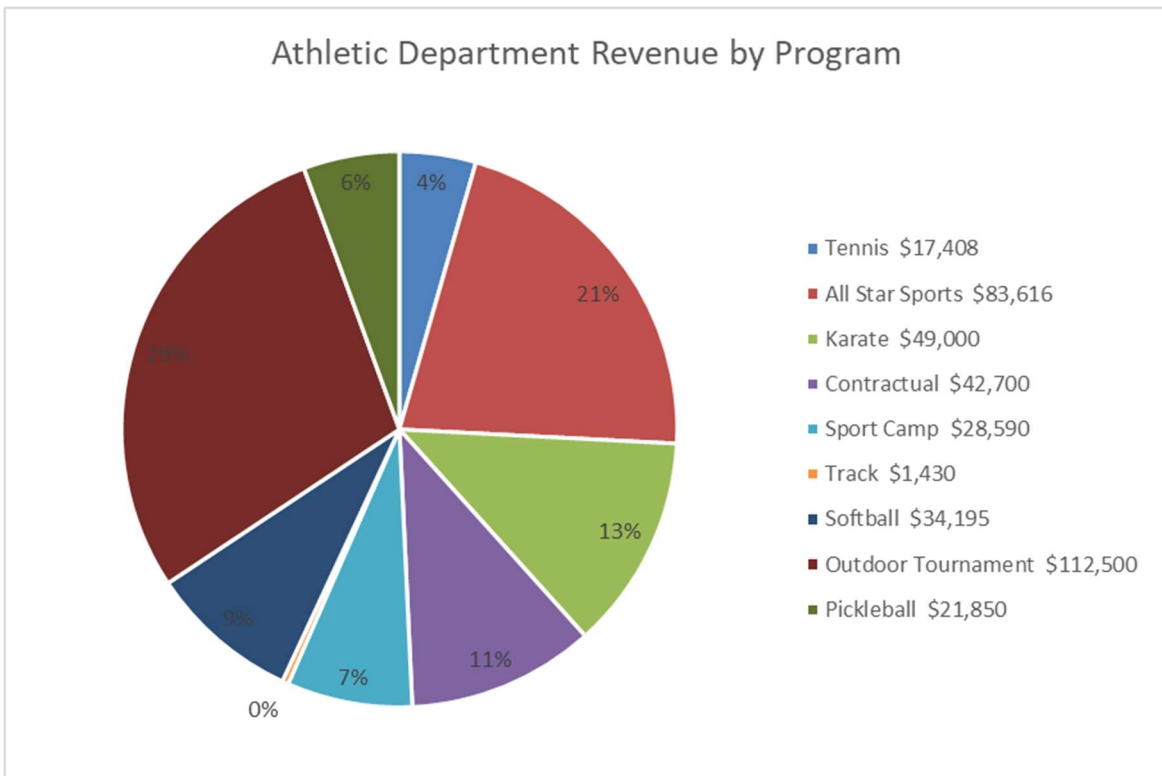
- 1) Increase tennis revenue by 20%, by adding a tennis camp and an adult league opportunity. Compare revenue from 2024 to 2025.
- 2) Increase Tiny Tot Track meet participation by 20%, 53 in summer 2024 to 63 in summer 2025, by focusing on Marketing opportunities with our preschool programs.



Financial Summary

The Athletic department includes the program areas tennis, All Star Sports, karate, contractual, sport camp, track, softball, outdoor tournament and pickleball. Total budget net revenue is \$153,320, an increase of \$4,384 from prior year.

Below is a breakdown of budgeted revenues by program.





11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---|------------------|------------------------|--------------------------|
| Recreation | | | | |
| Athletics | | | | |
| Estimated Revenues | | | | |
| 20-10-84-49-84151 | TENNIS LESSONS PROGRAM REVENUE | 17,255.00 | 17,408.00 | 17,408.00 |
| 20-10-84-49-84217 | ALL STAR SPORTS PROGRAM REVENUE | 100,160.00 | 83,616.00 | 83,616.00 |
| 20-10-84-49-84330 | OUTDOOR TOURNAMENT PROGRAM REVENUE | 92,786.00 | 98,850.00 | 112,500.00 |
| 20-10-84-49-84350 | KARATE PROGRAM REVENUE | 49,817.00 | 49,000.00 | 49,000.00 |
| 20-10-84-49-84353 | CONTRACTUAL SPORTS PROGRAM REVENUE | 42,638.00 | 42,560.00 | 42,700.00 |
| 20-10-84-49-84356 | SPORT CAMP PROG REV | 14,935.00 | 28,390.00 | 28,590.00 |
| 20-10-84-49-84368 | TRACK PROGRAM REVENUE | 1,436.00 | 1,560.00 | 1,430.00 |
| 20-10-84-49-84369 | SOFTBALL PROGRAM REVENUE | 38,455.00 | 42,270.00 | 34,195.00 |
| 20-10-84-49-84372 | VBALL PROGRAM REV | 2,333.00 | 3,200.00 | 0.00 |
| 20-10-84-49-84380 | PICKLEBALL PROGRAM REVENUE | 23,391.00 | 25,980.00 | 21,850.00 |
| Estimated Revenues | | 383,206.00 | 392,834.00 | 391,289.00 |
| Appropriations | | | | |
| 20-10-84-51-84368 | TRACK PROGRAM WAGES | 0.00 | 126.00 | 135.00 |
| 20-10-84-51-84369 | SOFTBALL WAGES | 3,230.00 | 4,860.00 | 4,320.00 |
| 20-10-84-51-84380 | PICKLEBALL WAGES | 2,333.00 | 6,030.00 | 6,408.00 |
| 20-10-84-52-84151 | TENNIS LESSONS CONTR SERVICES | 10,624.00 | 12,186.00 | 12,186.00 |
| 20-10-84-52-84217 | ALL STAR SPORTS CONTR SERVICES | 65,563.00 | 58,531.00 | 58,533.00 |
| 20-10-84-52-84330 | OUTDOOR TOURNAMENT CONTR SERVICES | 32,225.00 | 30,850.00 | 35,000.00 |
| 20-10-84-52-84350 | KARATE PROGRAM CONTR SERVICES | 36,700.00 | 34,440.00 | 34,440.00 |
| 20-10-84-52-84353 | CONTRACTUAL SPORTS CONTRACTUAL SERVICES | 27,093.00 | 29,792.00 | 28,518.00 |
| 20-10-84-52-84356 | SPORT CAMP CONTRACTUAL SERVICES | 9,828.00 | 19,873.00 | 20,013.00 |
| 20-10-84-52-84368 | TRACK PROGRAM CONTR SERVICES | 0.00 | 100.00 | 100.00 |
| 20-10-84-52-84369 | SOFTBALL CONTR SERVICES | 17,992.00 | 15,459.00 | 13,120.00 |
| 20-10-84-52-84372 | VBALL CONTR SERVICES | 1,525.00 | 2,240.00 | 0.00 |
| 20-10-84-53-84368 | TRACK PROGRAM MATERIALS & SUPPLIES | 601.00 | 735.00 | 685.00 |
| 20-10-84-53-84369 | SOFTBALL MATERIALS & SUPPLIES | 3,733.00 | 4,206.00 | 3,536.00 |
| 20-10-84-53-84380 | PICKLEBALL MATERIALS & SUPPLIES | 3,555.00 | 6,930.00 | 4,075.00 |
| 20-10-84-58-84330 | OUTDOOR TOURNAMENT UTILITIES | 9,411.00 | 14,000.00 | 14,000.00 |
| 20-10-84-58-84369 | SOFTBALL UTILITIES | 2,780.00 | 3,540.00 | 2,900.00 |
| Appropriations | | 227,193.00 | 243,898.00 | 237,969.00 |
| Total 10-84: | | 156,013.00 | 148,936.00 | 153,320.00 |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 383,206.00 | 392,834.00 | 391,289.00 |
| TOTAL APPROPRIATIONS | | 227,193.00 | 243,898.00 | 237,969.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 156,013.00 | 148,936.00 | 153,320.00 |



CAMPS

This budget encompasses individual budgets for Early Childhood Camps, School Age Day Camp, Counselor in Training (CIT) and Teen Camp.

Significant Changes

- Increase revenues and expenses with the extension of School Age Camps to Sportsplex location.
- Increasing part-time wages to remain competitive in the job market, required employee training mandates and increasing the number of staff to better adapt participant to instructor ratio to create a more positive and enjoyable experience.
- Increase School Age Contractual expense by \$18,000 for the rent expense for using Sportsplex for a west side location.

2025 Goals

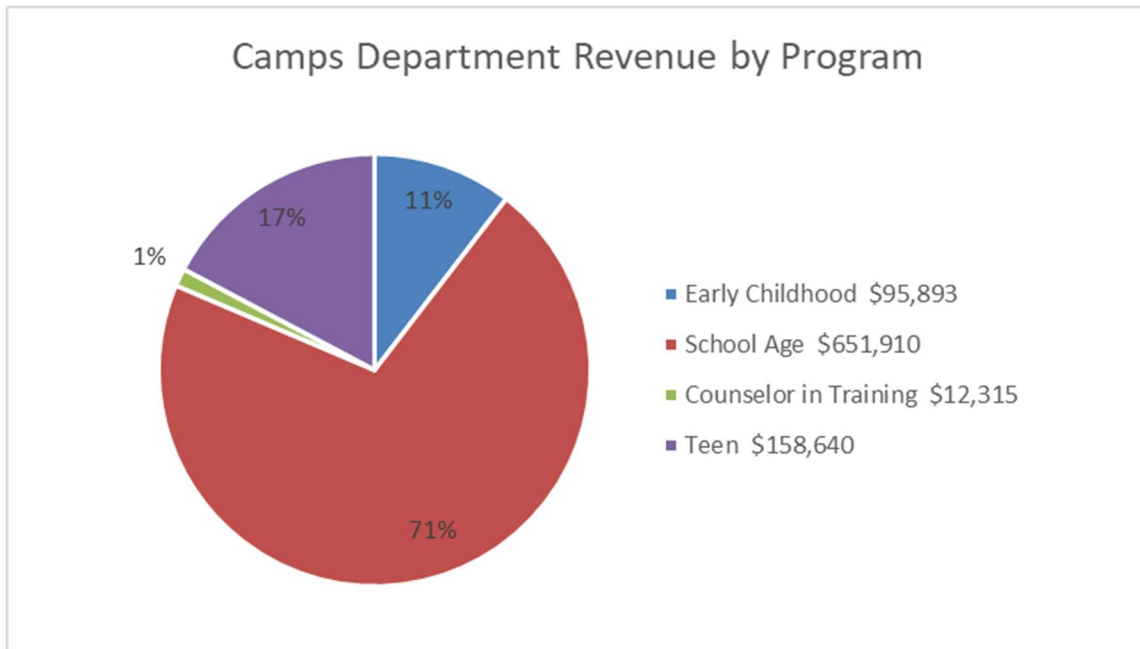
- 1) Increase camp fees by 4% to offset rising expenses by Q2.
- 2) Develop and establish protocols and operational procedures for West side location by Q2.



Financial Summary

Budgeted revenues total \$918,758 and budgeted expenses total \$597,557 for net revenue of \$321,201, an increase of \$20,296 from prior year.

Below is a breakdown of budgeted revenues by program.





11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|--|-------------------|------------------------|--------------------------|
| Recreation | | | | |
| Camps | | | | |
| Estimated Revenues | | | | |
| 20-10-86-47-86462 | SCHOOL AGE DAY CAMP SALES | 9,228.00 | 9,200.00 | 10,400.00 |
| 20-10-86-47-86518 | TEEN CAMP SALES | 1,591.00 | 1,200.00 | 1,200.00 |
| 20-10-86-49-86286 | EARLY CHILDHOOD CAMP PROGRAM REVENUE | 82,903.00 | 88,898.00 | 95,893.00 |
| 20-10-86-49-86462 | SCHOOL AGE DAY CAMP PROG REVENUE | 587,916.00 | 592,530.00 | 641,510.00 |
| 20-10-86-49-86515 | COUNSELOR IN TRAINING PROGRAM REVENUE | 8,555.00 | 9,600.00 | 12,315.00 |
| 20-10-86-49-86518 | TEEN CAMP PROG REV | 140,296.00 | 148,995.00 | 157,440.00 |
| Estimated Revenues | | <u>830,489.00</u> | <u>850,423.00</u> | <u>918,758.00</u> |
| Appropriations | | | | |
| 20-10-86-51-86286 | EARLY CHILDHOOD CAMP WAGES | 47,505.00 | 51,621.00 | 54,924.00 |
| 20-10-86-51-86462 | SCHOOL AGE DAY CAMP WAGES | 337,234.00 | 345,082.00 | 364,473.00 |
| 20-10-86-51-86515 | COUNSELOR IN TRAINING WAGES | 7,907.00 | 6,205.00 | 7,245.00 |
| 20-10-86-51-86518 | TEEN CAMP WAGES | 31,240.00 | 46,425.00 | 42,450.00 |
| 20-10-86-52-86286 | EARLY CHILDHOOD CAMP CONTR SERVICES | 1,616.00 | 2,700.00 | 2,700.00 |
| 20-10-86-52-86462 | SCHOOL AGE DAY CAMP CONTR SERVICES | 31,674.00 | 41,665.00 | 70,390.00 |
| 20-10-86-52-86515 | COUNSELOR IN TRAINING CONTR SERVICES | 103.00 | 0.00 | 400.00 |
| 20-10-86-52-86518 | TEEN CAMP CONTR SERV | 25,070.00 | 33,895.00 | 33,600.00 |
| 20-10-86-53-86286 | EARLY CHILDHOOD CAMP MATERIALS & SUPPLIE | 433.00 | 700.00 | 700.00 |
| 20-10-86-53-86462 | SCHOOL AGE DAY CAMP MAT & SUP | 12,909.00 | 13,580.00 | 13,580.00 |
| 20-10-86-53-86515 | COUNSELOR IN TRAINING MATERIALS & SUPPLI | 324.00 | 475.00 | 475.00 |
| 20-10-86-53-86518 | TEEN CAMP MAT & SUPP | 3,319.00 | 5,670.00 | 5,120.00 |
| 20-10-86-58-86462 | SCHOOL AGE DAY CAMP TELEPHONE | 0.00 | 1,500.00 | 1,500.00 |
| Appropriations | | <u>499,334.00</u> | <u>549,518.00</u> | <u>597,557.00</u> |
| Total 10-86: | | <u>331,155.00</u> | <u>300,905.00</u> | <u>321,201.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 830,489.00 | 850,423.00 | 918,758.00 |
| TOTAL APPROPRIATIONS | | <u>499,334.00</u> | <u>549,518.00</u> | <u>597,557.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>331,155.00</u> | <u>300,905.00</u> | <u>321,201.00</u> |



DANCE PROGRAMS

This program area encompasses dance areas: Recital Program, Company Program, Seasonal Program, Performance Ticket Sales, Recital Costumes, Pro Shop and Irish Step.

Significant Changes

- Increase in dance recital program sales and dance contractual services due to increased facility fee for utilizing Norris Cultural Arts Center for all recitals and showcases.
- Increase in Dance Company revenue, wages and contractual services due to increase in competition and convention attendance.
- Increasing wages to reflect an ACA position, to assist with the growth of the dance program and to retain a qualified staff member.

2025 Goals

- 1) Recruit, hire and retain qualified dance staff for early childhood, tap, acro/tumbling and daytime classes.
- 2) Evaluate current offerings and implement different continuing education opportunities for dance staff.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|------------------------------------|-------------------|------------------------|--------------------------|
| Recreation | | | | |
| Dance | | | | |
| Estimated Revenues | | | | |
| 20-10-88-47-88242 | DANCE RECITAL PROGRAM SALES | 15,352.00 | 14,080.00 | 19,000.00 |
| 20-10-88-47-88243 | DANCE PROSHOP REVENUE | 2,204.00 | 1,788.00 | 1,700.00 |
| 20-10-88-49-88214 | DANCE PROGRAM REVENUE | 71,668.00 | 77,240.00 | 84,998.00 |
| 20-10-88-49-88218 | DANCE COMPANY PROGRAM REVENUE | 79,133.00 | 75,572.00 | 91,435.00 |
| 20-10-88-49-88242 | DANCE COSTUME REVENUE | 15,426.00 | 15,760.00 | 16,140.00 |
| 20-10-88-49-88283 | IRISH STEP PROGRAM REVENUE | 6,302.00 | 4,745.00 | 4,680.00 |
| Estimated Revenues | | <u>190,085.00</u> | <u>189,185.00</u> | <u>217,953.00</u> |
| Appropriations | | | | |
| 20-10-88-51-88214 | DANCE PROGRAM WAGES | 25,462.00 | 21,802.00 | 28,259.00 |
| 20-10-88-51-88218 | DANCE COMPANY WAGES | 29,571.00 | 25,543.00 | 37,807.00 |
| 20-10-88-51-88242 | DANCE ADMIN WAGES | 14,599.00 | 10,682.00 | 16,680.00 |
| 20-10-88-52-88214 | DANCE PROGRAM CONTRACTUAL SERVICES | 960.00 | 0.00 | 0.00 |
| 20-10-88-52-88218 | DANCE COMPANY CONTRACTUAL SERVICES | 14,518.00 | 27,066.00 | 25,783.00 |
| 20-10-88-52-88242 | DANCE CONTRACTUAL SERVICES | 129.00 | 2,300.00 | 5,740.00 |
| 20-10-88-52-88283 | IRISH STEP CONTRACTUAL SERVICES | 3,502.00 | 2,984.00 | 3,060.00 |
| 20-10-88-53-88214 | DANCE PROGRAM MATERIALS & SUPPLIES | 3,479.00 | 3,075.00 | 3,075.00 |
| 20-10-88-53-88218 | DANCE COMPANY MATERIALS & SUPPLIES | 494.00 | 280.00 | 280.00 |
| 20-10-88-53-88242 | DANCE COSTUME EXPENSE | 11,534.00 | 15,760.00 | 15,760.00 |
| 20-10-88-53-88243 | DANCE PROSHOP MATERIALS & SUPPLIES | 1,450.00 | 1,027.00 | 867.00 |
| Appropriations | | <u>105,698.00</u> | <u>110,519.00</u> | <u>137,311.00</u> |
| Total 10-88: | | <u>84,387.00</u> | <u>78,666.00</u> | <u>80,642.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 190,085.00 | 189,185.00 | 217,953.00 |
| TOTAL APPROPRIATIONS | | <u>105,698.00</u> | <u>110,519.00</u> | <u>137,311.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>84,387.00</u> | <u>78,666.00</u> | <u>80,642.00</u> |



EARLY CHILDHOOD PROGRAMS

This budget encompasses twelve individual budgets, which include five preschool budgets generating the greatest revenues and expenses in this area.

Significant Changes

- Decrease of revenues and expenditures due to reduction in Four's program to 3.5 hours to align with DCFS regulations.
- Increase revenues and expenses for expanded Education Support programs.
- Decrease Hickory Knolls preschool revenue due to no longer offering an afternoon class which is offset by Hickory Knolls Facility preschool budget.
- Offsetting coordinator wage by making contribution from Three's and Four's revenue to help cover coordinator costs.
- Reducing Special Interest revenues and expenditures due to yoga contractor leaving.

2025 Goals

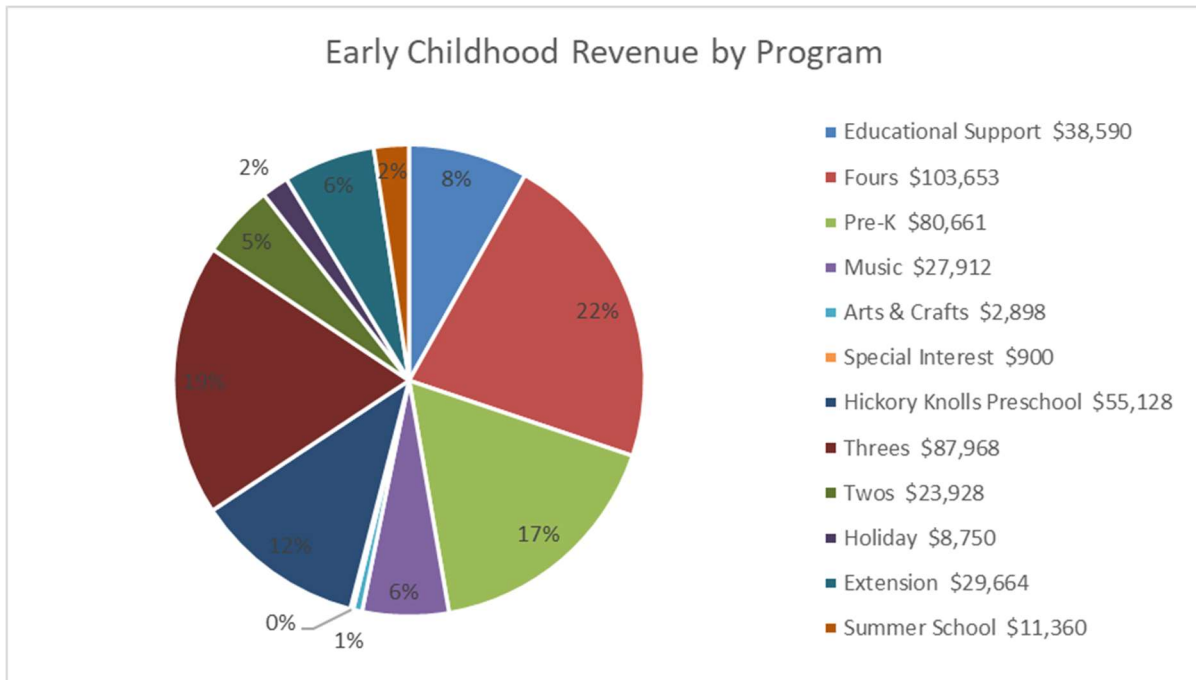
- 1) Increase all hourly preschool tuition rates by 4% for the 2025-26 school year, to offset rising prices of materials and supplies in classrooms and wage costs by Q2.
- 2) Increase Educational Support by 20% from 2024, by offering program-extension opportunities during non-traditional preschool hours by Q4.
- 3) To make cost more equitable for residents, increasing non-resident fee for year-long education program by Q3.



Financial Summary

Budgeted revenues total \$471,412 and budgeted expenses total \$286,116 for net revenue of \$185,296.

Below is a breakdown of budgeted revenues by program.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|--|------------------|------------------------|--------------------------|
| Recreation | | | | |
| Early Childhood | | | | |
| Estimated Revenues | | | | |
| 20-10-90-49-90237 | EC EDUCATIONAL SUPPORT PROGRAM REVENUE | 12,994.00 | 19,210.00 | 38,590.00 |
| 20-10-90-49-90238 | FOUR'S PROGRAM PROGRAM REVENUE | 106,913.00 | 109,530.00 | 103,653.00 |
| 20-10-90-49-90246 | EC FAMILY PROGRAM REVENUE | 4,644.00 | 0.00 | 0.00 |
| 20-10-90-49-90248 | POTT PRE-K PROGRAM REVENUE | 70,633.00 | 71,798.00 | 80,661.00 |
| 20-10-90-49-90249 | EC MUSIC PROGRAM REVENUE | 27,570.00 | 26,976.00 | 27,912.00 |
| 20-10-90-49-90260 | EC CREATIVE PROGRAM REVENUE | 2,973.00 | 5,292.00 | 2,898.00 |
| 20-10-90-49-90262 | EC SPECIAL INTEREST PROGRAM REVENUE | 1,734.00 | 7,398.00 | 900.00 |
| 20-10-90-49-90267 | HICKORY KNOLLS PRESCHOOL PROG REV | 66,790.00 | 75,188.00 | 55,128.00 |
| 20-10-90-49-90268 | THREE'S PROGRAM PROGRAM REVENUE | 94,568.00 | 94,276.00 | 87,968.00 |
| 20-10-90-49-90269 | TWO'S PROGRAM PROGRAM REVENUE | 23,158.00 | 23,688.00 | 23,928.00 |
| 20-10-90-49-90274 | EC HOLIDAY PROGRAM PROGRAM REVENUE | 6,750.00 | 8,240.00 | 8,750.00 |
| 20-10-90-49-90278 | PRESCHOOL ENRICHMENT PROGRAM REVENUE | 8,252.00 | 28,480.00 | 29,664.00 |
| 20-10-90-49-90279 | SUMMER PRESCHOOL PROGRAM REVENUES | 9,445.00 | 10,880.00 | 11,360.00 |
| Estimated Revenues | | 436,424.00 | 480,956.00 | 471,412.00 |
| Appropriations | | | | |
| 20-10-90-51-90237 | EC EDUCATIONAL SUPPORT WAGES | 1,744.00 | 4,073.00 | 17,077.00 |
| 20-10-90-51-90238 | FOUR'S PROGRAM WAGES | 50,789.00 | 63,310.00 | 59,764.00 |
| 20-10-90-51-90246 | EC FAMILY WAGES | 960.00 | 0.00 | 0.00 |
| 20-10-90-51-90248 | POTT PRE-K WAGES | 70,387.00 | 54,717.00 | 56,360.00 |
| 20-10-90-51-90260 | EC CREATIVE PROGRAM WAGES | 844.00 | 1,547.00 | 1,289.00 |
| 20-10-90-51-90262 | EC SPECIAL INTEREST WAGES | 1,068.00 | 1,800.00 | 300.00 |
| 20-10-90-51-90267 | HICKORY KNOLLS PRESCHOOL WAGES | 45,125.00 | 51,229.00 | 36,441.00 |
| 20-10-90-51-90268 | THREE'S PROGRAM WAGES | 49,700.00 | 51,008.00 | 51,528.00 |
| 20-10-90-51-90269 | TWO'S PROGRAM WAGES | 14,906.00 | 15,616.00 | 15,721.00 |
| 20-10-90-51-90274 | EC HOLIDAY PROGRAM WAGES | 421.00 | 195.00 | 110.00 |
| 20-10-90-51-90278 | PRESCHOOL ENRICHMENT PROGRAM WAGES | 4,431.00 | 7,068.00 | 8,800.00 |
| 20-10-90-51-90279 | SUMMER PRESCHOOL WAGES | 6,957.00 | 6,316.00 | 6,601.00 |
| 20-10-90-52-90238 | FOUR'S PROGRAM CONTR SERVICES | 210.00 | 998.00 | 998.00 |
| 20-10-90-52-90248 | POTT PRE-K CONTRACTUAL | 115.00 | 420.00 | 520.00 |
| 20-10-90-52-90249 | EC MUSIC CONTR SERVICES | 19,717.00 | 18,883.00 | 19,539.00 |
| 20-10-90-52-90262 | EC SPECIAL INTEREST CONTR SERVICES | 0.00 | 2,124.00 | 0.00 |
| 20-10-90-52-90267 | HICKORY KNOLLS PRESCHOOL CONTRACT SERVIC | 60.00 | 278.00 | 278.00 |
| 20-10-90-52-90268 | THREE'S PROGRAM CONTR SERVICES | 0.00 | 120.00 | 120.00 |
| 20-10-90-52-90269 | TWO'S PROGRAM CONTR SERVICES | 0.00 | 80.00 | 80.00 |
| 20-10-90-52-90274 | EC HOLIDAY PROGRAM CONTRACTUAL SERVICES | 163.00 | 0.00 | 150.00 |
| 20-10-90-53-90237 | EC EDUCATIONAL SUPPORT MAT & SUPPLIES | 1,333.00 | 605.00 | 605.00 |
| 20-10-90-53-90238 | FOUR'S PROGRAM MATERIALS & SUPPLIES | 1,560.00 | 1,805.00 | 1,455.00 |
| 20-10-90-53-90246 | EC FAMILY MATERIALS & SUPPLIES | 11.00 | 0.00 | 0.00 |
| 20-10-90-53-90248 | POTT PRE-K MATERIALS & SUPPLIES | 1,214.00 | 1,430.00 | 1,430.00 |
| 20-10-90-53-90260 | EC CREATIVE PROGRAM MATERIALS & SUPPLIES | 152.00 | 600.00 | 450.00 |
| 20-10-90-53-90262 | EC SPECIAL INTEREST MATERIALS & SUPPLIES | 183.00 | 610.00 | 170.00 |
| 20-10-90-53-90267 | HICKORY KNOLLS PRESCHOOL MAT & SUP | 1,491.00 | 1,480.00 | 1,155.00 |
| 20-10-90-53-90268 | THREE'S PROGRAM MATERIALS & SUPPLIES | 1,566.00 | 1,680.00 | 1,430.00 |
| 20-10-90-53-90269 | TWO'S PROGRAM MATERIALS & SUPPLIES | 1,132.00 | 995.00 | 995.00 |
| 20-10-90-53-90274 | EC HOLIDAY PROGRAM MATERIALS & SUPPLIES | 3,123.00 | 1,900.00 | 1,950.00 |
| 20-10-90-53-90278 | PRESCHOOL ENRICHMENT PROGRAM MAT & SUPPL | 264.00 | 550.00 | 600.00 |
| 20-10-90-53-90279 | SUMMER PRESCHOOL MAT & SUPPLIES | 0.00 | 200.00 | 200.00 |
| Appropriations | | 279,626.00 | 291,637.00 | 286,116.00 |
| Total 10-90: | | 156,798.00 | 189,319.00 | 185,296.00 |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 436,424.00 | 480,956.00 | 471,412.00 |
| TOTAL APPROPRIATIONS | | 279,626.00 | 291,637.00 | 286,116.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 156,798.00 | 189,319.00 | 185,296.00 |



STC UNDERGROUND TEEN CENTER

The STC Underground budget provides programs and special events for the teen population in the community for middle and high school students. The Teen Center membership is free and open to all Middle and High School students, ages 11-19, residing within CUSD303 boundaries. Teen Center revenues are generated by admission and program fees, fundraising, donations and concession sales and annual grants from organizations such as, the STC Youth Commission and Kiwanis.

The Teen Center budget expenses include salary for one full-time staff member and additional part-time staff. Other STC Underground expenses fall within Contractual Services, Materials, Supplies and Utilities line items.

Significant Changes

- None noted

2025 Goals

- 1) Establish a non-resident fee by Q3 to offer Teen Center amenities and services to students outside of D303 boundaries.
- 2) Offer one program in cooperation with Primrose Farm Education Center by Q4 reaching 5 participants to ensure a wide range of programs are offered.
- 3) Offer 2 programs in cooperation with the St. Charles Public Library by Q4 reaching 5 participants each to reach new potential STCU members.
- 4) Track teen camp participant attendance through the following school year, aiming for increased overall teen center attendance and participation in programs.



11/25/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-------------------------------|------------------|------------------------|--------------------------|
| Recreation | | | | |
| Teen Center | | | | |
| Estimated Revenues | | | | |
| 20-00-92-46-00670 | FUNDRAISING | 2,107.00 | 4,500.00 | 3,300.00 |
| 20-00-92-47-00700 | CONCESSION TAXABLE | 1,005.00 | 1,550.00 | 1,550.00 |
| 20-00-92-48-00650 | GRANTS | 2,750.00 | 4,000.00 | 4,000.00 |
| 20-00-92-49-92525 | STCU PROGRAM REVENUE | 1,103.00 | 3,510.00 | 3,510.00 |
| Estimated Revenues | | 6,965.00 | 13,560.00 | 12,360.00 |
| Appropriations | | | | |
| 20-00-92-51-00050 | FT WAGES | 50,105.00 | 55,807.00 | 61,802.00 |
| 20-00-92-51-00150 | PT OFFICE | 18,034.00 | 20,631.00 | 22,000.00 |
| 20-00-92-52-00201 | CONTRACTUAL REPAIRS | 0.00 | 500.00 | 500.00 |
| 20-00-92-53-00300 | OFFICE SUPPLIES | 151.00 | 650.00 | 400.00 |
| 20-00-92-53-00305 | UNIFORM | 85.00 | 190.00 | 190.00 |
| 20-00-92-53-00306 | FUNDRAISING SUPPLIES | 502.00 | 796.00 | 796.00 |
| 20-00-92-53-00307 | PROGRAM SUPPLIES | 1,630.00 | 1,800.00 | 1,200.00 |
| 20-00-92-53-00315 | JANITORIAL SUPPLIES | 97.00 | 500.00 | 275.00 |
| 20-00-92-53-00700 | CONCESSION RESALE | 844.00 | 1,100.00 | 1,100.00 |
| 20-00-92-54-00400 | EQUIPMENT | 3,332.00 | 1,200.00 | 1,200.00 |
| 20-00-92-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 0.00 | 508.00 | 508.00 |
| 20-00-92-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 0.00 | 1,100.00 | 1,100.00 |
| 20-00-92-58-00830 | TELEPHONE/INTERNET | 2,546.00 | 3,300.00 | 3,300.00 |
| Appropriations | | 77,326.00 | 88,082.00 | 94,371.00 |
| Total 00-92: | | (70,361.00) | (74,522.00) | (82,011.00) |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 6,965.00 | 13,560.00 | 12,360.00 |
| TOTAL APPROPRIATIONS | | 77,326.00 | 88,082.00 | 94,371.00 |
| NET OF REVENUES & APPROPRIATIONS: | | (70,361.00) | (74,522.00) | (82,011.00) |



TWEEN PROGRAMS

This program area encompasses Baker Station Before-/After-School Programs. The Baker Station After-School program is the largest budget in this area.

Significant Changes

- Adjusting Before the Bell and Baker Station revenues and expenditures to better reflect program adjustments with D303 schedule changes.
- Increasing part-time wages to remain competitive in the job market, required employee training mandates and increasing the number of staff to better adapt participant to instructor ratio to create a more positive and enjoyable experience.
- Increasing wages to reflect an IMRF position, to assist with the growing demands of child care programming.
- Increasing contractual services to budget for a certified CPI/Handle with Care train-the-trainer program to help meet the needs of participants in care programs.

2025 Goals

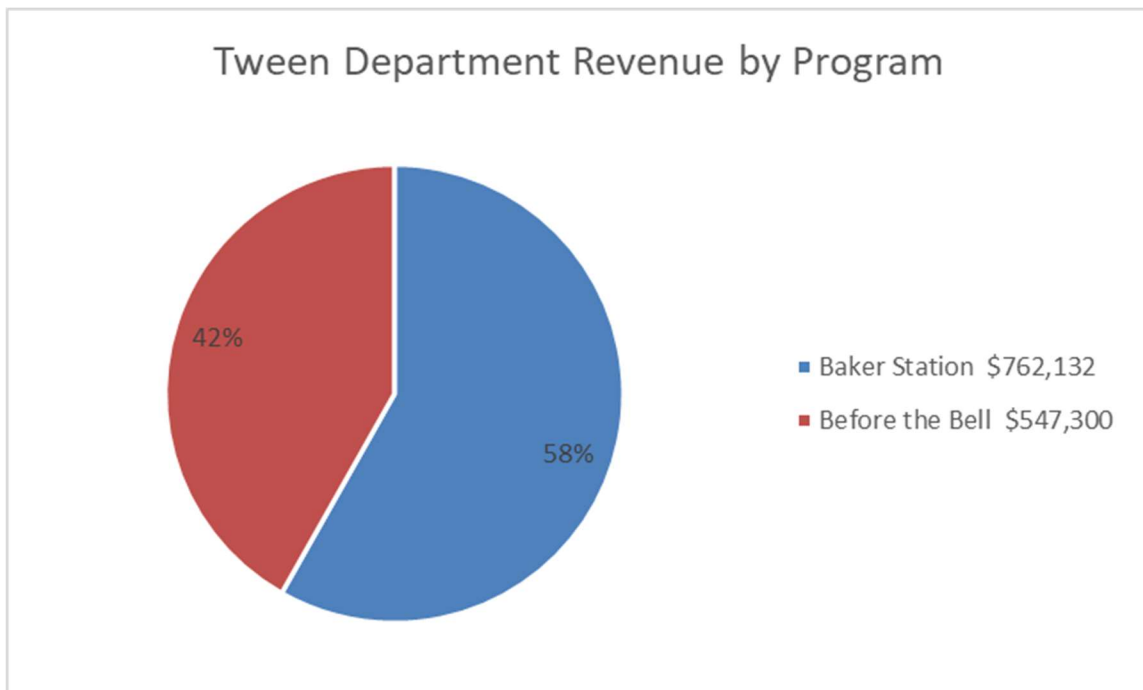
- 1) Increase hourly rates for the 2025-26 school year by 4% to offset additional coordinator and wages adjustments by Q3.
- 2) Evaluate the demand for before and after school programs to provide the most efficient and consistent programs for the 2025-26 school year in co-operation with D303 by Q3.



Tween Department Financial Summary

Budgeted revenues total \$1,309,432 and budgeted expenses total \$656,259 for net revenue of \$653,173. Budgeted net revenue increased by \$322,669 due to the change in the Baker Station and Before the Bell program hours.

Below is a breakdown of budgeted revenues by program.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|--|---------------------|------------------------|--------------------------|
| Recreation | | | | |
| Tween | | | | |
| Estimated Revenues | | | | |
| 20-10-94-49-94250 | BIRTHDAY PARTIES PROGRAM REVENUE | 10,071.00 | 0.00 | 0.00 |
| 20-10-94-49-94484 | BAKER STATION PROGRAM REVENUE | 957,693.00 | 854,621.00 | 762,132.00 |
| 20-10-94-49-94490 | BEFORE THE BELL PROGRAM REVENUE | 95,018.00 | 86,304.00 | 547,300.00 |
| 20-10-94-49-94514 | TWEEN SPECIAL /FAMILY EVENT PROGRAM REVE | 8,450.00 | 0.00 | 0.00 |
| Estimated Revenues | | <u>1,071,232.00</u> | <u>940,925.00</u> | <u>1,309,432.00</u> |
| Appropriations | | | | |
| 20-10-94-51-94250 | BIRTHDAY PARTIES WAGES | 3,452.00 | 0.00 | 0.00 |
| 20-10-94-51-94484 | BAKER STATION WAGES | 423,912.00 | 519,661.00 | 465,549.00 |
| 20-10-94-51-94490 | BEFORE THE BELL WAGES | 35,785.00 | 40,890.00 | 125,640.00 |
| 20-10-94-52-94250 | BIRTHDAY PARTIES CONTR SERVICES | 606.00 | 0.00 | 0.00 |
| 20-10-94-52-94484 | BAKER STATION CONTR SERVICES | 285.00 | 800.00 | 2,800.00 |
| 20-10-94-52-94514 | TWEEN SPECIAL /FAMILY EVENT CONTR SERVIC | 4,987.00 | 0.00 | 0.00 |
| 20-10-94-53-94250 | BIRTHDAY PARTIES MATERIALS & SUPPLIES | 2,389.00 | 0.00 | 0.00 |
| 20-10-94-53-94484 | BAKER STATION MATERIALS & SUPPLIES | 24,219.00 | 37,270.00 | 37,270.00 |
| 20-10-94-53-94490 | BEFORE THE BELL MATERIALS & SUPPLIES | 0.00 | 2,400.00 | 15,600.00 |
| 20-10-94-53-94514 | TWEEN SPECIAL /FAMILY EVENT MATERIALS & | 1,990.00 | 0.00 | 0.00 |
| 20-10-94-55-94484 | BAKER STATION EMPLOYEE MILEAGE | 0.00 | 500.00 | 500.00 |
| 20-10-94-58-94484 | BAKER STATION UTILITIES | 6,579.00 | 8,900.00 | 8,900.00 |
| Appropriations | | <u>504,204.00</u> | <u>610,421.00</u> | <u>656,259.00</u> |
| Total 10-94: | | <u>567,028.00</u> | <u>330,504.00</u> | <u>653,173.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,071,232.00 | 940,925.00 | 1,309,432.00 |
| TOTAL APPROPRIATIONS | | 504,204.00 | 610,421.00 | 656,259.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 567,028.00 | 330,504.00 | 653,173.00 |



YOUTH PROGRAMS

This budget encompasses Special Interest, Arts & Crafts, Equestrian, Skating and Creative Arts.

Significant Changes

- Offering at least one youth programs/events per quarter at the teen center during facility off hours.
- Tower Hills stables has decreased their offerings.

2025 Goals

- 1) Provide additional programming via a new contractor starting in Winter 2025 with a total of three students per session.
- 2) Offer at least one new youth program/event in 2025 during the school year months aiming for an attendance of 20+ participants.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|--|-------------------|------------------------|--------------------------|
| Recreation | | | | |
| Youth | | | | |
| Estimated Revenues | | | | |
| 20-10-96-42-96511 | FRIDAY LIVE ADMISSION | 114.00 | 0.00 | 0.00 |
| 20-10-96-49-96228 | YOUTH SPECIAL INTEREST PROGRAM REVENUE | 68,544.00 | 54,385.00 | 55,272.00 |
| 20-10-96-49-96229 | YOUTH ARTS & CRAFTS PROGRAM REVENUE | 130.00 | 4,486.00 | 344.00 |
| 20-10-96-49-96342 | EQUESTRIAN CLASSES PROGRAM REVENUE | 10,419.00 | 24,778.00 | 7,148.00 |
| 20-10-96-49-96346 | SKIING/SKATING PROGRAM REVENUE | 8,533.00 | 3,250.00 | 6,713.00 |
| 20-10-96-49-96428 | CREATIVE ARTS PROGRAM REVENUE | 12,965.00 | 11,862.00 | 11,862.00 |
| Estimated Revenues | | <u>100,705.00</u> | <u>98,761.00</u> | <u>81,339.00</u> |
| Appropriations | | | | |
| 20-10-96-51-96228 | YOUTH SPECIAL INTEREST WAGES | 1,172.00 | 3,348.00 | 2,176.00 |
| 20-10-96-52-96228 | YOUTH SPECIAL INTEREST CONTR SERVICES | 47,936.00 | 33,927.00 | 31,252.00 |
| 20-10-96-52-96229 | YOUTH ARTS & CRAFTS CONTR SERVICES | 0.00 | 1,465.00 | 0.00 |
| 20-10-96-52-96342 | EQUESTRIAN CLASSES CONTR SERVICES | 7,205.00 | 17,300.00 | 4,550.00 |
| 20-10-96-52-96346 | SKIING/SKATING CONTR SERVICES | 6,045.00 | 2,275.00 | 4,641.00 |
| 20-10-96-52-96428 | CREATIVE ARTS CONTR SERVICES | 6,358.00 | 6,982.00 | 6,982.00 |
| 20-10-96-53-96228 | YOUTH SPECIAL INTEREST MATERIALS & SUPPL | 721.00 | 1,064.00 | 1,157.00 |
| 20-10-96-53-96428 | CREATIVE ARTS MAT & SUPPLIES | 0.00 | 200.00 | 0.00 |
| Appropriations | | <u>69,437.00</u> | <u>66,561.00</u> | <u>50,758.00</u> |
| Total 10-96: | | <u>31,268.00</u> | <u>32,200.00</u> | <u>30,581.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 100,705.00 | 98,761.00 | 81,339.00 |
| TOTAL APPROPRIATIONS | | 69,437.00 | 66,561.00 | 50,758.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 31,268.00 | 32,200.00 | 30,581.00 |



SPECIAL EVENTS

Special events are those occur annually and are attended by more than 50 people with advanced registration.

- History Events: Graveyard Reminders
- Youth Splash & Dash
- Parent & Child Events: Daddy/Daughter, Mom/Son
- Doggie Events: HOWLiday Parade
- Fall Sip Event
- Seasonal Events: Halloween Event, Dinner with the Grinch, Stroll to the North Pole

Significant Changes

- Adding Mom/Son event back into the special event budget (event paused since 2020)

2025 Goals

- Offer two different time slots for Daddy Daughter Dance to increase attendance by at least 50 participants.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---|------------------|------------------------|--------------------------|
| Recreation | | | | |
| Special Events | | | | |
| Estimated Revenues | | | | |
| 20-10-97-49-97100 | DOGGIE EVENT PROG REVENUE | 265.00 | 400.00 | 500.00 |
| 20-10-97-49-97101 | HISTORY EVENTS PROGRAM REVENUE | 0.00 | 2,540.00 | 2,165.00 |
| 20-10-97-49-97103 | FALL SIP EVENT PROG REV | 5,355.00 | 6,800.00 | 6,800.00 |
| 20-10-97-49-97200 | ADVENTURE RACING PROG REV | 7,845.00 | 1,000.00 | 1,000.00 |
| 20-10-97-49-97201 | YOUTH TRIATHLON PROG REV | 6,770.00 | 4,700.00 | 4,700.00 |
| 20-10-97-49-97300 | DADDY/DAUGHTER DANCE PROG REV | 10,817.00 | 8,100.00 | 9,000.00 |
| 20-10-97-49-97301 | MOM/SON DATE NIGHT PROGRAM REVENUES | 0.00 | 0.00 | 2,500.00 |
| 20-10-97-49-97302 | WINTER EVENT PROGRAM REVENUE | 0.00 | 8,700.00 | 10,450.00 |
| Estimated Revenues | | <u>31,052.00</u> | <u>32,240.00</u> | <u>37,115.00</u> |
| Appropriations | | | | |
| 20-10-97-51-97100 | DOGGIE EVENT WAGES | 0.00 | 120.00 | 120.00 |
| 20-10-97-51-97101 | HISTORY EVENTS WAGES | 0.00 | 120.00 | 0.00 |
| 20-10-97-51-97103 | FALL SIP EVENT WAGES | 0.00 | 375.00 | 375.00 |
| 20-10-97-51-97201 | YOUTH TRIATHLON WAGES | 240.00 | 0.00 | 0.00 |
| 20-10-97-51-97300 | DADDY/DAUGHTER DANCE WAGES | 0.00 | 525.00 | 525.00 |
| 20-10-97-51-97301 | MOM/SON DATE NIGHT WAGES | 0.00 | 0.00 | 180.00 |
| 20-10-97-51-97302 | WINTER EVENT WAGES | 0.00 | 156.00 | 217.00 |
| 20-10-97-52-97101 | HISTORY EVENTS CONTR SERV | 0.00 | 0.00 | 1,516.00 |
| 20-10-97-52-97103 | FALL SIP EVENT CONTR SERV | 0.00 | 400.00 | 400.00 |
| 20-10-97-52-97200 | ADVENTURE RACING CONTR SERV | 1,332.00 | 0.00 | 0.00 |
| 20-10-97-52-97201 | YOUTH TRIATHLON CONTR SERV | 718.00 | 600.00 | 750.00 |
| 20-10-97-52-97300 | DADDY/DAUGHTER DANCE CONTR SERV | 2,946.00 | 2,900.00 | 4,500.00 |
| 20-10-97-52-97301 | MOM/SON DATE NIGHT CONTRACTUAL SERVICES | 0.00 | 0.00 | 500.00 |
| 20-10-97-52-97302 | WINTER EVENT CONTRACTUAL SERVICES | 0.00 | 4,200.00 | 5,050.00 |
| 20-10-97-53-97100 | DOGGIE EVENT MAT & SUP | 139.00 | 150.00 | 150.00 |
| 20-10-97-53-97101 | HISTORY EVENTS MAT & SUP | 0.00 | 200.00 | 100.00 |
| 20-10-97-53-97103 | FALL SIP EVENT MAT & SUP | 92.00 | 3,320.00 | 3,320.00 |
| 20-10-97-53-97200 | ADVENTURE RACING MAT & SUP | 4,399.00 | 0.00 | 0.00 |
| 20-10-97-53-97201 | YOUTH TRIATHLON MAT & SUP | 1,507.00 | 1,420.00 | 1,420.00 |
| 20-10-97-53-97300 | DADDY/DAUGHTER DANCE MAT & SUP | 1,484.00 | 1,300.00 | 1,300.00 |
| 20-10-97-53-97301 | MOM/SON DATE NIGHT MAT & SUPPLIES | 0.00 | 0.00 | 775.00 |
| 20-10-97-53-97302 | WINTER EVENT MATERIALS & SUPPLIES | 200.00 | 750.00 | 850.00 |
| Appropriations | | <u>13,057.00</u> | <u>16,536.00</u> | <u>22,048.00</u> |
| Total 10-97: | | <u>17,995.00</u> | <u>15,704.00</u> | <u>15,067.00</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 31,052.00 | 32,240.00 | 37,115.00 |
| TOTAL APPROPRIATIONS | | 13,057.00 | 16,536.00 | 22,048.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 17,995.00 | 15,704.00 | 15,067.00 |



COMMUNITY EVENTS

Community events are free to the general public and rely on partnerships/sponsorships with local organizations and businesses to contribute as a primary revenue source, but these events are often subsidized to cover expenses.

- Easter Egg Hunt
- Summer Concerts in Lincoln Park
- Acoustic Nights in Mt. St. Mary Park
- Sculpture in the Park
- July 4th Fireworks
- Big Truck Show
- Gallery of Ghoulish Home Tour
- Seasonal Events: Dockside Party, Pickle Paradise, Light Up the Sky

Significant Changes

- Increase the summer concerts expense budget to improve sound and overall quality of performances.

2025 Goals

- 1) Increase cash sponsorship revenue by 3% in 2025 to exceed revenues from previous year.
- 2) Evaluate Sculpture in the Park partnership opportunities and establish sponsorship levels.
- 3) Continue to enhance and build momentum in new seasonal events, incorporating collaborations with businesses and organizations that result in revenue to the financial aid program.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------------|--------------------|------------------------|--------------------------|
| Recreation | | | | |
| Community Events | | | | |
| Estimated Revenues | | | | |
| 20-10-98-46-00600 | DONATIONS | 13,451.00 | 18,400.00 | 15,044.00 |
| 20-10-98-46-00680 | SPONSORSHIPS | 31,876.00 | 25,000.00 | 29,500.00 |
| 20-10-98-46-98465 | POP UP COMMUNITY EVENT REV | 100.00 | 0.00 | 0.00 |
| 20-10-98-47-98125 | 4TH JULY SALES | 590.00 | 1,000.00 | 1,000.00 |
| 20-10-98-47-98430 | CONCERT SERIES SALES | 450.00 | 450.00 | 450.00 |
| Estimated Revenues | | <u>46,467.00</u> | <u>44,850.00</u> | <u>45,994.00</u> |
| Appropriations | | | | |
| 20-10-98-51-98444 | EGG HUNT WAGES | 0.00 | 120.00 | 120.00 |
| 20-10-98-51-98465 | POP UP COMMUNITY EVENT WAGES | 49.00 | 0.00 | 0.00 |
| 20-10-98-52-98125 | 4TH JULY CONTR SERVICES | 44,917.00 | 47,050.00 | 47,050.00 |
| 20-10-98-52-98430 | CONCERT SERIES CONTR SERVICES | 16,747.00 | 20,490.00 | 24,190.00 |
| 20-10-98-52-98450 | SITP CONTR SERVICES | 15,199.00 | 21,500.00 | 23,000.00 |
| 20-10-98-52-98465 | POP UP COMMUNITY EVENT CONTR SERVICES | 3,025.00 | 4,250.00 | 4,250.00 |
| 20-10-98-53-98125 | 4TH JULY MATERIALS & SUPPLIES | 1,852.00 | 6,875.00 | 6,875.00 |
| 20-10-98-53-98130 | HALLOWEEN MATERIALS & SUPPLIES | 729.00 | 594.00 | 750.00 |
| 20-10-98-53-98430 | CONCERT SERIES MATERIALS & SUPPLIES | 29.00 | 310.00 | 310.00 |
| 20-10-98-53-98444 | EGG HUNT MATERIALS & SUPPLIES | 2,129.00 | 2,695.00 | 2,195.00 |
| 20-10-98-53-98450 | SITP MATERIALS & SUPPLIES | 1,102.00 | 2,850.00 | 3,100.00 |
| 20-10-98-53-98465 | POP UP COMMUNITY EVENT MAT & SUPPLIES | 761.00 | 1,250.00 | 1,300.00 |
| Appropriations | | <u>86,539.00</u> | <u>107,984.00</u> | <u>113,140.00</u> |
| Total 10-98: | | <u>(40,072.00)</u> | <u>(63,134.00)</u> | <u>(67,146.00)</u> |
| Fund 20 - RECREATION FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 46,467.00 | 44,850.00 | 45,994.00 |
| TOTAL APPROPRIATIONS | | 86,539.00 | 107,984.00 | 113,140.00 |
| NET OF REVENUES & APPROPRIATIONS: | | <u>(40,072.00)</u> | <u>(63,134.00)</u> | <u>(67,146.00)</u> |



REVENUE FACILITIES ADMINISTRATION

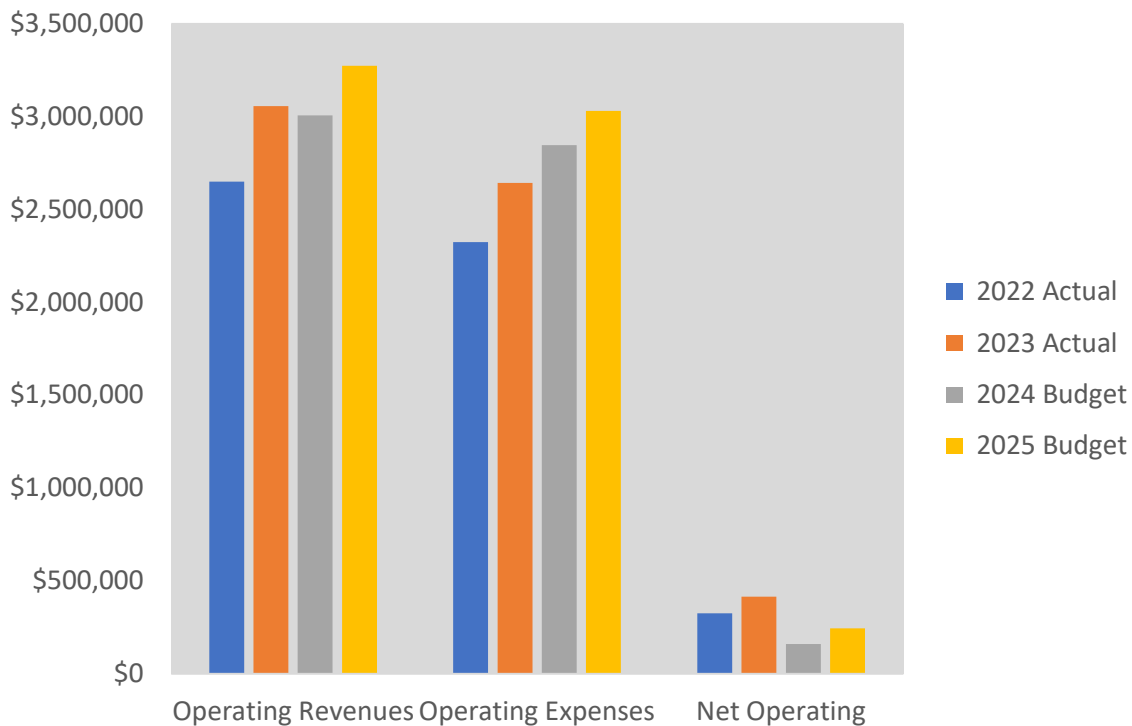
The Revenue Facilities Fund consists of revenues and expenses from the Paddlewheel Riverboats, Pottawatomie Golf Course, Riverview Miniature Golf, Swanson Pool, Otter Cove Aquatic Park and Sportplex. These seasonal facilities are designed to operate without property tax support and contribute to the Capital Fund for future capital projects.

Significant Changes

- Transferring \$100,000 to the Capital Fund for revenue facility capital contribution.
- Contributing \$97,909 of wages to the Recreation Fund to cover administrative staff overseeing paddlewheel riverboats and aquatic facilities.
- Transferring \$153,090 to Capital Fund for year two of a three-year plan based on 2023 ending Fund Balances.

Revenue Facilities Fund Financial Summary

The Revenue Facilities Fund (excluding Sportsplex) is budgeting net operating revenue of \$243,036 before transfers and a deficit of \$107,963 after transfers due to a planned spend down of fund balance. Transfers to the Capital Fund total \$253,090. Below is the financial summary excluding transfers.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|---------------------------------------|-------------------|------------------------|--------------------------|
| Revenue Facilities | | | | |
| Administration | | | | |
| Appropriations | | | | |
| 52-00-00-63-00600 | CAPITAL CONTRIBUTION | 114,000.00 | 253,090.00 | 253,090.00 |
| 52-00-00-63-00651 | WAGE CONTRIBUTION-SWANSON | 13,880.00 | 15,476.00 | 16,216.00 |
| 52-00-00-63-00652 | WAGE CONTRIBUTION-OTTER COVE | 13,850.00 | 14,834.00 | 36,632.00 |
| 52-00-00-63-00653 | WAGE CONTRIBUTION - PADDLEWHEEL BOATS | 25,694.00 | 29,571.00 | 30,501.00 |
| 52-00-00-63-00655 | WAGE CONTRIBUTION-RVMG | 15,824.00 | 14,058.00 | 14,560.00 |
| Appropriations | | <u>183,248.00</u> | <u>327,029.00</u> | <u>350,999.00</u> |
| Total 00-00: | | (183,248.00) | (327,029.00) | (350,999.00) |
| Fund 52 - REVENUE FACILITIES: | | | | |
| TOTAL ESTIMATED REVENUES | | 0.00 | 0.00 | 0.00 |
| TOTAL APPROPRIATIONS | | <u>183,248.00</u> | <u>327,029.00</u> | <u>350,999.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | (183,248.00) | (327,029.00) | (350,999.00) |



PADDLEWHEEL RIVERBOATS

Purchased from the Anderson family in March of 2019, the St. Charles Belle II and the Fox River Queen are two-story riverboats providing sightseeing tours and unique event spaces for up to 90 passengers each. The Riverboat season ranges from May through October, with public and private cruises travelling over a 2-mile stretch on the Fox River and docking in Pottawatomie Park.

Significant Changes

- Increase daily admission by \$1 to offset minimum wage increase and operational costs rising. However, daily admission revenue decreases slightly due to historical average admissions per cruise.
- Increase part-time wages due to need for pre and post maintenance work.
- Increase maintenance materials due to navigation lighting update and window pane replacement.
- Decrease the gas/fuel expense to more accurately reflect current YTD actuals.

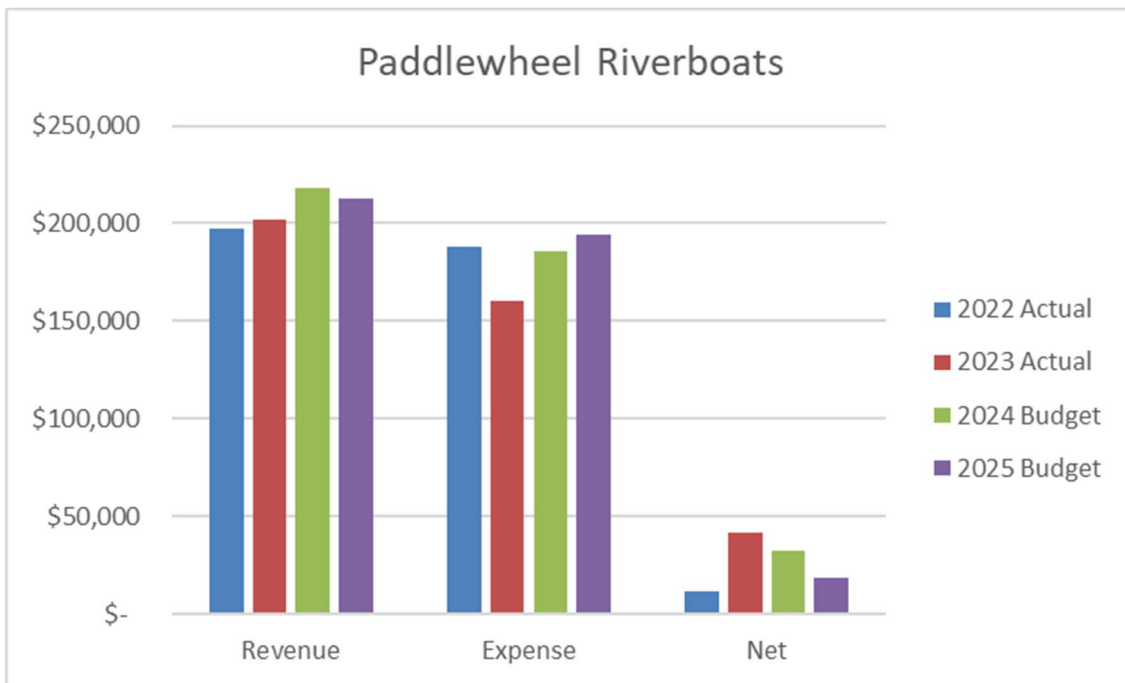
2025 Goals

- 1) Develop a marketing plan by Q1 to target communities just outside of the tri city area to meet or exceed revenue budget for public cruises and private charters.

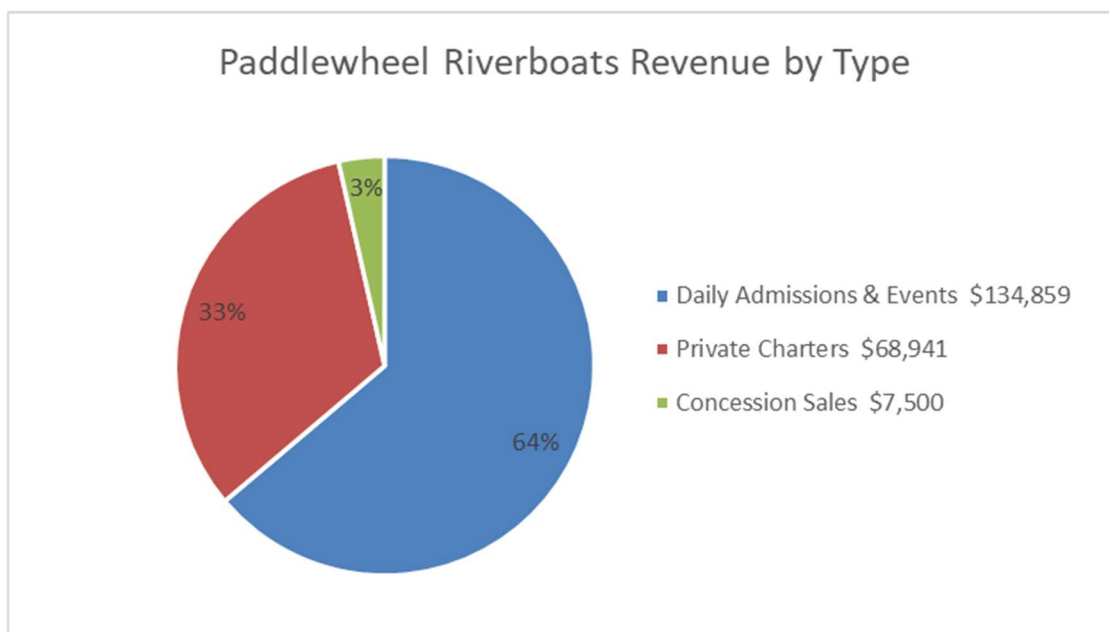


Financial Summary

Budgeted revenues total \$212,900 and budgeted expenses total \$194,160 for net revenue of \$18,740. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|--------------------------------------|-------------------------------|-------------------|------------------------|--------------------------|
| Revenue Facilities | | | | |
| Paddlewheel Riverboats | | | | |
| Estimated Revenues | | | | |
| 52-10-45-42-00200 | DAILY ADMISSIONS | 132,081.00 | 140,130.00 | 134,859.00 |
| 52-10-45-44-00400 | FACILITY RENTAL | 62,471.00 | 68,991.00 | 68,941.00 |
| 52-10-45-46-00680 | SPONSORSHIPS | 1,525.00 | 1,500.00 | 1,600.00 |
| 52-10-45-47-00700 | CONCESSION TAXABLE | 6,030.00 | 7,500.00 | 7,500.00 |
| Estimated Revenues | | <u>202,107.00</u> | <u>218,121.00</u> | <u>212,900.00</u> |
| Appropriations | | | | |
| 52-10-45-51-00050 | FT WAGES | 0.00 | 69,040.00 | 73,732.00 |
| 52-10-45-51-00172 | REV FAC PART TIME WAGES | 99,073.00 | 28,656.00 | 34,758.00 |
| 52-10-45-52-00200 | CONTRACTUAL MAINTENANCE | 6,153.00 | 2,580.00 | 2,580.00 |
| 52-10-45-52-00210 | FEES AND PERMITS | 1,052.00 | 1,052.00 | 1,052.00 |
| 52-10-45-52-00220 | PRINTING & BINDING EXTERNAL | 928.00 | 700.00 | 700.00 |
| 52-10-45-52-00222 | MARKETING & ADVERTISING | 2,160.00 | 2,750.00 | 2,900.00 |
| 52-10-45-52-00225 | POSTAGE | 0.00 | 250.00 | 250.00 |
| 52-10-45-52-00255 | CONTRACTUAL SERVICES | 6,145.00 | 5,850.00 | 6,150.00 |
| 52-10-45-52-00270 | BANK FEES/CREDIT CARD FEES | 13,077.00 | 15,000.00 | 15,500.00 |
| 52-10-45-52-00400 | FACILITY RENTAL CONTRACT SVCS | 7,338.00 | 10,480.00 | 9,800.00 |
| 52-10-45-52-00550 | EMPLOYEE SERVICES & TESTING | 1,660.00 | 1,875.00 | 1,875.00 |
| 52-10-45-53-00300 | OFFICE SUPPLIES | 416.00 | 525.00 | 725.00 |
| 52-10-45-53-00305 | UNIFORM | 452.00 | 755.00 | 906.00 |
| 52-10-45-53-00310 | FIRST AID | 135.00 | 250.00 | 250.00 |
| 52-10-45-53-00315 | JANITORIAL SUPPLIES | 2,649.00 | 3,400.00 | 4,400.00 |
| 52-10-45-53-00320 | MAINT MAT-FAC & BLDGS | 8,712.00 | 10,844.00 | 14,244.00 |
| 52-10-45-53-00375 | GAS/OIL | 2,621.00 | 6,128.00 | 3,128.00 |
| 52-10-45-53-00700 | CONCESSION RESALE | 2,559.00 | 5,350.00 | 5,350.00 |
| 52-10-45-54-00400 | EQUIPMENT | 2,781.00 | 13,500.00 | 9,890.00 |
| 52-10-45-54-00405 | SIGNAGE | 784.00 | 1,050.00 | 1,050.00 |
| 52-10-45-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 302.00 | 750.00 | 750.00 |
| 52-10-45-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 170.00 | 2,970.00 | 2,970.00 |
| 52-10-45-58-00830 | TELEPHONE/INTERNET | 1,183.00 | 1,800.00 | 1,200.00 |
| Appropriations | | <u>160,350.00</u> | <u>185,555.00</u> | <u>194,160.00</u> |
| Total 10-45: | | 41,757.00 | 32,566.00 | 18,740.00 |
| Fund 52 - REVENUE FACILITIES: | | | | |
| TOTAL ESTIMATED REVENUES | | 202,107.00 | 218,121.00 | 212,900.00 |
| TOTAL APPROPRIATIONS | | 160,350.00 | 185,555.00 | 194,160.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 41,757.00 | 32,566.00 | 18,740.00 |



POTTAWATOMIE GOLF COURSE

Pottawatomie Golf Course remains committed to four goals. First, to offer reasonable fees for a well-maintained golf course that is enjoyable for all levels of play. Second, to continually seek ways to grow the game by introducing new players to the game, as well as welcoming back players who seek to return to the game by providing an atmosphere where they are comfortable. Third, to constantly demand that operating costs are commensurate with operations revenue, yet remaining committed to quality. Fourth, as a revenue facility operation, to meet expenses through revenue generated from operations.

Significant Changes

- Price increases in green fees, season passes, punch cards, tournament and league fees to meet increases in wages and operational expenses.
- Slight decrease in merchandise sales due to the discontinuation of selling golf clubs.
- Part-Time Maintenance wages increasing due to increase in minimum wage and market.

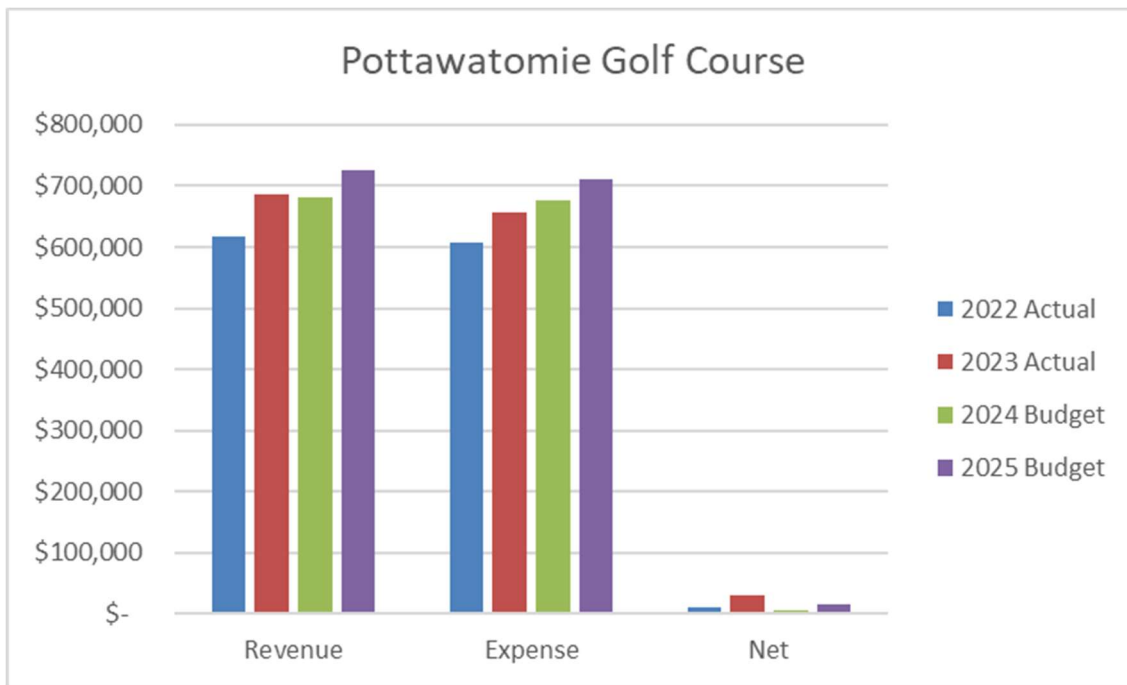
2025 Goals

- 1) Schedule an additional part-time pro shop staff hours to reduce the demand of full-time staff work schedules particularly on Wednesday and Thursdays
- 2) Continue to use golf now to drive rounds to the course and maintain over 90% full fee payment at the course.
- 3) Maintain course usage rate of over 65% through strict daily monitoring of the tee sheet.

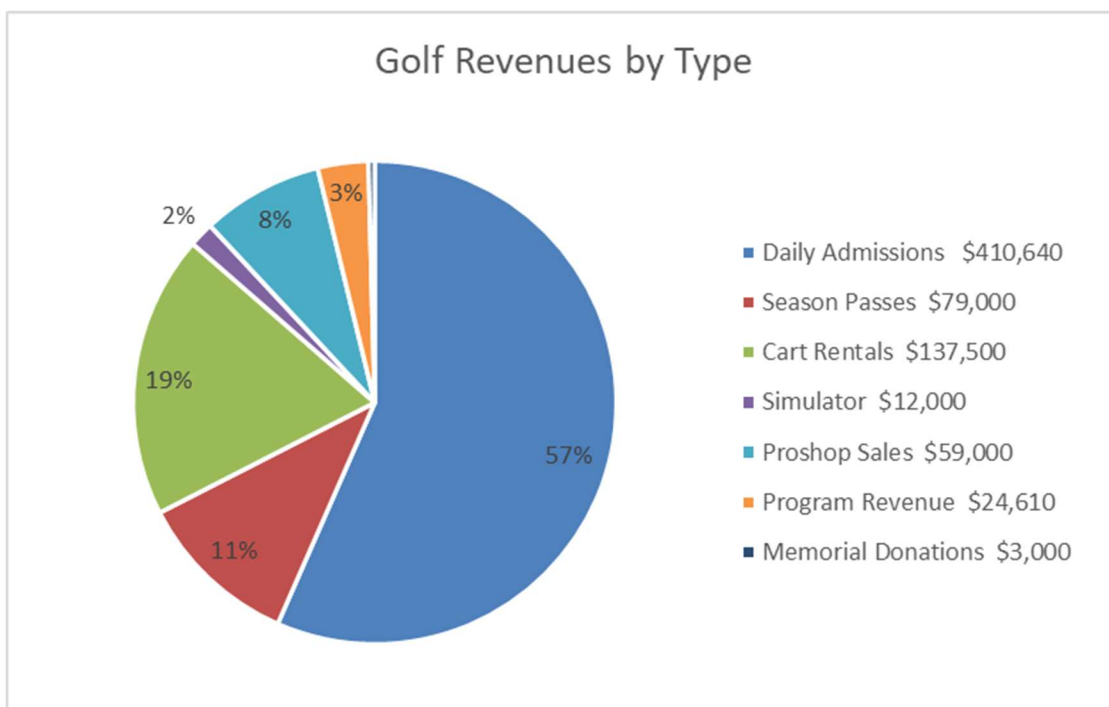


Financial Summary

Budgeted revenues total \$725,750 and budgeted expenses total \$710,252 for net revenue of \$15,498. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------|--|------------------|------------------------|--------------------------|
| Revenue Facilities | | | | |
| Golf | | | | |
| Estimated Revenues | | | | |
| 52-10-50-42-00200 | DAILY ADMISSIONS | 386,111.00 | 380,260.00 | 408,000.00 |
| 52-10-50-42-00204 | GOLF SIMULATOR | 10,491.00 | 12,000.00 | 12,000.00 |
| 52-10-50-42-00210 | SEASON PASSES | 76,450.00 | 74,950.00 | 79,000.00 |
| 52-10-50-44-00402 | GOLF CART RENTAL | 120,446.00 | 113,000.00 | 125,000.00 |
| 52-10-50-44-00405 | PULL CART/CLUB RENTAL | 11,912.00 | 11,868.00 | 12,500.00 |
| 52-10-50-45-00599 | MISCELLANEOUS REVENUE | 52.00 | 0.00 | 0.00 |
| 52-10-50-46-00610 | MEMORIAL PROGRAM DONATIONS | 2,455.00 | 3,000.00 | 3,000.00 |
| 52-10-50-47-00700 | CONCESSION TAXABLE | 14,900.00 | 15,700.00 | 17,000.00 |
| 52-10-50-47-00705 | PRO SHOP/MERCHANDISE SALES | 41,269.00 | 45,000.00 | 42,000.00 |
| 52-10-50-49-50901 | GOLF HANDICAP PROGRAM REVENUE | 270.00 | 400.00 | 400.00 |
| 52-10-50-49-50904 | TOURNAMENT PROGRAM REVENUE | 2,800.00 | 3,200.00 | 3,870.00 |
| 52-10-50-49-50905 | UOP PROGRAM REVENUE | 2,400.00 | 2,560.00 | 2,640.00 |
| 52-10-50-49-50909 | WOMEN'S GOLF LEAGUE PROGRAM REVENUE | 1,560.00 | 1,500.00 | 1,000.00 |
| 52-10-50-49-50910 | MEN'S LEAGUE PROGRAM REVENUE | 4,000.00 | 4,000.00 | 4,140.00 |
| 52-10-50-49-50911 | HIGH SCHOOL PROGRAM REVENUE | 12,125.00 | 13,600.00 | 15,200.00 |
| Estimated Revenues | | 687,241.00 | 681,038.00 | 725,750.00 |
| Appropriations | | | | |
| 52-10-50-51-00050 | FT WAGES | 146,039.00 | 156,711.00 | 161,798.00 |
| 52-10-50-51-00172 | REV FAC PART TIME WAGES | 17,127.00 | 19,000.00 | 22,780.00 |
| 52-10-50-52-00210 | FEES AND PERMITS | 2,113.00 | 2,800.00 | 2,800.00 |
| 52-10-50-52-00220 | PRINTING & BINDING EXTERNAL | 1,070.00 | 1,000.00 | 1,000.00 |
| 52-10-50-52-00222 | MARKETING & ADVERTISING | 3,286.00 | 4,250.00 | 4,250.00 |
| 52-10-50-52-00270 | BANK FEES/CREDIT CARD FEES | 21,633.00 | 25,000.00 | 27,500.00 |
| 52-10-50-52-00299 | MISC CONTRACTUAL | 4,746.00 | 4,700.00 | 4,700.00 |
| 52-10-50-52-50901 | GOLF HANDICAP CONTR SERVICES | 620.00 | 700.00 | 700.00 |
| 52-10-50-53-00300 | OFFICE SUPPLIES | 497.00 | 700.00 | 700.00 |
| 52-10-50-53-00310 | FIRST AID | 0.00 | 500.00 | 500.00 |
| 52-10-50-53-00315 | JANITORIAL SUPPLIES | 1,361.00 | 1,500.00 | 1,500.00 |
| 52-10-50-53-00358 | TREE REPLACEMENT EXPENSES | 2,455.00 | 3,000.00 | 3,000.00 |
| 52-10-50-53-00384 | GOLF COURSE SUPPLIES | 1,611.00 | 1,500.00 | 1,500.00 |
| 52-10-50-53-00386 | PRO SHOP SUPPLIES | 1,106.00 | 750.00 | 750.00 |
| 52-10-50-53-00700 | CONCESSION RESALE | 11,364.00 | 11,000.00 | 12,000.00 |
| 52-10-50-53-00705 | PROSHOP/MERCHANDISE MATERIALS & SUPPLIES | 36,740.00 | 35,000.00 | 30,000.00 |
| 52-10-50-53-50904 | TOURNAMENT MATERIALS & SUPPLIES | 1,000.00 | 1,500.00 | 1,500.00 |
| 52-10-50-53-50909 | WOMEN'S GOLF LEAGUE MATERIALS & SUPPLIES | 960.00 | 1,000.00 | 0.00 |
| 52-10-50-53-50910 | MEN'S LEAGUE MATERIALS & SUPPLIES | 1,000.00 | 1,500.00 | 1,500.00 |
| 52-10-50-53-50912 | GOLF SIMULATOR MATERIALS & SUPPLIES | 1,445.00 | 750.00 | 750.00 |
| 52-10-50-54-00400 | EQUIPMENT | 0.00 | 500.00 | 500.00 |
| 52-10-50-54-00410 | OFFICE EQUIPMENT | 0.00 | 500.00 | 500.00 |
| 52-10-50-54-00425 | GOLF CART MAINT AGREEMNT | 2,103.00 | 2,000.00 | 2,200.00 |
| 52-10-50-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 2,142.00 | 2,800.00 | 2,200.00 |
| 52-10-50-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 385.00 | 400.00 | 400.00 |
| 52-10-50-55-00530 | EMPLOYEE RECOGNITION | 201.00 | 400.00 | 400.00 |
| 52-10-50-57-00750 | LEASE | 17,022.00 | 15,307.00 | 15,307.00 |
| 52-10-50-58-00830 | TELEPHONE/INTERNET | 0.00 | 0.00 | 1,200.00 |
| Appropriations | | 278,026.00 | 294,768.00 | 301,935.00 |
| Total 10-50: | | 409,215.00 | 386,270.00 | 423,815.00 |
| Golf Maintenance | | | | |
| 52-50-50-51-00050 | FT WAGES | 159,865.00 | 162,811.00 | 178,467.00 |
| 52-50-50-51-00160 | PT MAINTENANCE | 91,569.00 | 80,000.00 | 91,850.00 |
| 52-50-50-52-00200 | CONTRACTUAL MAINTENANCE | 2,912.00 | 4,000.00 | 4,000.00 |
| 52-50-50-52-00201 | CONTRACTUAL REPAIRS | 4,542.00 | 3,000.00 | 3,000.00 |
| 52-50-50-52-00205 | EQUIPMENT RENTAL | 1,814.00 | 2,000.00 | 2,000.00 |
| 52-50-50-53-00305 | UNIFORM | 2,590.00 | 2,700.00 | 2,700.00 |
| 52-50-50-53-00320 | MAINT MAT-FAC & BLDGS | 3,722.00 | 2,000.00 | 2,300.00 |
| 52-50-50-53-00330 | HORTICULTURAL SUPPLIES | 8,279.00 | 7,500.00 | 7,500.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|--------------------------------------|----------------------|---------------------|------------------------|--------------------------|
| 52-50-50-53-00332 | AGGREGATE MATERIAL | 789.00 | 1,500.00 | 1,500.00 |
| 52-50-50-53-00333 | TOPDRESSING TOPSOIL | 5,374.00 | 5,000.00 | 6,000.00 |
| 52-50-50-53-00350 | CHEMICALS | 19,331.00 | 21,000.00 | 22,000.00 |
| 52-50-50-53-00351 | FERTILIZER | 13,483.00 | 14,500.00 | 15,500.00 |
| 52-50-50-53-00365 | IRRIGATION SUPPLIES | 2,757.00 | 3,000.00 | 3,000.00 |
| 52-50-50-53-00370 | TOOLS AND HARDWARE | 1,618.00 | 3,500.00 | 3,500.00 |
| 52-50-50-53-00375 | GAS/OIL | 13,141.00 | 15,000.00 | 15,000.00 |
| 52-50-50-53-00384 | GOLF COURSE SUPPLIES | 3,844.00 | 3,500.00 | 3,500.00 |
| 52-50-50-53-00387 | GOLF ACCESSORIES | 1,433.00 | 2,400.00 | 2,400.00 |
| 52-50-50-54-00400 | EQUIPMENT | 935.00 | 1,000.00 | 1,000.00 |
| 52-50-50-54-00415 | MAINT EQUIPMENT | 12,280.00 | 10,000.00 | 10,000.00 |
| 52-50-50-58-00800 | ELECTRICITY | 16,733.00 | 17,400.00 | 18,100.00 |
| 52-50-50-58-00810 | NATURAL GAS | 5,808.00 | 9,000.00 | 9,000.00 |
| 52-50-50-58-00820 | WATER | 1,575.00 | 1,500.00 | 2,000.00 |
| 52-50-50-58-00830 | TELEPHONE/INTERNET | 3,563.00 | 3,500.00 | 4,000.00 |
| Appropriations | | <u>377,957.00</u> | <u>375,811.00</u> | <u>408,317.00</u> |
| Total 50-50: | | <u>(377,957.00)</u> | <u>(375,811.00)</u> | <u>(408,317.00)</u> |
| Fund 52 - REVENUE FACILITIES: | | | | |
| TOTAL ESTIMATED REVENUES | | 687,241.00 | 681,038.00 | 725,750.00 |
| TOTAL APPROPRIATIONS | | 655,983.00 | 670,579.00 | 710,252.00 |
| NET OF REVENUES & APPROPRIATIONS: | | <u>31,258.00</u> | <u>10,459.00</u> | <u>15,498.00</u> |



RIVER VIEW MINIATURE GOLF COURSE

River View Miniature Golf opened in 1995 and is an 18-hole, par 42 challenging mini golf course. It contains an interactive babbling brook, waterfall, sand traps, windmill, lighthouse, bridges and scenic views along the Fox River. RVMG maintains a full-scale refreshment stand and offers pedal boat and kayak rentals for guests. RVMG operates the first weekend in May through last weekend in September with varied operational times at the beginning and end of the season.

Significant Changes

- Increase wages due to minimum wage increase.
- Increase daily admission by \$1 to offset minimum wage increase and increase and operating costs.
- Decline in boat rentals revenue due to river closure, high winds and market demand. Adjusted 2025 budget to reflect three-year average.

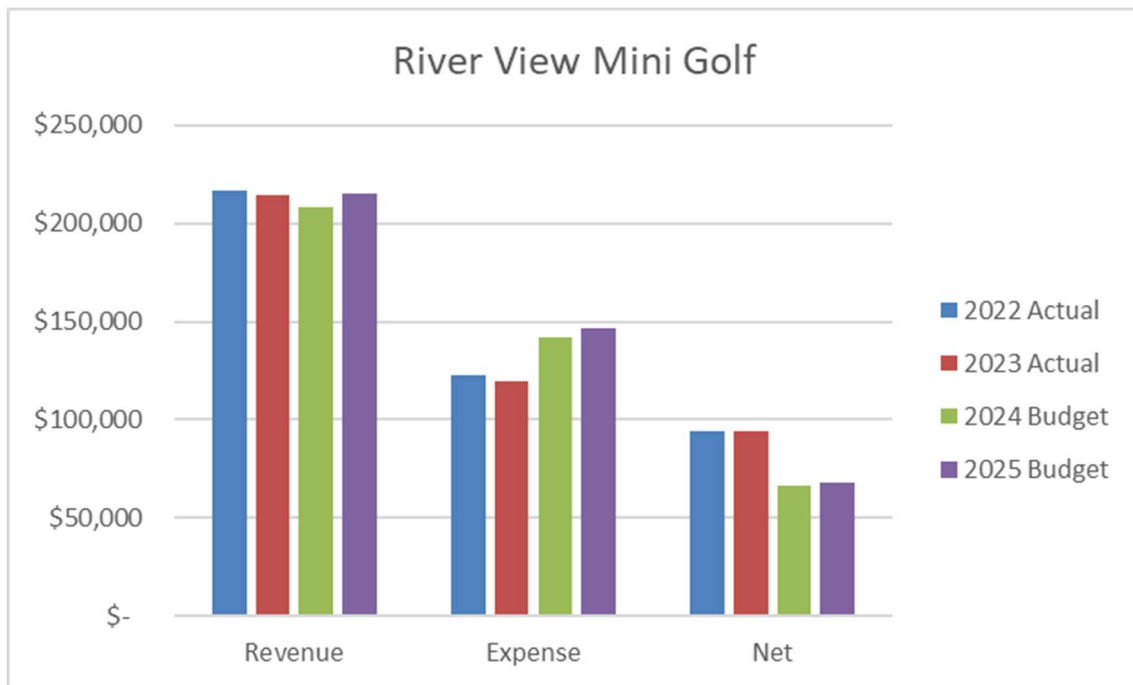
2025 Goals

- 1) Continue to build and enhance special events (Stanley's Park Pursuit, Pirates & Princess, Minigolf Mingles & Ghoulish Gol) to increase participation by 10% from YTD 2024.
- 2) Research potential new food vendors in Q1 to determine price saving opportunities, efficiencies, quality, and customer service to potentially reduce concession resale GL.

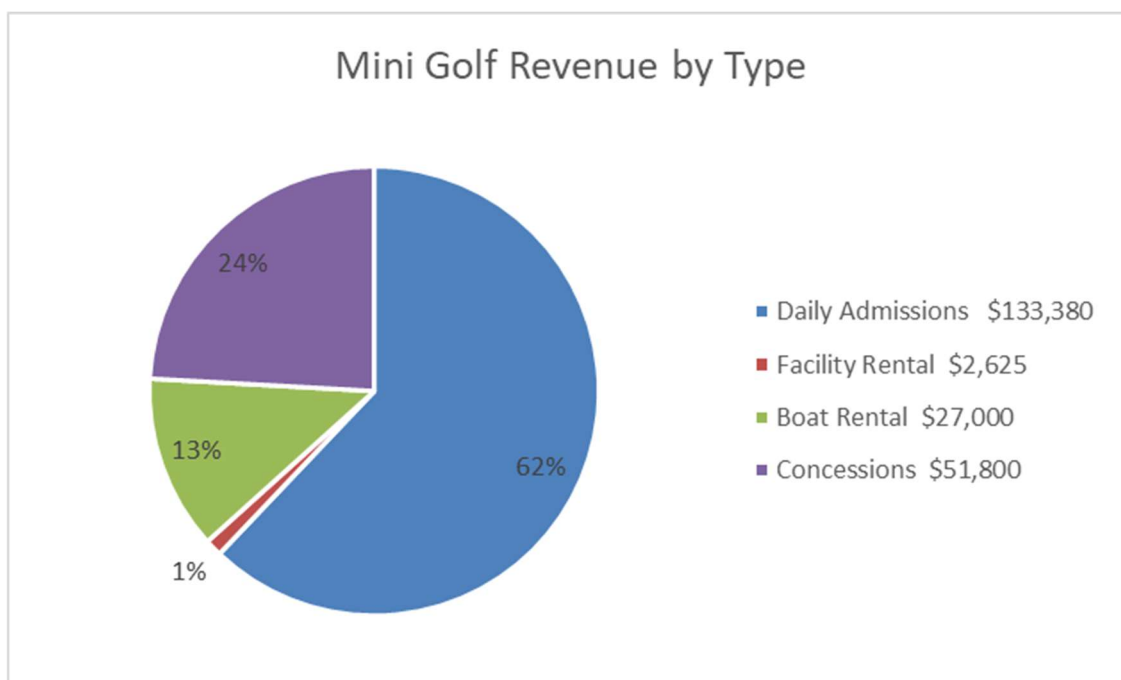


Financial Summary

Budgeted revenues total \$214,805 and budgeted expenses total \$146,530 for net revenue of \$68,275. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|--------------------------------------|--|-------------------|------------------------|--------------------------|
| Revenue Facilities | | | | |
| River View Mini Golf | | | | |
| Estimated Revenues | | | | |
| 52-10-54-42-00200 | DAILY ADMISSIONS | 73,991.00 | 71,000.00 | 80,000.00 |
| 52-10-54-42-00201 | DAILY ADMISSIONS CHILD | 41,538.00 | 41,000.00 | 43,000.00 |
| 52-10-54-42-00202 | SPECIAL ADMISSIONS | 14,881.00 | 9,300.00 | 10,380.00 |
| 52-10-54-42-00210 | SEASON PASSES | 500.00 | 0.00 | 0.00 |
| 52-10-54-44-00400 | FACILITY RENTAL | 0.00 | 3,200.00 | 2,625.00 |
| 52-10-54-44-00408 | BOAT RENTAL | 30,789.00 | 32,000.00 | 26,900.00 |
| 52-10-54-44-00409 | BAG SET RENTAL | 102.00 | 0.00 | 100.00 |
| 52-10-54-47-00700 | CONCESSION TAXABLE | 52,024.00 | 51,500.00 | 51,500.00 |
| 52-10-54-47-00705 | PRO SHOP/MERCHANDISE SALES | 235.00 | 300.00 | 300.00 |
| Estimated Revenues | | <u>214,060.00</u> | <u>208,300.00</u> | <u>214,805.00</u> |
| Appropriations | | | | |
| 52-10-54-51-00172 | REV FAC PART TIME WAGES | 47,123.00 | 55,973.00 | 59,586.00 |
| 52-10-54-52-00200 | CONTRACTUAL MAINTENANCE | 61.00 | 2,535.00 | 2,535.00 |
| 52-10-54-52-00205 | EQUIPMENT RENTAL | 1,243.00 | 1,242.00 | 1,243.00 |
| 52-10-54-52-00210 | FEES AND PERMITS | 526.00 | 526.00 | 526.00 |
| 52-10-54-52-00220 | PRINTING & BINDING EXTERNAL | 1,641.00 | 2,520.00 | 2,520.00 |
| 52-10-54-52-00222 | MARKETING & ADVERTISING | 10,054.00 | 10,500.00 | 10,500.00 |
| 52-10-54-52-00270 | BANK FEES/CREDIT CARD FEES | 6,123.00 | 6,500.00 | 6,500.00 |
| 52-10-54-53-00300 | OFFICE SUPPLIES | 52.00 | 700.00 | 700.00 |
| 52-10-54-53-00305 | UNIFORM | 1,045.00 | 1,225.00 | 1,525.00 |
| 52-10-54-53-00310 | FIRST AID | 28.00 | 110.00 | 110.00 |
| 52-10-54-53-00315 | JANITORIAL SUPPLIES | 17.00 | 200.00 | 200.00 |
| 52-10-54-53-00320 | MAINT MAT-FAC & BLDGS | 3,991.00 | 2,800.00 | 2,800.00 |
| 52-10-54-53-00330 | HORTICULTURE SUPPLIES | 127.00 | 500.00 | 500.00 |
| 52-10-54-53-00350 | CHEMICALS | 1,264.00 | 1,300.00 | 1,800.00 |
| 52-10-54-53-00399 | MISC SUPPLIES | 284.00 | 1,200.00 | 1,200.00 |
| 52-10-54-53-00700 | CONCESSION RESALE | 26,662.00 | 28,000.00 | 28,000.00 |
| 52-10-54-53-00705 | PROSHOP/MERCHANDISE MATERIALS & SUPPLIES | 1,506.00 | 2,600.00 | 2,600.00 |
| 52-10-54-54-00400 | EQUIPMENT | 172.00 | 1,350.00 | 1,350.00 |
| 52-10-54-54-00405 | SIGNAGE | 160.00 | 650.00 | 650.00 |
| 52-10-54-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 795.00 | 795.00 | 795.00 |
| 52-10-54-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 322.00 | 2,840.00 | 2,840.00 |
| 52-10-54-55-00530 | EMPLOYEE RECOGNITION | 78.00 | 350.00 | 350.00 |
| 52-10-54-58-00800 | ELECTRICITY | 9,135.00 | 9,600.00 | 9,500.00 |
| 52-10-54-58-00810 | NATURAL GAS | 621.00 | 700.00 | 700.00 |
| 52-10-54-58-00820 | WATER | 6,222.00 | 6,500.00 | 6,500.00 |
| 52-10-54-58-00830 | TELEPHONE/INTERNET | 722.00 | 800.00 | 1,000.00 |
| Appropriations | | <u>119,974.00</u> | <u>142,016.00</u> | <u>146,530.00</u> |
| Total 10-54: | | <u>94,086.00</u> | <u>66,284.00</u> | <u>68,275.00</u> |
| Fund 52 - REVENUE FACILITIES: | | | | |
| TOTAL ESTIMATED REVENUES | | 214,060.00 | 208,300.00 | 214,805.00 |
| TOTAL APPROPRIATIONS | | <u>119,974.00</u> | <u>142,016.00</u> | <u>146,530.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | <u>94,086.00</u> | <u>66,284.00</u> | <u>68,275.00</u> |



SWANSON POOL

Swanson Pool is the District's original outdoor aquatic facility, renovated in 2010/11. Amenities include a 25-yard pool, zero-depth entry activity pool, concession stand, sand play area, two diving boards, two drop slides, two tower body slides, a lily pad rope walk as well as other interactive water play features. In addition to operating open swim, the facility offers swim lessons, swim team, aquatic fitness classes, lifeguard courses, special events and rentals. Open the Saturday of Memorial Day weekend with full operation hours through the day before CUSD303 classes begin.

Significant Changes

- Increase daily admission fees by \$1, season pass rates by about 20%, and aquatic rentals by about 20% to offset minimum wage increases and rises in operating costs.
- Increase the All-Access Pass revenue transfer from Otter to Swanson to \$217,518 from \$181,000 to reflect 2024 YTD actuals along with continual All Access Pass sales growth.
- Update Swim Lesson & program revenue to reflect 2024 program participation numbers. Decreased enrollment in SCA diving and Jr. Swim Team.
- Increasing part-time wages for:
 - Minimum wage increases and competitive pay adjustments.
 - Continue offering paid training for all online and food service training
- Continue to increase chemical budget to reflect current market costs.

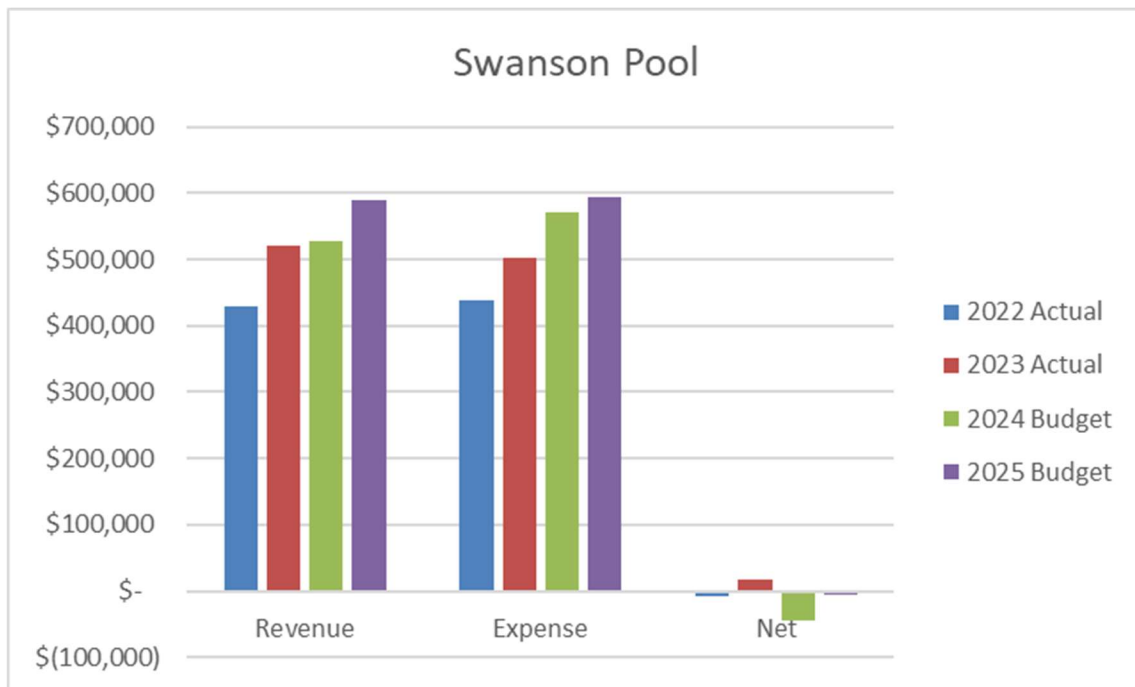
2024 Goals

- 1) Continue to promote the value of the All-Access Season Pass as the preferred aquatic pass and increase pass sales from 2024. Market season passes beginning in November with the Winter Promo, Early Bird in spring, and regular season passes beginning in May. Utilize social media, pass holder email, district email, and facility signage to encourage pass sales.
- 2) Research potential new food vendors in Q1 to determine price saving opportunities, efficiencies, quality, and customer service to potentially reduce concession resale GL. Offer bi-weekly concession promotions and highlights to drive sales. Evaluate product pricing based on operational needs to increase overall bottom line in concessions budget.
- 3) Maintain facility rental revenue by Q3 by enhancing marketing and promotion of the after-hours opportunities, birthday party and group visits.

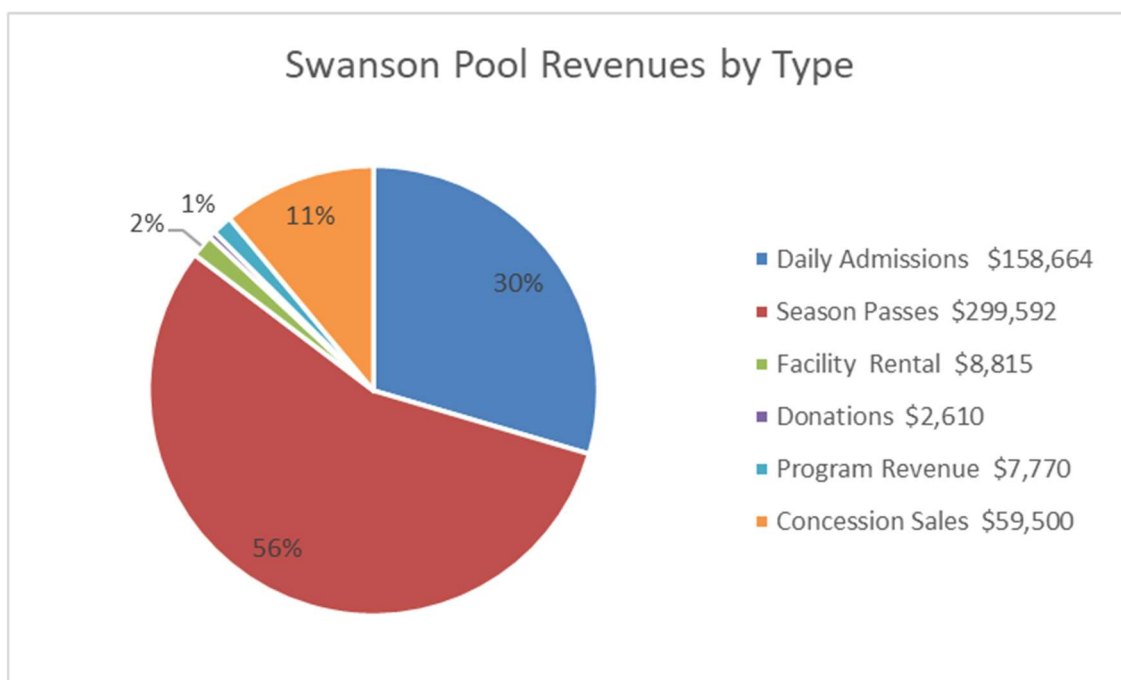


Financial Summary

Budgeted revenues total \$589,311 and budgeted expenses total \$593,735 for net deficit of \$4,424. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------|--|------------------|------------------------|--------------------------|
| Revenue Facilities | | | | |
| Swanson Pool | | | | |
| Estimated Revenues | | | | |
| 52-10-60-42-00200 | DAILY ADMISSIONS | 144,079.00 | 142,835.00 | 158,664.00 |
| 52-10-60-42-00210 | SEASON PASSES | 252,455.00 | 250,721.00 | 299,592.00 |
| 52-10-60-44-00400 | FACILITY RENTAL | 11,349.00 | 9,280.00 | 8,815.00 |
| 52-10-60-45-00599 | MISCELLANEOUS REVENUE | 1,800.00 | 0.00 | 0.00 |
| 52-10-60-46-00600 | DONATIONS | 0.00 | 2,800.00 | 0.00 |
| 52-10-60-46-00680 | SPONSORSHIPS | 75.00 | 0.00 | 0.00 |
| 52-10-60-46-60901 | DONATIONS SWIM LESSONS | 3,262.00 | 0.00 | 2,500.00 |
| 52-10-60-47-00705 | PRO SHOP/MERCHANDISE SALES | 71.00 | 110.00 | 110.00 |
| 52-10-60-49-60901 | SWIM LESSONS PROGRAM REV | 44,517.00 | 56,730.00 | 52,360.00 |
| 52-10-60-49-60906 | MISC PROGRAM REVENUE | 3,175.00 | 4,270.00 | 4,270.00 |
| 52-10-60-49-60910 | SWIM TEAM PROG REV | 2,725.00 | 3,500.00 | 3,500.00 |
| Estimated Revenues | | 463,508.00 | 470,246.00 | 529,811.00 |
| Appropriations | | | | |
| 52-10-60-51-00170 | POOL MANAGEMENT | 42,686.00 | 46,978.00 | 52,885.00 |
| 52-10-60-51-00172 | REV FAC PART TIME WAGES | 14,964.00 | 15,582.00 | 16,598.00 |
| 52-10-60-51-00175 | LIFEGUARDS | 184,985.00 | 190,645.00 | 202,762.00 |
| 52-10-60-51-00176 | POOL ATTENDENT | 25,925.00 | 34,069.00 | 36,503.00 |
| 52-10-60-51-60901 | SWIM LESSONS WAGES | 24,148.00 | 34,767.00 | 35,705.00 |
| 52-10-60-52-00220 | PRINTING & BINDING EXTERNAL | 0.00 | 300.00 | 300.00 |
| 52-10-60-52-00222 | MARKETING & ADVERTISING | 896.00 | 1,250.00 | 1,250.00 |
| 52-10-60-52-00270 | BANK FEES/CREDIT CARD FEES | 9,106.00 | 11,000.00 | 11,500.00 |
| 52-10-60-52-00299 | MISC CONTRACTUAL | 0.00 | 4,250.00 | 4,250.00 |
| 52-10-60-52-60906 | MISC PROGRAM CONTRACTUAL SERVICES | 1,958.00 | 1,875.00 | 1,875.00 |
| 52-10-60-52-60912 | SPECIAL EVENT CONTR | 1,500.00 | 1,500.00 | 1,500.00 |
| 52-10-60-53-00300 | OFFICE SUPPLIES | 2,843.00 | 2,664.00 | 2,664.00 |
| 52-10-60-53-00305 | UNIFORM | 3,541.00 | 5,148.00 | 4,203.00 |
| 52-10-60-53-00310 | FIRST AID | 1,391.00 | 1,535.00 | 1,535.00 |
| 52-10-60-53-00705 | PROSHOP/MERCHANDISE MATERIALS & SUPPLIES | 67.00 | 85.00 | 85.00 |
| 52-10-60-53-60901 | SWIM LESSONS MATERIALS & SUPPLIES | 140.00 | 200.00 | 200.00 |
| 52-10-60-53-60912 | SPECIAL EVENT MATERIALS & SUPPLIES | 39.00 | 100.00 | 100.00 |
| 52-10-60-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 6,350.00 | 6,000.00 | 6,800.00 |
| 52-10-60-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 81.00 | 2,665.00 | 2,665.00 |
| 52-10-60-55-00530 | EMPLOYEE RECONGITION | 269.00 | 975.00 | 975.00 |
| Appropriations | | 320,889.00 | 361,588.00 | 384,355.00 |
| Total 10-60: | | 142,619.00 | 108,658.00 | 145,456.00 |
| Concessions | | | | |
| Estimated Revenues | | | | |
| 52-10-62-47-00700 | CONCESSION TAXABLE | 57,075.00 | 58,000.00 | 59,500.00 |
| Estimated Revenues | | 57,075.00 | 58,000.00 | 59,500.00 |
| Appropriations | | | | |
| 52-10-62-51-00172 | REV FAC PART TIME WAGES | 20,329.00 | 22,358.00 | 24,585.00 |
| 52-10-62-52-00205 | EQUIPMENT RENTAL | 554.00 | 739.00 | 739.00 |
| 52-10-62-52-00210 | FEES AND PERMITS | 482.00 | 490.00 | 490.00 |
| 52-10-62-52-00270 | BANK FEES/CREDIT CARD FEES | 2,322.00 | 2,500.00 | 2,500.00 |
| 52-10-62-53-00300 | OFFICE SUPPLIES | 10.00 | 50.00 | 50.00 |
| 52-10-62-53-00305 | UNIFORM | 14.00 | 0.00 | 0.00 |
| 52-10-62-53-00700 | CONCESSION RESALE | 31,327.00 | 28,900.00 | 28,900.00 |
| 52-10-62-54-00400 | EQUIPMENT | 327.00 | 500.00 | 500.00 |
| 52-10-62-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 418.00 | 300.00 | 300.00 |
| Appropriations | | 55,783.00 | 55,837.00 | 58,064.00 |
| Total 10-62: | | 1,292.00 | 2,163.00 | 1,436.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-------------------------|------------------|------------------------|--------------------------|
| Maintenance | | | | |
| 52-50-60-51-00171 | POOL MAINT WAGES | 25,733.00 | 29,760.00 | 33,990.00 |
| 52-50-60-52-00200 | CONTRACTUAL MAINTENANCE | 316.00 | 0.00 | 0.00 |
| 52-50-60-52-00205 | EQUIPMENT RENTAL | 3,325.00 | 3,720.00 | 3,720.00 |
| 52-50-60-52-00215 | CONTRACT BLDG MAINT | 3,985.00 | 5,723.00 | 5,023.00 |
| 52-50-60-52-00216 | CONTRACT EQUIP MAINT | 2,388.00 | 5,000.00 | 5,000.00 |
| 52-50-60-53-00315 | JANITORIAL SUPPLIES | 5,055.00 | 3,828.00 | 3,828.00 |
| 52-50-60-53-00320 | MAINT MAT-FAC & BLDGS | 3,816.00 | 3,900.00 | 5,000.00 |
| 52-50-60-53-00325 | MAINTENANCE SUPPLIES | 4,771.00 | 6,300.00 | 5,000.00 |
| 52-50-60-53-00330 | HORTICULTURE SUPPLIES | 0.00 | 1,000.00 | 1,000.00 |
| 52-50-60-53-00350 | CHEMICALS | 20,966.00 | 21,000.00 | 21,000.00 |
| 52-50-60-54-00400 | EQUIPMENT | 1,353.00 | 375.00 | 3,875.00 |
| 52-50-60-54-00405 | SIGNAGE | 1,455.00 | 680.00 | 680.00 |
| 52-50-60-58-00800 | ELECTRICITY | 26,974.00 | 35,500.00 | 35,000.00 |
| 52-50-60-58-00810 | NATURAL GAS | 8,426.00 | 15,000.00 | 15,000.00 |
| 52-50-60-58-00820 | WATER | 13,512.00 | 14,000.00 | 14,000.00 |
| 52-50-60-58-00830 | TELEPHONE/INTERNET | 3,368.00 | 3,700.00 | 2,700.00 |
| Appropriations | | 125,443.00 | 149,486.00 | 154,816.00 |
| Total 50-60: | | (125,443.00) | (149,486.00) | (154,816.00) |
| Fund 52 - REVENUE FACILITIES: | | | | |
| TOTAL ESTIMATED REVENUES | | 520,583.00 | 528,246.00 | 589,311.00 |
| TOTAL APPROPRIATIONS | | 502,115.00 | 566,911.00 | 597,235.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 18,468.00 | (38,665.00) | (7,924.00) |



OTTER COVE AQUATIC PARK

Opened in 2011, Otter Cove is the District's largest outdoor aquatic facility. Amenities include a zero-depth entry activity pool, toddler pool, lazy river, eight lane 25-yard competition pool, tube slide, body slide, three-person racer slide, turbo freefall slide, two drop slides, two diving boards, splash park, concession stand and sand/water play area. In addition to operating open swim, the facility offers swim lessons, swim team, special events and rental packages for facility usage, pavilions and daily shade. Open Memorial Day through Labor Day with varied operational times at the beginning and end of the season.

Significant Changes

- Increase daily admission fees by \$1, season pass rates by about 20%, and aquatic rentals by about 20% to offset minimum wage increases and rises in operating costs.
- Increase the All-Access Pass revenue transfer from Otter to Swanson to \$217,518 from \$181,000 to reflect 2024 YTD actuals along with continual All Access Pass sales growth.
- Update Swim Lesson and program revenue to reflect 2024 program participation numbers.
- Increasing part-time wages for:
 - Minimum wage increases and competitive pay adjustments.
 - Continue to offer paid trainings for all preseason trainings
- Continue to increase chemical budget to reflect current market costs.

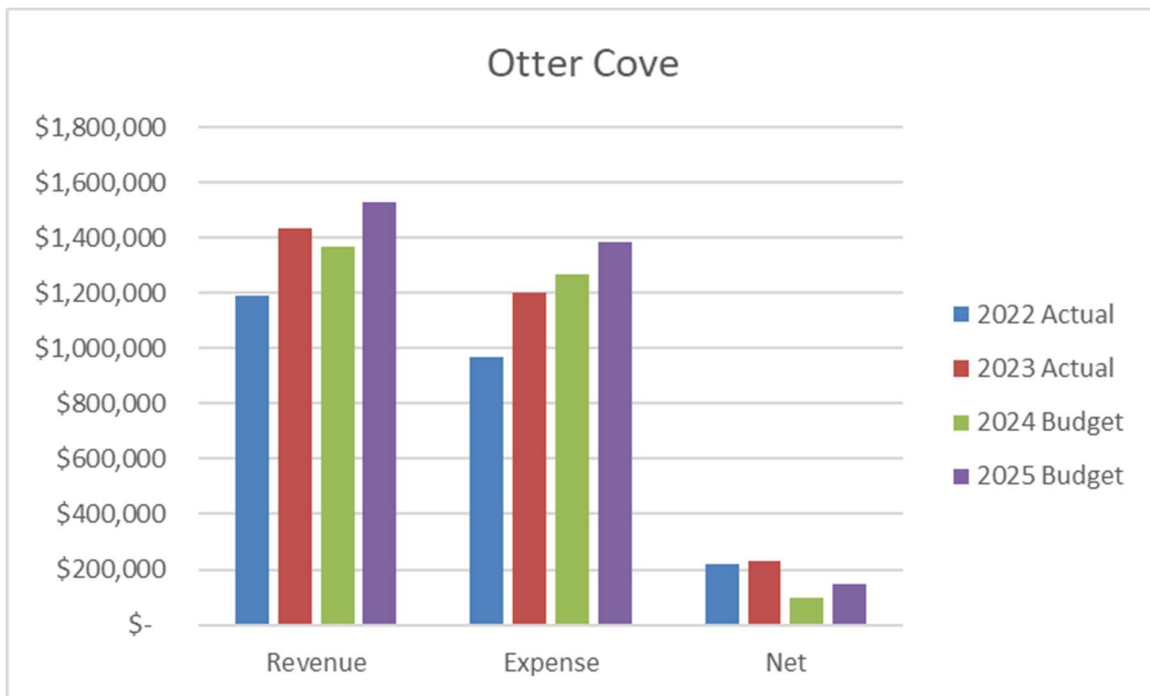
2025 Goals

- 1) Continue to promote the value of the All-Access Season Pass as the preferred aquatic pass and increase pass sales from 2024. Market season passes beginning in November with the Winter Promo, Early Bird in spring, and regular season passes beginning in May. Utilize social media, pass holder email, district email, and facility signage to encourage pass sales.
- 2) Increase aquatic program participants by about 10% (from 2024 YTD) with improved training and increased marketing initiatives.
- 3) Develop new marketing initiatives to increase after-hour rentals.

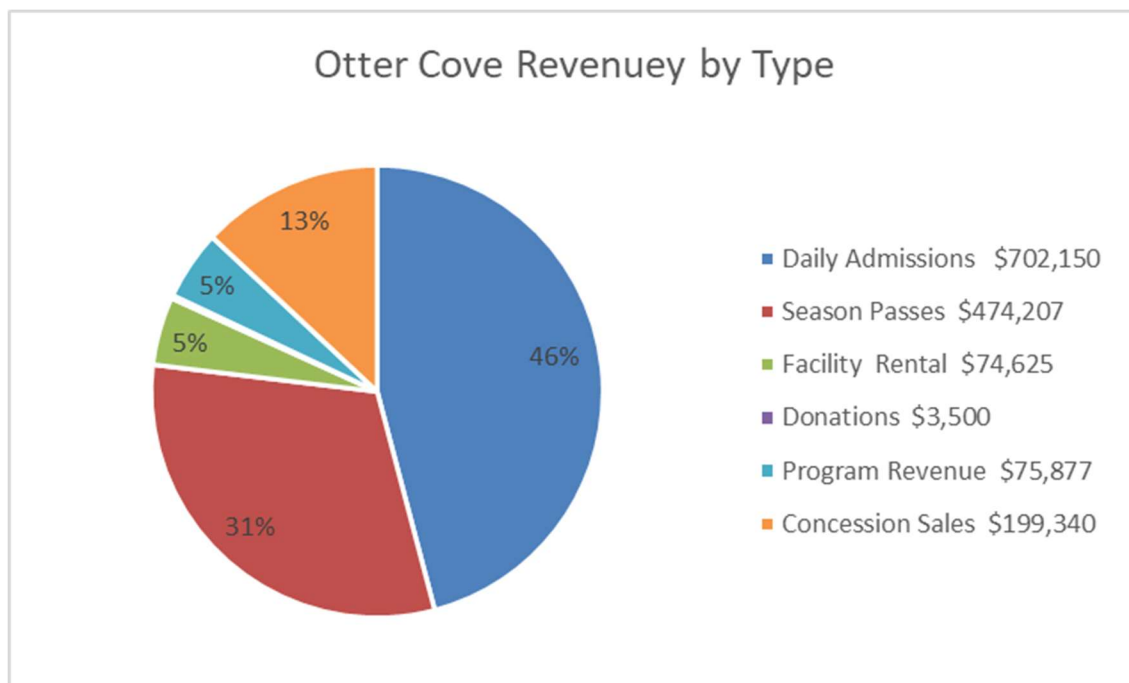


Financial Summary

Budgeted revenues total \$1,529,699 and budgeted expenses total \$1,384,758 for net revenue of \$144,947. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|--------------------------------|------------------------------------|------------------|------------------------|--------------------------|
| Revenue Facilities | | | | |
| Otter Cove Aquatic Park | | | | |
| Estimated Revenues | | | | |
| 52-10-64-42-00200 | DAILY ADMISSIONS | 711,909.00 | 612,500.00 | 702,150.00 |
| 52-10-64-42-00210 | SEASON PASSES | 383,899.00 | 422,300.00 | 474,207.00 |
| 52-10-64-44-00400 | FACILITY RENTAL | 59,288.00 | 74,625.00 | 74,625.00 |
| 52-10-64-44-00401 | SPLASH PARK RENTAL | (165.00) | 0.00 | 0.00 |
| 52-10-64-45-00599 | MISCELLANEOUS REVENUE | 2,085.00 | 1,500.00 | 1,500.00 |
| 52-10-64-46-00680 | SPONSORSHIPS | 350.00 | 0.00 | 0.00 |
| 52-10-64-46-64901 | DONATIONS SWIM LESSONS | 4,571.00 | 4,050.00 | 3,500.00 |
| 52-10-64-47-00705 | PRO SHOP/MERCHANDISE SALES | 484.00 | 340.00 | 340.00 |
| 52-10-64-49-64901 | SWIM LESSONS PROGRAM REVENUE | 48,022.00 | 52,118.00 | 54,538.00 |
| 52-10-64-49-64906 | MISC LESSONS PROGRAM REVENUE | 443.00 | 0.00 | 500.00 |
| 52-10-64-49-64910 | SWIM TEAM PROGRAM REVENUE | 17,306.00 | 19,339.00 | 19,339.00 |
| Estimated Revenues | | 1,228,192.00 | 1,186,772.00 | 1,330,699.00 |
| Appropriations | | | | |
| 52-10-64-51-00170 | POOL MANAGEMENT | 97,919.00 | 101,206.00 | 119,172.00 |
| 52-10-64-51-00172 | REV FAC PART TIME WAGES | 47,695.00 | 55,568.00 | 59,430.00 |
| 52-10-64-51-00175 | LIFEGUARDS | 293,563.00 | 298,858.00 | 347,640.00 |
| 52-10-64-51-00176 | POOL ATTENDENT WAGES | 105,056.00 | 108,124.00 | 122,173.00 |
| 52-10-64-51-64901 | SWIM LESSONS WAGES | 28,047.00 | 32,444.00 | 34,526.00 |
| 52-10-64-52-00220 | PRINTING & BINDING EXTERNAL | 344.00 | 400.00 | 400.00 |
| 52-10-64-52-00222 | MARKETING & ADVERTISING | 8,200.00 | 5,400.00 | 7,900.00 |
| 52-10-64-52-00270 | BANK FEES/CREDIT CARD FEES | 53,245.00 | 52,000.00 | 60,000.00 |
| 52-10-64-52-00299 | MISC CONTRACTUAL | 0.00 | 4,250.00 | 4,250.00 |
| 52-10-64-52-64910 | SWIM TEAM CONTRACTUAL SERVICES | 10,757.00 | 11,757.00 | 11,757.00 |
| 52-10-64-52-64912 | SPECIAL EVENT CONTRACTUAL SERVICES | 725.00 | 1,600.00 | 1,600.00 |
| 52-10-64-53-00300 | OFFICE SUPPLIES | 2,992.00 | 2,719.00 | 2,719.00 |
| 52-10-64-53-00305 | UNIFORM | 7,764.00 | 9,061.00 | 9,581.00 |
| 52-10-64-53-00310 | FIRST AID | 1,825.00 | 5,530.00 | 4,555.00 |
| 52-10-64-53-00386 | PRO SHOP SUPPLIES | 35.00 | 238.00 | 138.00 |
| 52-10-64-53-00400 | FACILITY RENTAL SUPPLIES | 1,686.00 | 3,300.00 | 3,300.00 |
| 52-10-64-53-64901 | SWIM LESSONS MATERIALS & SUPPLIES | 338.00 | 425.00 | 425.00 |
| 52-10-64-53-64910 | SWIM TEAM MATERIALS & SUPPLIES | 2,007.00 | 1,500.00 | 1,500.00 |
| 52-10-64-53-64912 | SPECIAL EVENT MATERIALS & SUPPLIES | 167.00 | 380.00 | 380.00 |
| 52-10-64-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 9,525.00 | 11,000.00 | 11,100.00 |
| 52-10-64-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 81.00 | 2,565.00 | 2,565.00 |
| 52-10-64-55-00530 | EMPLOYEE RECOGNITION | 2,415.00 | 1,750.00 | 1,750.00 |
| Appropriations | | 674,386.00 | 710,075.00 | 806,861.00 |
| Total 10-64: | | 553,806.00 | 476,697.00 | 523,838.00 |
| Concessions | | | | |
| Estimated Revenues | | | | |
| 52-10-66-47-00700 | CONCESSION TAXABLE | 204,097.00 | 182,700.00 | 199,000.00 |
| Estimated Revenues | | 204,097.00 | 182,700.00 | 199,000.00 |
| Appropriations | | | | |
| 52-10-66-51-00172 | REV FAC PART TIME WAGES | 73,331.00 | 54,485.00 | 82,980.00 |
| 52-10-66-52-00205 | EQUIPMENT RENTAL | 949.00 | 1,200.00 | 1,200.00 |
| 52-10-66-52-00210 | FEES AND PERMITS | 753.00 | 900.00 | 900.00 |
| 52-10-66-52-00270 | BANK FEES/CREDIT CARD FEES | 5,428.00 | 5,000.00 | 5,500.00 |
| 52-10-66-53-00305 | UNIFORM | 65.00 | 0.00 | 0.00 |
| 52-10-66-53-00700 | CONCESSION RESALE | 97,135.00 | 84,120.00 | 86,820.00 |
| 52-10-66-54-00400 | EQUIPMENT | 10,289.00 | 9,000.00 | 9,000.00 |
| 52-10-66-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 700.00 | 700.00 | 1,100.00 |
| Appropriations | | 188,650.00 | 155,405.00 | 187,500.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-------------------------|------------------|------------------------|--------------------------|
| Total 10-66: | | 15,447.00 | 27,295.00 | 11,500.00 |
| Maintenance | | | | |
| 52-50-64-51-00171 | POOL MAINT WAGES | 49,104.00 | 43,385.00 | 74,521.00 |
| 52-50-64-52-00200 | CONTRACTUAL MAINTENANCE | 18,672.00 | 12,200.00 | 8,400.00 |
| 52-50-64-52-00215 | CONTRACT BLDG MAINT | 3,291.00 | 5,600.00 | 5,600.00 |
| 52-50-64-52-00216 | CONTRACT EQUIP MAINT | 10,058.00 | 8,300.00 | 8,300.00 |
| 52-50-64-53-00315 | JANITORIAL SUPPLIES | 10,837.00 | 13,440.00 | 13,440.00 |
| 52-50-64-53-00320 | MAINT MAT-FAC & BLDGS | 8,563.00 | 6,200.00 | 6,200.00 |
| 52-50-64-53-00325 | MAINTENANCE SUPPLIES | 19,199.00 | 15,500.00 | 11,500.00 |
| 52-50-64-53-00330 | HORTICULTURE SUPPLIES | 185.00 | 4,500.00 | 9,500.00 |
| 52-50-64-53-00350 | CHEMICALS | 33,341.00 | 30,000.00 | 44,000.00 |
| 52-50-64-54-00400 | EQUIPMENT | 14,720.00 | 17,050.00 | 16,350.00 |
| 52-50-64-54-00405 | SIGNAGE | 1,773.00 | 1,500.00 | 4,780.00 |
| 52-50-64-58-00800 | ELECTRICITY | 64,417.00 | 69,000.00 | 66,000.00 |
| 52-50-64-58-00810 | NATURAL GAS | 20,002.00 | 30,000.00 | 29,000.00 |
| 52-50-64-58-00820 | WATER | 82,237.00 | 77,800.00 | 85,200.00 |
| 52-50-64-58-00830 | TELEPHONE/INTERNET | 4,812.00 | 5,100.00 | 4,100.00 |
| Appropriations | | 341,211.00 | 339,575.00 | 386,891.00 |
| Total 50-64: | | (341,211.00) | (339,575.00) | (386,891.00) |
| Fund 52 - REVENUE FACILITIES: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,432,289.00 | 1,369,472.00 | 1,529,699.00 |
| TOTAL APPROPRIATIONS | | 1,204,247.00 | 1,205,055.00 | 1,381,252.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 228,042.00 | 164,417.00 | 148,447.00 |



NORRIS RECREATION CENTER

Opened in 1975, the John B. Norris Recreation Center is attached to St. Charles East High School and the property/facility is owned by the Community Unit School District #303 (CUSD303). The St. Charles Park District and CUSD303 entered into an annual Intergovernmental Agreement stating that the school district will continue to own the building, while the Park District will oversee management of the programs, memberships and services beginning July 1, 2016. Amenities include a 50-meter indoor pool, 4 indoor tennis courts, fitness center, group exercise classes, child care and massage service.

Significant Changes

- Increase in Massage Therapy session fees by 10% to be competitive in the market.
- Reduction in net tennis revenues due to smaller team of tennis professionals.
- Increase Equipment lease expenses to include lease of cardiovascular equipment for fitness center and group cycling bikes.

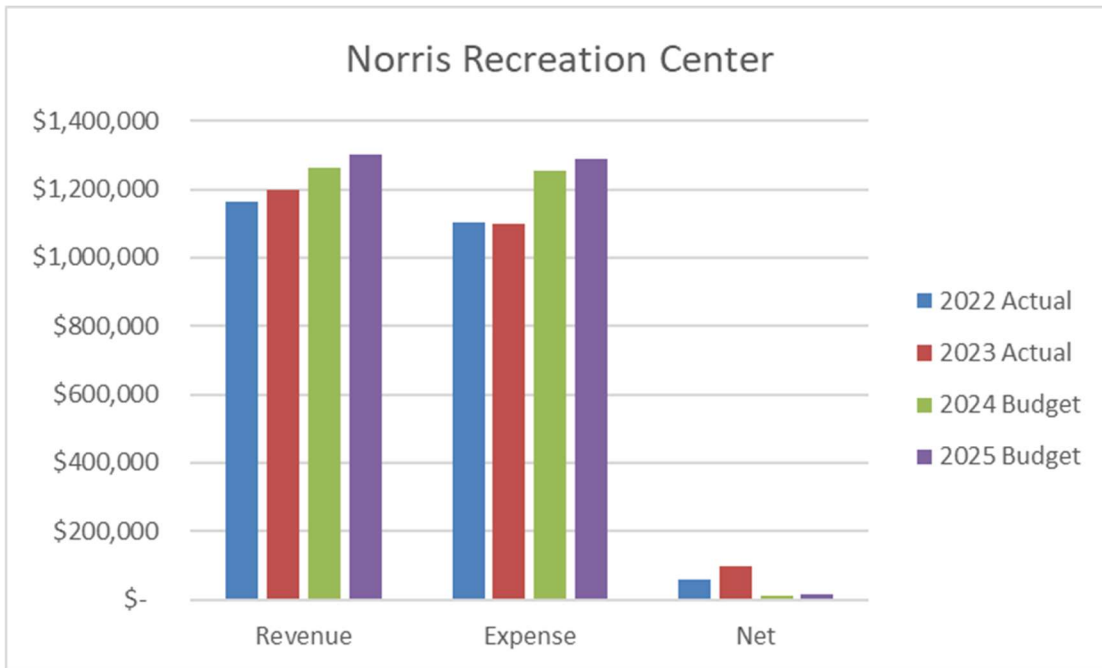
2025 Goals

- 1) Increase total net membership by 3% over 2024 net membership through increased promotions focused on membership retention.
- 2) Increase Wellness Coaching revenue from 2024 net revenue by 10% by offering additional membership incentives and introducing nutrition coaching.
- 3) Increase Massage Therapy revenue from 2024 net revenue by 15% through increased massage therapy promotions to our membership database and community. Increase sessions by adding 2 additional massage therapy sessions per month.
- 4) Increase Pickleball revenue from 2024 net revenue by 5% through increased programming and addition of ball machine rental.
- 5) Increase Tennis Program/Drills revenue from 2024 net revenue by recruiting and hiring additional Tennis Professionals.

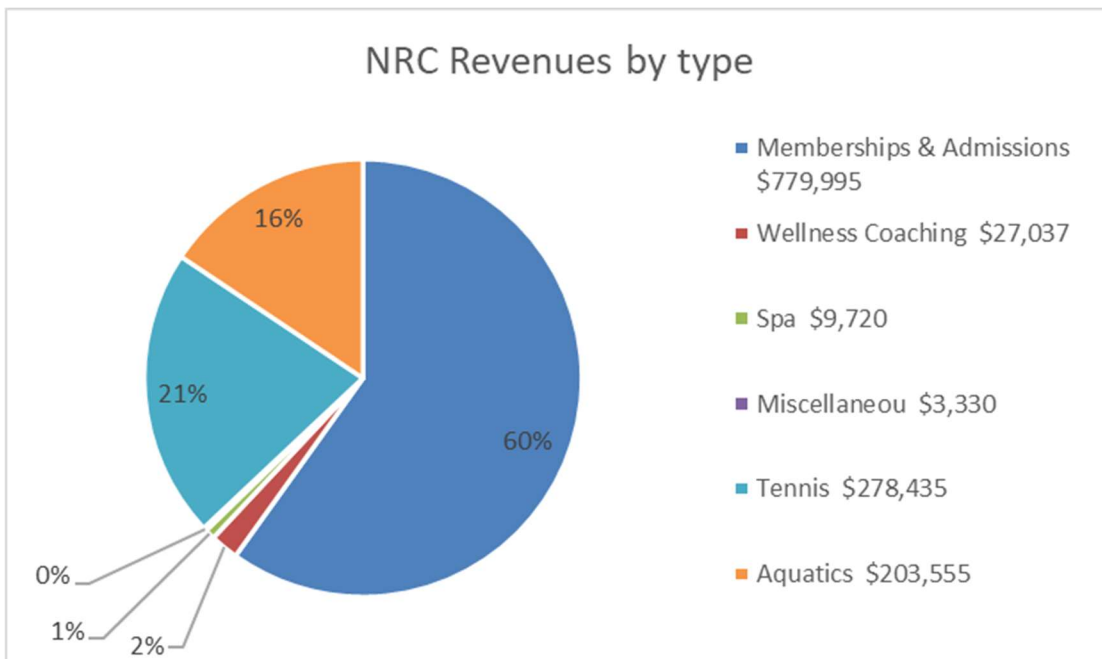


Financial Summary

Budgeted revenues total \$1,302,072 and budgeted expenses total \$1,289,394 for net revenue of \$12,678 after the 50% revenue share with D303. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------------|------------------------------------|-------------------|------------------------|--------------------------|
| Norris Recreation Center | | | | |
| Administration | | | | |
| Appropriations | | | | |
| 53-00-00-63-00630 | TRANSFER TO D303 | 98,817.00 | 10,084.00 | 12,679.00 |
| Appropriations | | <u>98,817.00</u> | <u>10,084.00</u> | <u>12,679.00</u> |
| Total 00-00: | | (98,817.00) | (10,084.00) | (12,679.00) |
| Fitness | | | | |
| Estimated Revenues | | | | |
| 53-10-10-42-00200 | DAILY ADMISSIONS | 18,364.00 | 21,385.00 | 21,385.00 |
| 53-10-10-42-00210 | SEASON PASSES | 666,840.00 | 725,752.00 | 758,610.00 |
| 53-10-10-46-00680 | SPONSORSHIPS | 251.00 | 500.00 | 500.00 |
| 53-10-10-47-00700 | CONCESSION TAXABLE | 1,572.00 | 1,400.00 | 1,400.00 |
| 53-10-10-47-00705 | PRO SHOP/MERCHANDISE SALES | 387.00 | 350.00 | 350.00 |
| 53-10-10-49-10100 | WELLNESS SERVICES PROGRAM REVENUE | 19,213.00 | 21,310.00 | 27,037.00 |
| 53-10-10-49-10120 | SPA SERVICES PROGRAM REVENUE | 8,403.00 | 7,140.00 | 9,720.00 |
| 53-10-10-49-10200 | GROUP FITNESS PROGRAM REVENUE | 1,331.00 | 1,860.00 | 1,080.00 |
| Estimated Revenues | | <u>716,361.00</u> | <u>779,697.00</u> | <u>820,082.00</u> |
| Appropriations | | | | |
| 53-10-10-51-00050 | FT WAGES | 137,740.00 | 149,441.00 | 155,324.00 |
| 53-10-10-51-00151 | CHILD CARE WAGES | 15,728.00 | 35,182.00 | 23,910.00 |
| 53-10-10-51-00172 | REV FAC PART TIME WAGES | 116,352.00 | 139,001.00 | 137,372.00 |
| 53-10-10-51-10100 | WELLNESS SERVICES WAGES | 8,628.00 | 10,209.00 | 15,939.00 |
| 53-10-10-51-10110 | ORIENTATION WAGES | 0.00 | 1,260.00 | 1,386.00 |
| 53-10-10-51-10200 | GROUP FITNESS WAGES | 51,891.00 | 61,287.00 | 64,073.00 |
| 53-10-10-52-00200 | CONTRACTUAL MAINTENANCE | 140,790.00 | 155,876.00 | 165,320.00 |
| 53-10-10-52-00201 | CONTRACTUAL REPAIRS | 27,312.00 | 26,025.00 | 26,025.00 |
| 53-10-10-52-00210 | FEES AND PERMITS | 803.00 | 1,272.00 | 1,272.00 |
| 53-10-10-52-00220 | PRINTING & BINDING EXTERNAL | 2,847.00 | 3,280.00 | 3,280.00 |
| 53-10-10-52-00221 | PRINTING & BINDING INTERNAL | 1,151.00 | 2,000.00 | 2,000.00 |
| 53-10-10-52-00222 | MARKETING & ADVERTISING | 13,898.00 | 16,888.00 | 16,888.00 |
| 53-10-10-52-00238 | CONTRACTUAL GROUNDS | 7,340.00 | 7,852.00 | 8,268.00 |
| 53-10-10-52-00270 | BANK FEES/CREDIT CARD FEES | 33,215.00 | 32,000.00 | 36,000.00 |
| 53-10-10-52-00275 | FINANCIAL ASSISTANCE | 2,784.00 | 5,000.00 | 5,000.00 |
| 53-10-10-52-00280 | AUDIT | 1,075.00 | 1,075.00 | 1,135.00 |
| 53-10-10-52-00510 | WORKERS COMP/PDRMA INS | 15,283.00 | 18,015.00 | 21,868.00 |
| 53-10-10-52-10120 | SPA SERVICES CONTR SERVICES | 5,912.00 | 5,000.00 | 6,804.00 |
| 53-10-10-52-10200 | GROUP FITNESS CONTRACTUAL SERVICES | 337.00 | 0.00 | 0.00 |
| 53-10-10-53-00300 | OFFICE SUPPLIES | 1,580.00 | 1,200.00 | 1,200.00 |
| 53-10-10-53-00305 | UNIFORM | 798.00 | 1,467.00 | 1,415.00 |
| 53-10-10-53-00308 | CHILD CARE SUPPLIES | 20.00 | 250.00 | 250.00 |
| 53-10-10-53-00310 | FIRST AID | 217.00 | 200.00 | 200.00 |
| 53-10-10-53-00315 | JANITORIAL SUPPLIES | 14,027.00 | 14,560.00 | 14,560.00 |
| 53-10-10-53-00320 | MAINT MAT-FAC & BLDGS | 9,094.00 | 20,000.00 | 20,000.00 |
| 53-10-10-53-00340 | RISK MANAGEMENT | 661.00 | 635.00 | 635.00 |
| 53-10-10-53-10100 | WELLNESS SERVICES MATERIALS & SUP | 526.00 | 600.00 | 600.00 |
| 53-10-10-53-10110 | FITNESS FLOOR SUPPLIES | 1,416.00 | 2,000.00 | 2,000.00 |
| 53-10-10-53-10200 | GROUP FITNESS MATERIALS & SUPPLIES | 2,015.00 | 2,250.00 | 2,250.00 |
| 53-10-10-54-00400 | EQUIPMENT | 4,840.00 | 41,000.00 | 10,000.00 |
| 53-10-10-54-00405 | SIGNAGE | 1,055.00 | 1,000.00 | 1,000.00 |
| 53-10-10-54-00410 | OFFICE EQUIPMENT | 0.00 | 500.00 | 500.00 |
| 53-10-10-55-00500 | INSURANCE | 39,343.00 | 51,700.00 | 75,800.00 |
| 53-10-10-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 843.00 | 689.00 | 689.00 |
| 53-10-10-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 629.00 | 3,250.00 | 3,250.00 |
| 53-10-10-55-00530 | EMPLOYEE RECOGNITION | 104.00 | 500.00 | 500.00 |
| 53-10-10-55-00535 | EMPLOYEE MILEAGE | 0.00 | 740.00 | 740.00 |
| 53-10-10-55-00560 | FICA | 35,446.00 | 43,626.00 | 43,659.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-------------------------------------|--|------------------|------------------------|--------------------------|
| 53-10-10-55-00561 | IMRF | 19,698.00 | 23,837.00 | 32,093.00 |
| 53-10-10-57-00750 | LEASE | 19,084.00 | 22,348.00 | 33,234.00 |
| 53-10-10-57-00760 | LEASE INTEREST | 3,264.00 | 2,500.00 | 1,114.00 |
| 53-10-10-58-00800 | ELECTRICITY | 70,594.00 | 82,000.00 | 82,000.00 |
| 53-10-10-58-00810 | NATURAL GAS | 17,366.00 | 28,000.00 | 28,000.00 |
| 53-10-10-58-00820 | WATER | 12,334.00 | 22,000.00 | 22,000.00 |
| 53-10-10-58-00830 | TELEPHONE/INTERNET | 7,855.00 | 8,400.00 | 9,200.00 |
| Appropriations | | 845,895.00 | 1,045,915.00 | 1,078,753.00 |
| Total 10-10: | | (129,534.00) | (266,218.00) | (258,671.00) |
| Tennis | | | | |
| Estimated Revenues | | | | |
| 53-10-20-42-00200 | DAILY ADMISSIONS | 31,106.00 | 27,570.00 | 29,250.00 |
| 53-10-20-42-00206 | PICKLEBALL DAILY ADMISSIONS | 655.00 | 9,050.00 | 5,000.00 |
| 53-10-20-44-00400 | FACILITY RENTAL | 10,523.00 | 5,700.00 | 5,700.00 |
| 53-10-20-44-00406 | PICKLEBALL FACILITY RENTAL | 1,898.00 | 5,420.00 | 5,916.00 |
| 53-10-20-49-20100 | TENNIS LESSONS - PRIVATE LESSON REVENUE | 27,111.00 | 31,640.00 | 27,640.00 |
| 53-10-20-49-20200 | TENNIS LESSONS - PROGRAMS AND DRILLS REV | 148,766.00 | 129,362.00 | 113,964.00 |
| 53-10-20-49-20310 | TENNIS TEAM PROGRAM REVENUE | 55,540.00 | 50,100.00 | 51,310.00 |
| 53-10-20-49-20400 | TENNIS LESSONS-PRIV GROUP REVENUE | 8,416.00 | 14,870.00 | 13,055.00 |
| 53-10-20-49-20500 | PICKLEBALL PROGRAM REVENUE | 195.00 | 1,000.00 | 10,600.00 |
| 53-10-20-49-20505 | PICKLEBALL LEAGUE PROGRAM REVENUE | 1,700.00 | 4,800.00 | 16,000.00 |
| Estimated Revenues | | 285,910.00 | 279,512.00 | 278,435.00 |
| Appropriations | | | | |
| 53-10-20-51-00050 | FT WAGES | 73,896.00 | 78,693.00 | 73,200.00 |
| 53-10-20-51-00150 | PT OFFICE/COORDINATOR WAGES | 4,648.00 | 8,500.00 | 9,000.00 |
| 53-10-20-51-20100 | TENNIS LESSONS - PRIVATE WAGES | 8,262.00 | 14,507.00 | 12,245.00 |
| 53-10-20-51-20200 | TENNIS LESSONS - PROGRAMS/DRILLS WAGES | 36,228.00 | 44,758.00 | 42,256.00 |
| 53-10-20-51-20310 | TENNIS TEAM WAGES | 13,961.00 | 21,120.00 | 24,120.00 |
| 53-10-20-51-20400 | TENNIS LESSONS PRIV GROUP WAGES | 1,563.00 | 6,318.00 | 6,422.00 |
| 53-10-20-51-20500 | PICKLEBALL WAGES | 0.00 | 0.00 | 5,460.00 |
| 53-10-20-52-00201 | CONTRACTUAL REPAIRS | 0.00 | 0.00 | 500.00 |
| 53-10-20-52-00210 | FEES AND PERMITS | 885.00 | 1,750.00 | 2,125.00 |
| 53-10-20-53-00399 | MISC SUPPLIES | 0.00 | 0.00 | 1,000.00 |
| 53-10-20-53-20200 | TENNIS LESSONS - PROGRAMS AND DRILLS | 9,714.00 | 13,200.00 | 13,200.00 |
| 53-10-20-53-20500 | PICKLEBALL MATERIALS & SUPPLIES | 0.00 | 2,000.00 | 2,000.00 |
| 53-10-20-53-20505 | PICKLEBALL LEAGUE MATERIALS & SUPPLIES | 0.00 | 2,000.00 | 2,000.00 |
| 53-10-20-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 0.00 | 350.00 | 350.00 |
| 53-10-20-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 0.00 | 750.00 | 750.00 |
| 53-10-20-58-00830 | TELEPHONE/INTERNET | 0.00 | 0.00 | 600.00 |
| Appropriations | | 149,157.00 | 193,946.00 | 195,228.00 |
| Total 10-20: | | 136,753.00 | 85,566.00 | 83,207.00 |
| Aquatics | | | | |
| Estimated Revenues | | | | |
| 53-10-30-42-00210 | SEASON PASSES | 33,244.00 | 38,100.00 | 38,100.00 |
| 53-10-30-44-00400 | FACILITY RENTAL | 39,816.00 | 45,455.00 | 45,455.00 |
| 53-10-30-49-30100 | SWIM PROGRAM REVENUE | 120,513.00 | 120,000.00 | 120,000.00 |
| Estimated Revenues | | 193,573.00 | 203,555.00 | 203,555.00 |
| Appropriations | | | | |
| 53-10-30-52-00200 | CONTRACTUAL MAINTENANCE | 3,364.00 | 1,734.00 | 1,734.00 |
| 53-10-30-52-30100 | SWIM PROGRAM CONTR SERVICES | 0.00 | 1,000.00 | 1,000.00 |
| Appropriations | | 3,364.00 | 2,734.00 | 2,734.00 |
| Total 10-30: | | 190,209.00 | 200,821.00 | 200,821.00 |
| Fund 53 - NORRIS REC CENTER: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,195,844.00 | 1,262,764.00 | 1,302,072.00 |
| TOTAL APPROPRIATIONS | | 1,097,233.00 | 1,252,679.00 | 1,289,394.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 98,611.00 | 10,085.00 | 12,678.00 |



SPORTSPLEX

Purchased in 2018, this indoor 62,500-square-foot facility includes two indoor turf fields, leased fitness space, FVSRA programming space, a concession stand, multipurpose rooms, a party room, spectator seating, locker rooms, team rooms and office space.

Significant Changes

- Facility Rental revenue increase due to the addition of the extension of Pottawatomie Day Camp rental for 2025.
- Birthday party revenue will be decreased slightly due to the creation of the Row Zone taking a party room option.
- Increasing part time wages to cover one night per week in addition to hours that are booked on the weekends during the winter months.
- Increase in Contractual Services due to a need for additional cleaning days caused by increased use of the facility.
- Decrease in the budgeted transfer revenue from \$140,000 to \$110,000.

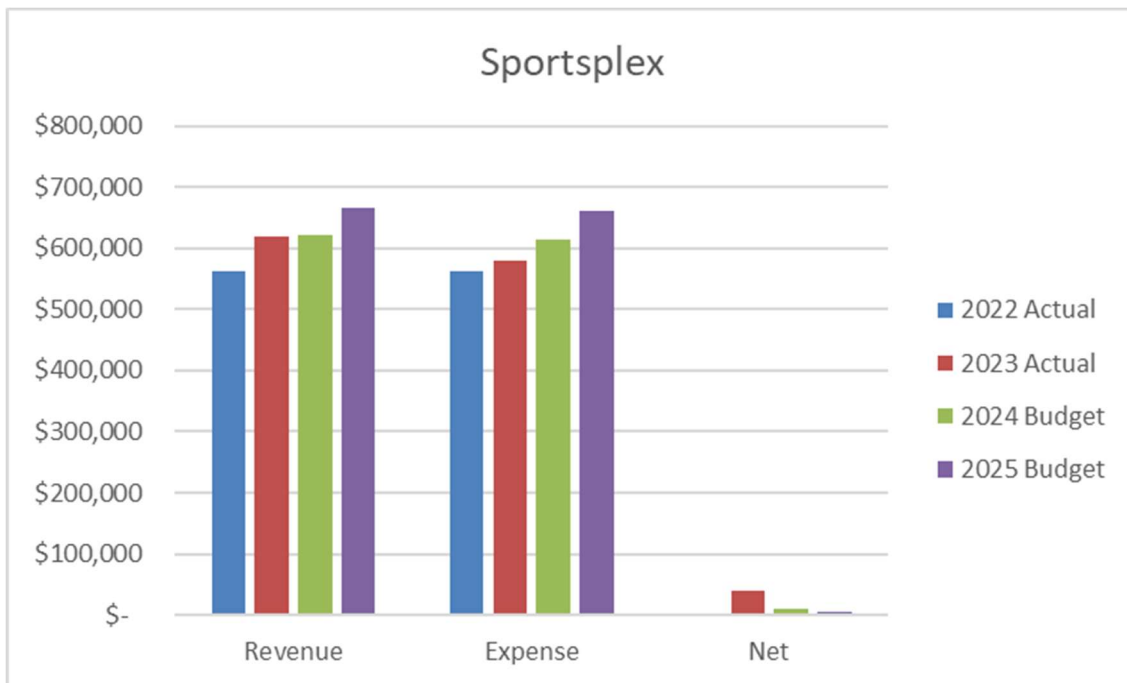
2025 Goals

- 1) To increase camp program revenues and youth participation by 10%, offer two new rental camps. Compare total youth participation and camp program revenue in 2024 to 2025.
- 2) Develop and establish the row zone with an increase in rowing classes, drop-in rowing and competitions.

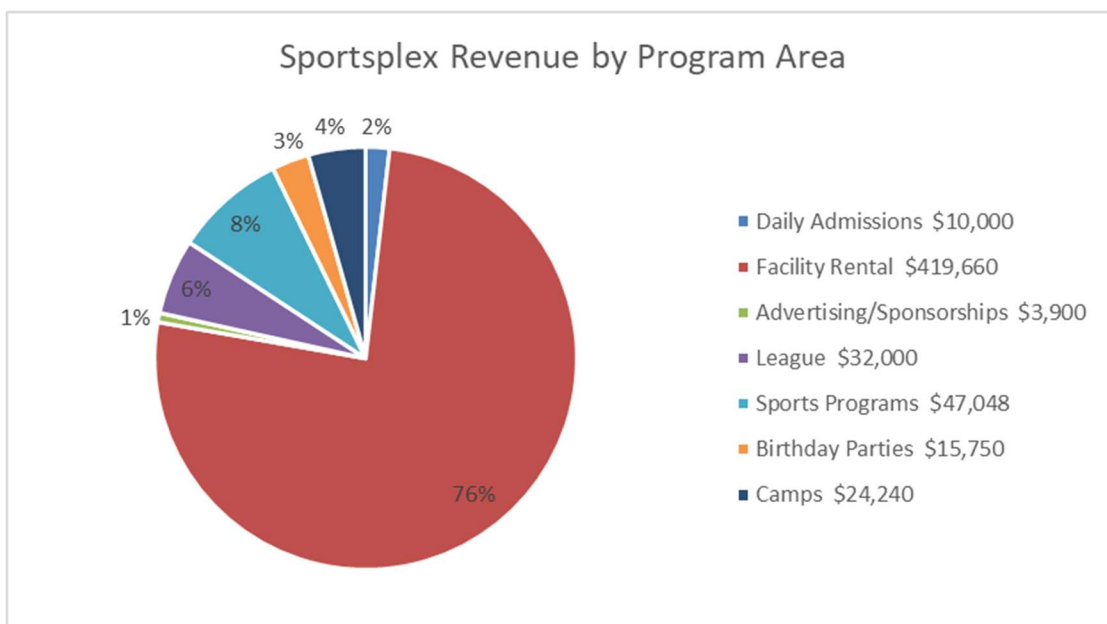


Financial Summary

Budgeted revenues total \$666,798 and budgeted expenses total \$662,256 for net revenue of \$4,542. Below is the financial summary.



Below is a breakdown of budgeted revenue by area.





11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------|------------------------------------|------------------|------------------------|--------------------------|
| Sportsplex | | | | |
| Estimated Revenues | | | | |
| 54-10-40-42-00200 | DAILY ADMISSIONS | 16,412.00 | 14,000.00 | 10,000.00 |
| 54-10-40-44-00400 | FACILITY RENTAL | 371,733.00 | 366,660.00 | 419,660.00 |
| 54-10-40-46-00660 | ADVERTISING | 2,700.00 | 3,600.00 | 3,600.00 |
| 54-10-40-46-00680 | SPONSORSHIPS | 150.00 | 300.00 | 300.00 |
| 54-10-40-49-40100 | LEAGUE PROGRAM REVENUE | 29,498.00 | 32,000.00 | 32,000.00 |
| 54-10-40-49-40300 | SPORT PROGRAM REVENUE | 36,982.00 | 41,000.00 | 47,048.00 |
| 54-10-40-49-40400 | BIRTHDAY PARTY REVENUE | 13,632.00 | 14,625.00 | 15,750.00 |
| 54-10-40-49-40500 | CAMP PROGRAM REVENUE | 0.00 | 7,296.00 | 24,240.00 |
| 54-10-40-61-00670 | TRANSFER REVENUE | 145,000.00 | 140,000.00 | 110,000.00 |
| Estimated Revenues | | 616,107.00 | 619,481.00 | 662,598.00 |
| Appropriations | | | | |
| 54-10-40-51-00050 | FT WAGES | 55,968.00 | 52,542.00 | 61,402.00 |
| 54-10-40-51-00172 | REV FAC PART TIME WAGES | 13,615.00 | 20,400.00 | 22,680.00 |
| 54-10-40-51-40100 | LEAGUE WAGES | 488.00 | 1,120.00 | 1,200.00 |
| 54-10-40-51-40400 | BIRTHDAY PARTY WAGES | 0.00 | 300.00 | 300.00 |
| 54-10-40-52-00200 | CONTRACTUAL MAINTENANCE | 6,545.00 | 10,915.00 | 10,915.00 |
| 54-10-40-52-00201 | CONTRACTUAL REPAIRS | 1,128.00 | 2,500.00 | 2,500.00 |
| 54-10-40-52-00210 | FEES AND PERMITS | 21.00 | 23.00 | 25.00 |
| 54-10-40-52-00220 | PRINTING & BINDING EXTERNAL | 61.00 | 100.00 | 101.00 |
| 54-10-40-52-00221 | PRINTING & BINDING INTERNAL | 792.00 | 2,160.00 | 2,160.00 |
| 54-10-40-52-00222 | MARKETING & ADVERTISING | 3,937.00 | 4,350.00 | 4,350.00 |
| 54-10-40-52-00255 | CONTRACTUAL SERVICES | 15,640.00 | 13,560.00 | 21,600.00 |
| 54-10-40-52-00260 | TRASH | 841.00 | 2,400.00 | 2,400.00 |
| 54-10-40-52-00270 | BANK FEES/CREDIT CARD FEES | 11,187.00 | 10,000.00 | 15,000.00 |
| 54-10-40-52-40100 | LEAGUE CONTRACTUAL SERVICES | 6,144.00 | 8,400.00 | 8,400.00 |
| 54-10-40-52-40300 | SPORT PROGRAM CONTRACTUAL SERVICES | 23,431.00 | 28,700.00 | 32,228.00 |
| 54-10-40-52-40400 | BIRTHDAY PARTY CONTR SERVICES | 4,160.00 | 4,225.00 | 4,550.00 |
| 54-10-40-52-40500 | CAMP PROGRAM CONTRACTUAL SERVICES | 0.00 | 5,107.00 | 16,404.00 |
| 54-10-40-53-00300 | OFFICE SUPPLIES | 502.00 | 500.00 | 500.00 |
| 54-10-40-53-00305 | UNIFORM | 293.00 | 380.00 | 380.00 |
| 54-10-40-53-00310 | FIRST AID | 116.00 | 350.00 | 350.00 |
| 54-10-40-53-00315 | JANITORIAL SUPPLIES | 2,075.00 | 2,550.00 | 2,550.00 |
| 54-10-40-53-00320 | MAINT MAT-FAC & BLDGS | 3,897.00 | 5,000.00 | 6,000.00 |
| 54-10-40-53-40100 | LEAGUE MATERIALS & SUPPLIES | 56.00 | 560.00 | 560.00 |
| 54-10-40-53-40400 | BIRTHDAY PARTY M & S | 462.00 | 715.00 | 770.00 |
| 54-10-40-54-00405 | SIGNAGE | 600.00 | 850.00 | 850.00 |
| 54-10-40-54-40100 | LEAGUE EQUIPMENT | 0.00 | 500.00 | 500.00 |
| 54-10-40-55-00520 | EE DEVELOP-DUES & MEMBERSHIP | 334.00 | 265.00 | 265.00 |
| 54-10-40-55-00525 | EE DEVELOP-TRAININGS & TRAVEL | 399.00 | 1,220.00 | 1,220.00 |
| 54-10-40-58-00800 | ELECTRICITY | 44,370.00 | 47,000.00 | 50,000.00 |
| 54-10-40-58-00810 | NATURAL GAS | 13,904.00 | 20,000.00 | 15,000.00 |
| 54-10-40-58-00820 | WATER | 1,498.00 | 2,500.00 | 2,500.00 |
| 54-10-40-58-00830 | TELEPHONE/INTERNET | 4,233.00 | 5,040.00 | 9,862.00 |
| 54-10-40-63-00625 | DEBT SERVICE CONTRIB | 312,876.00 | 310,476.00 | 312,876.00 |
| 54-10-40-63-00650 | WAGE CONTRIBUTION | 49,061.00 | 47,833.00 | 49,658.00 |
| Appropriations | | 578,634.00 | 612,541.00 | 660,056.00 |
| Total 10-40: | | 37,473.00 | 6,940.00 | 2,542.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|--|---------------------|-------------------|------------------------|--------------------------|
| Concessions | | | | |
| Estimated Revenues | | | | |
| 54-10-42-42-00250 | | | | |
| 54-10-42-47-00700 | CONCESSIONAIRE FEES | 830.00 | 1,500.00 | 1,000.00 |
| Estimated Revenues | CONCESSION TAXABLE | <u>1,691.00</u> | <u>2,000.00</u> | <u>3,200.00</u> |
| | | 2,521.00 | 3,500.00 | 4,200.00 |
| Appropriations | | | | |
| 54-10-42-53-00700 | | | | |
| Appropriations | CONCESSION RESALE | <u>960.00</u> | <u>1,200.00</u> | <u>2,200.00</u> |
| Total 10-42: | | <u>960.00</u> | <u>1,200.00</u> | <u>2,200.00</u> |
| | | 1,561.00 | 2,300.00 | 2,000.00 |
| Fund 54 - SPORTSPLEX: | | | | |
| TOTAL ESTIMATED REVENUES | | | | |
| TOTAL APPROPRIATIONS | | 618,628.00 | 622,981.00 | 666,798.00 |
| NET OF REVENUES & APPROPRIATIONS: | | <u>579,594.00</u> | <u>613,741.00</u> | <u>662,256.00</u> |
| | | 39,034.00 | 9,240.00 | 4,542.00 |



AUDIT

The Audit area accounts for expenditures related to the District's required annual audit and any required grant audits. This Fund's levy legally restricts the spending to these purposes.

Significant Changes

- Decrease in property taxes creating a net deficit to maintain desired fund balance level.
- Slight decrease in annual audit expense due to not needing a full actuarial evaluation in 2025.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-------------------------|-----------------------------------|------------------|------------------------|--------------------------|
| Audit | | | | |
| Estimated Revenues | | | | |
| 30-00-00-41-00100 | PROPERTY TAXES | 27,422.00 | 30,595.00 | 15,595.00 |
| | Estimated Revenues | <u>27,422.00</u> | <u>30,595.00</u> | <u>15,595.00</u> |
| Appropriations | | | | |
| 30-00-00-52-00280 | AUDIT | 21,315.00 | 30,595.00 | 27,855.00 |
| | Appropriations | <u>21,315.00</u> | <u>30,595.00</u> | <u>27,855.00</u> |
| | Total 00-00: | <u>6,107.00</u> | <u>0.00</u> | <u>(12,260.00)</u> |
| Fund 30 - AUDIT: | | | | |
| | TOTAL ESTIMATED REVENUES | 27,422.00 | 30,595.00 | 15,595.00 |
| | TOTAL APPROPRIATIONS | <u>21,315.00</u> | <u>30,595.00</u> | <u>27,855.00</u> |
| | NET OF REVENUES & APPROPRIATIONS: | <u>6,107.00</u> | <u>0.00</u> | <u>(12,260.00)</u> |



ILLINOIS MUNICIPAL RETIREMENT FUND

The Illinois Municipal Retirement Fund (IMRF) represents all payments to IMRF. This Fund's levy is legally restricted for only IMRF payments.

Significant Changes

- Employer rate of 9.23% for 2025 is up from 7.86% in 2024 due to funding adjustment.
- Increasing IMRF expense due to higher rate and additional positions and employees eligible for IMRF.
- Increasing property taxes due to higher IMRF expense and to maintain fund balance level.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|------------------------|-----------------------------------|---------------------|------------------------|--------------------------|
| IMRF | | | | |
| Estimated Revenues | | | | |
| 32-00-00-41-00100 | PROPERTY TAXES | 328,846.00 | 503,265.00 | 691,007.00 |
| | Estimated Revenues | <u>328,846.00</u> | <u>503,265.00</u> | <u>691,007.00</u> |
| Appropriations | | | | |
| 32-00-00-55-00561 | IMRF | 498,403.00 | 513,265.00 | 627,180.00 |
| | Appropriations | <u>498,403.00</u> | <u>513,265.00</u> | <u>627,180.00</u> |
| | Total 00-00: | <u>(169,557.00)</u> | <u>(10,000.00)</u> | <u>63,827.00</u> |
| Fund 32 - IMRF: | | | | |
| | TOTAL ESTIMATED REVENUES | 328,846.00 | 503,265.00 | 691,007.00 |
| | TOTAL APPROPRIATIONS | 498,403.00 | 513,265.00 | 627,180.00 |
| | NET OF REVENUES & APPROPRIATIONS: | <u>(169,557.00)</u> | <u>(10,000.00)</u> | <u>63,827.00</u> |



SOCIAL SECURITY

The Social Security area accounts for all employer Social Security and Medicare expenses for the District and is legally restricted for those expenditures.

Significant Changes

- Increasing taxes due to increased wages and to maintain Fund Balance level.
- Increasing FICA expense due to increased wages and additional positions and employees.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------------|-----------------------------------|------------------|------------------------|--------------------------|
| Social Security | | | | |
| Estimated Revenues | | | | |
| 33-00-00-41-00100 | PROPERTY TAXES | 675,646.00 | 752,000.00 | 801,274.00 |
| Estimated Revenues | | 675,646.00 | 752,000.00 | 801,274.00 |
| Appropriations | | | | |
| 33-00-00-55-00560 | FICA | 654,383.00 | 720,008.00 | 760,000.00 |
| Appropriations | | 654,383.00 | 720,008.00 | 760,000.00 |
| Total 00-00: | | 21,263.00 | 31,992.00 | 41,274.00 |
| Fund 33 - SOCIAL SECURITY FUND: | | | | |
| | TOTAL ESTIMATED REVENUES | 675,646.00 | 752,000.00 | 801,274.00 |
| | TOTAL APPROPRIATIONS | 654,383.00 | 720,008.00 | 760,000.00 |
| | NET OF REVENUES & APPROPRIATIONS: | 21,263.00 | 31,992.00 | 41,274.00 |



LIABILITY INSURANCE

The Liability Insurance Fund accounts for expenditures made to the Park District Risk Management Agency (PDRMA). Included in this are premiums for liability, property, employment practices and workers' compensation insurance, along with other risk management expenses, such as unemployment, background checks, drug screens and safety committee trainings.

Significant Changes

- Increasing PDRMA member contributions by \$73,207 due to change in contribution calculation methods.
- Increasing property taxes due to increase in insurance and to maintain fund balance level.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-----------------------------|--------------------|------------------------|--------------------------|
| Liability Insurance | | | | |
| Estimated Revenues | | | | |
| 34-00-00-41-00100 | PROPERTY TAXES | 323,862.00 | 375,000.00 | 506,580.00 |
| 34-00-00-45-00599 | MISCELLANEOUS REVENUE | 1,500.00 | 1,000.00 | 1,000.00 |
| Estimated Revenues | | <u>325,362.00</u> | <u>376,000.00</u> | <u>507,580.00</u> |
| Appropriations | | | | |
| 34-00-00-51-00050 | FT WAGES | 5,000.00 | 5,000.00 | 5,000.00 |
| 34-00-00-52-00510 | WORKERS COMP/PDRMA INS | 113,800.00 | 130,084.00 | 169,036.00 |
| 34-00-00-52-00511 | BUILDING | 106,817.00 | 130,804.00 | 154,225.00 |
| 34-00-00-52-00512 | EMPLOYEE PRACTICES | 17,639.00 | 21,831.00 | 23,542.00 |
| 34-00-00-52-00513 | LIABILITY | 52,117.00 | 59,573.00 | 68,696.00 |
| 34-00-00-52-00550 | EMPLOYEE SERVICES & TESTING | 2,655.00 | 4,500.00 | 4,900.00 |
| 34-00-00-52-00562 | UNEMPLOYMENT | (1,278.00) | 5,000.00 | 8,000.00 |
| 34-00-00-53-00340 | RISK MANAGEMENT | 45,977.00 | 24,166.00 | 25,050.00 |
| Appropriations | | <u>342,727.00</u> | <u>380,958.00</u> | <u>458,449.00</u> |
| Total 00-00: | | <u>(17,365.00)</u> | <u>(4,958.00)</u> | <u>49,131.00</u> |
| Fund 34 - LIABILITY INSURANCE: | | | | |
| TOTAL ESTIMATED REVENUES | | 325,362.00 | 376,000.00 | 507,580.00 |
| TOTAL APPROPRIATIONS | | 342,727.00 | 380,958.00 | 458,449.00 |
| NET OF REVENUES & APPROPRIATIONS: | | <u>(17,365.00)</u> | <u>(4,958.00)</u> | <u>49,131.00</u> |



SPECIAL RECREATION

The Special Recreation Fund accounts for expenditures made to the Fox Valley Special Recreation Association (FVSRA). FVSRA provides opportunities for individuals with physical and mental disabilities of all ages to participate in year-round programming specifically designed to meet their individual needs. Additional funding for capital improvements for ADA projects is also included in this fund.

Significant Changes

- Increasing property tax revenue by \$55,591 due to increased SRA member contribution.
- Increasing member contributions to FVSRA by 13% due to FVSRA increasing total Member Agency Contributions.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-------------------------------|-----------------------------------|------------------|------------------------|--------------------------|
| Special Recreation | | | | |
| Estimated Revenues | | | | |
| 36-00-00-41-00100 | PROPERTY TAXES | 697,567.00 | 714,991.00 | 770,582.00 |
| | Estimated Revenues | 697,567.00 | 714,991.00 | 770,582.00 |
| Appropriations | | | | |
| 36-00-00-52-00290 | SRA CONTRIBUTION | 393,072.00 | 416,912.00 | 470,582.00 |
| 36-00-00-52-00293 | INCLUSION | 66,368.00 | 100,000.00 | 100,000.00 |
| 36-00-00-72-00715 | ADA IMPROVEMENT | 200,000.00 | 198,079.00 | 200,000.00 |
| | Appropriations | 659,440.00 | 714,991.00 | 770,582.00 |
| | Total 00-00: | 38,127.00 | 0.00 | 0.00 |
| Fund 36 - SPECIAL RECREATION: | | | | |
| | TOTAL ESTIMATED REVENUES | 697,567.00 | 714,991.00 | 770,582.00 |
| | TOTAL APPROPRIATIONS | 659,440.00 | 714,991.00 | 770,582.00 |
| | NET OF REVENUES & APPROPRIATIONS: | 38,127.00 | 0.00 | 0.00 |



DEBT SERVICE

The Debt Service area accounts for all bond proceeds and transfers from other funds as revenue and required payments for debt service, legal services and fees.

Significant Changes

- Maintaining transfer from General Fund at \$20,000 to cover any miscellaneous contractual fees.
- Increasing transfer from Sportsplex to pay their portion of debt service from \$310,476 to \$312,876.
- Budgeting bond proceeds of \$25,000 to cover bond issuance costs for issuance of 2025 GO bonds.
- Debt Service payment reflects an estimation of the principal and interest payments for projected one year rollover GOB bonds to be issued in early 2025 for 2025 capital projects.



12/02/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-------------------------------------|------------------|------------------|------------------------|--------------------------|
| Debt Service | | | | |
| Estimated Revenues | | | | |
| 40-00-00-41-00100 | PROPERTY TAXES | 3,979,287.00 | 4,191,016.00 | 4,720,499.00 |
| 40-00-00-47-00290 | BOND PROCEEDS | 0.00 | 50,000.00 | 25,000.00 |
| 40-00-00-61-00660 | TRANSFERS IN | 332,876.00 | 330,476.00 | 332,876.00 |
| Estimated Revenues | | 4,312,163.00 | 4,571,492.00 | 5,078,375.00 |
| Appropriations | | | | |
| 40-00-00-52-00299 | MISC CONTRACTUAL | 1,543.00 | 50,000.00 | 30,000.00 |
| 40-00-00-57-00750 | BOND PRINCIPAL | 3,765,000.00 | 4,021,830.00 | 4,623,340.00 |
| 40-00-00-57-00760 | BOND INTEREST | 501,593.00 | 479,662.00 | 410,035.00 |
| Appropriations | | 4,268,136.00 | 4,551,492.00 | 5,063,375.00 |
| Fund 40 - DEBT SERVICE FUND: | | | | |
| TOTAL ESTIMATED REVENUES | | 4,312,163.00 | 4,571,492.00 | 5,078,375.00 |
| TOTAL APPROPRIATIONS | | 4,268,136.00 | 4,551,492.00 | 5,063,375.00 |
| NET OF REVENUES & APPROPRIATIONS: | | 44,027.00 | 20,000.00 | 15,000.00 |



CAPTIAL FUND

The Capital Fund accounts for all District capital projects that are greater than \$5,000. Funding is provided by grants, donations and transfers from the General, SRA, and Land Cash Funds.

Significant Changes

- Revenues are as follows:
 - Grant proceeds of \$600,000 from the Open Space Land Acquisition and Development Grant Program for the renovation of Primrose Farm Park.
 - Bond proceeds for a one-year GOB bonds of \$2,168,340 projected to be issued in early 2025 to fund capital projects.
 - Maintaining the transfer from the SRA Fund of \$200,000 for accessibility improvements.
 - Increasing the transfer from the General Fund to \$800,000.
 - Increasing the Land Cash transfer to Capital to \$600,000 in 2025 in anticipation of the completion of large developments requiring large capital projects.
 - Continuing fund balance plan to transfer excess fund balances from the General, Recreation and Revenues Facility funds. Year two of the three-year plan results in a \$2,953,090 transfer to the Capital Fund which includes a one-time increase from the General and Recreation funds totaling \$1,403,491.
- Expenses of \$7,961,000, creating a planned deficit of \$554,570. Capital projects can be found in the detail on the following pages.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|---------------------------|----------------------------------|------------------|------------------------|--------------------------|
| Capital | | | | |
| Estimated Revenues | | | | |
| 70-00-00-45-00550 | EQUIPMENT TRADE-IN REVENUE | 23,400.00 | 0.00 | 0.00 |
| 70-00-00-45-00599 | MISCELLANEOUS REVENUE | 4,337.00 | 0.00 | 0.00 |
| 70-00-00-46-00600 | DONATIONS | 0.00 | 350,000.00 | 35,000.00 |
| 70-00-00-47-00290 | BOND PROCEEDS | 0.00 | 2,044,130.00 | 2,168,340.00 |
| 70-00-00-48-00650 | GRANTS | 0.00 | 750,000.00 | 600,000.00 |
| 70-00-00-61-00300 | TRANSFERS | 2,040,000.00 | 2,547,678.00 | 4,653,090.00 |
| Estimated Revenues | | 2,067,737.00 | 5,691,808.00 | 7,456,430.00 |
| Appropriations | | | | |
| 70-00-00-57-00750 | LEASE | 0.00 | 0.00 | 180,000.00 |
| 70-00-00-72-00716 | SIGNAGE | 4,750.00 | 0.00 | 0.00 |
| 70-00-00-72-00720 | ASPHALT ALLOWANCE | 1,050.00 | 520,000.00 | 475,000.00 |
| 70-00-00-72-00750 | VEHICLE REPLACEMENT | 246,670.00 | 150,000.00 | 0.00 |
| 70-00-00-72-00755 | EQUIPMENT REPLACEMENT | 126,701.00 | 200,700.00 | 209,000.00 |
| 70-00-00-72-00760 | TECHNOLOGY IMPROVEMENTS | 261,860.00 | 281,000.00 | 125,500.00 |
| 70-00-00-72-00770 | SCHOOL DISTRICT COOP | 51,655.00 | 160,000.00 | 160,000.00 |
| 70-00-00-72-00780 | SCULPTURE/ART | 0.00 | 2,000.00 | 2,000.00 |
| 70-00-00-72-00785 | PROPERTY ACQUISITION ALLOWANCE | 11,119.00 | 200,000.00 | 200,000.00 |
| 70-00-00-72-00790 | UNKNOWN PARK SITES | 0.00 | 74,500.00 | 32,500.00 |
| Appropriations | | 703,805.00 | 1,588,200.00 | 1,384,000.00 |
| Total 00-00: | | 1,363,932.00 | 4,103,608.00 | 6,072,430.00 |
| 70-00-70-72-70702 | DENNY RYAN SERVICE CENTER | 19,833.00 | 72,800.00 | 76,000.00 |
| 70-00-70-72-70703 | HICKORY KNOLLS DISCOVERY CENTER | 319,948.00 | 0.00 | 175,000.00 |
| 70-00-70-72-70704 | OTTER COVE AQUATIC PARK | 307,629.00 | 720,000.00 | 1,354,500.00 |
| 70-00-70-72-70705 | POTTAWATOMIE COMMUNITY CENTER | 96,678.00 | 244,000.00 | 526,000.00 |
| 70-00-70-72-70706 | POTTAWATOMIE GOLF COURSE | 36,578.00 | 35,000.00 | 66,500.00 |
| 70-00-70-72-70707 | PRIMROSE FARM | 406,346.00 | 2,125,000.00 | 100,000.00 |
| 70-00-70-72-70708 | RIVER VIEW MINIATURE GOLF COURSE | 0.00 | 80,000.00 | 75,000.00 |
| 70-00-70-72-70709 | STC UNDERGROUND TEEN CENTER | 0.00 | 35,000.00 | 0.00 |
| 70-00-70-72-70710 | SWANSON POOL | 36,890.00 | 55,500.00 | 151,000.00 |
| 70-00-70-72-70711 | DELNOR WOODS PARK | 264,911.00 | 0.00 | 0.00 |
| 70-00-70-72-70712 | FERSON CREEK FEN NATURE PRESERVE | 0.00 | 20,000.00 | 65,000.00 |
| 70-00-70-72-70713 | HICKORY KNOLLS NATURE AREA | 0.00 | 10,000.00 | 0.00 |
| 70-00-70-72-70718 | OTTER CREEK BEND WETLAND PARK | 0.00 | 0.00 | 210,000.00 |
| 70-00-70-72-70724 | BAKER FIELD PARK | 190,001.00 | 0.00 | 0.00 |
| 70-00-70-72-70725 | BAKER MEMORIAL PARK | 0.00 | 0.00 | 15,000.00 |
| 70-00-70-72-70727 | BOY SCOUT ISLAND | 4,532.00 | 0.00 | 0.00 |
| 70-00-70-72-70728 | CAMBRIDGE PARK | 5,700.00 | 0.00 | 0.00 |
| 70-00-70-72-70729 | CHARLEMAGNE/KINGSWOOD PARK | 3,250.00 | 0.00 | 0.00 |
| 70-00-70-72-70730 | CRANSTON MEADOWS PARK | 29,712.00 | 0.00 | 0.00 |
| 70-00-70-72-70731 | DAVIS PARK | 102,983.00 | 0.00 | 0.00 |
| 70-00-70-72-70733 | EAST SIDE SPORTS COMPLEX | 58,434.00 | 2,432,500.00 | 2,256,500.00 |
| 70-00-70-72-70735 | FERSON CREEK PARK | 59,583.00 | 0.00 | 0.00 |
| 70-00-70-72-70736 | FIVE ISLAND PARK | 0.00 | 0.00 | 65,000.00 |
| 70-00-70-72-70737 | FOX CHASE PARK | 17,106.00 | 200,000.00 | 0.00 |
| 70-00-70-72-70738 | HARVEST HILLS PARK | 0.00 | 0.00 | 22,000.00 |
| 70-00-70-72-70741 | JAMES O BREEN COMMUNITY PARK | 41,117.00 | 0.00 | 0.00 |
| 70-00-70-72-70743 | KEHOE PARK | 203,889.00 | 0.00 | 0.00 |
| 70-00-70-72-70744 | LANGUM PARK | 0.00 | 225,000.00 | 0.00 |
| 70-00-70-72-70749 | MT. ST. MARY PARK | 0.00 | 0.00 | 18,000.00 |
| 70-00-70-72-70750 | POTTAWATOMIE PARK | 35,456.00 | 525,000.00 | 0.00 |
| 70-00-70-72-70751 | PRIMROSE FARM PARK | 15,553.00 | 675,000.00 | 900,000.00 |
| 70-00-70-72-70752 | RED GATE PARK | 49,183.00 | 0.00 | 0.00 |
| 70-00-70-72-70762 | TIMBER TRAILS PARK | 315,470.00 | 0.00 | 0.00 |
| 70-00-70-72-70764 | NORRIS RECREATION CENTER | 0.00 | 0.00 | 50,000.00 |



| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|-------------------------------------|---------------------|------------------------|--------------------------|
| 70-00-70-72-70766 | SPORTSPLEX | 291,806.00 | 0.00 | 22,000.00 |
| 70-00-70-72-70767 | UPRR | 12,000.00 | 0.00 | 0.00 |
| 70-00-70-72-70770 | PADDLEWHEEL RIVERBOATS | 81,386.00 | 27,500.00 | 89,500.00 |
| 70-00-70-72-70771 | SOUTH ELGIN PLAYGROUND CONTRIBUTION | 70,000.00 | 0.00 | 0.00 |
| 70-00-70-72-70774 | VALLEY VIEW | 0.00 | 40,000.00 | 0.00 |
| 70-00-70-72-70775 | PRAIRIEVIEW POINTE PARK | 20,983.00 | 460,000.00 | 300,000.00 |
| 70-00-70-72-70776 | SPRINGS PARK | 0.00 | 40,000.00 | 40,000.00 |
| Appropriations | | <u>3,096,957.00</u> | <u>8,022,300.00</u> | <u>6,577,000.00</u> |
| Total 00-70: | | (3,096,957.00) | (8,022,300.00) | (6,577,000.00) |
| Fund 70 - CAPITAL: | | | | |
| TOTAL ESTIMATED REVENUES | | 2,067,737.00 | 5,691,808.00 | 7,456,430.00 |
| TOTAL APPROPRIATIONS | | <u>3,800,762.00</u> | <u>9,610,500.00</u> | <u>7,961,000.00</u> |
| NET OF REVENUES & APPROPRIATIONS: | | (1,733,025.00) | (3,918,692.00) | (504,570.00) |



2025 Capital Projects

9/27/2024

| | | 2025 |
|---------------------------------|--|-------------|
| | | Budget |
| Art/Sculpture | Allowance | \$2,000 |
| Asphalt and Pavement | Allowance | \$375,000 |
| Baker Memorial Park | New Light Fixtures | \$15,000 |
| Denny Ryan Service Center | Furnace Replacement (3) | \$50,000 |
| Denny Ryan Service Center | Interior Improvements & Sound Proofing | \$18,000 |
| Denny Ryan Service Center | Ladies Locker Room Flooring | \$8,000 |
| East Side Sports Complex | Dog Park: Doggie Water Fountain | \$6,500 |
| East Side Sports Complex | Restroom & Concession Building | \$1,400,000 |
| East Side Sports Complex** | Park Renovation | \$700,000 |
| Equipment | Allowance | \$209,000 |
| Ferson Creek Fen | Overlook Replacement/Repair | \$65,000 |
| Five Islands Park | Refresh landscaping, tables, outcroppings | \$65,000 |
| Hickory Knolls Discovery Center | Exterior Siding | \$25,000 |
| Hickory Knolls Discovery Center | Nature Play Area Improvements | \$150,000 |
| IT | Allowance Technology High Priority Capital | \$125,500 |
| Land Acq | Allowance | \$200,000 |
| LED Lighting Retrofit Plan | Allowance (Gaffney Field 2026) | \$32,500 |
| Master Planning | Allowance | \$437,000 |
| Mt. St. Mary Park | Sculpture in the Park Permanent Sign | \$18,000 |
| Otter Cove Aquatic Park | Renovate Splash Park | \$1,200,000 |
| Otter Cove Aquatic Park | Slide Maintenance: Annual Rotation (wax/seal/repair) | \$50,000 |
| Otter Cove Aquatic Park | Pump Repairs | \$36,000 |
| Otter Cove Aquatic Park | Frequency Drives (2) | \$8,500 |
| Otter Cove Aquatic Park | Heat Exchanger and Circulation Pump | \$10,000 |
| Otter Creek Wetland | Boardwalks, Trail Connections | \$210,000 |
| Paddlewheel Boats | Dock & Boat Wood Replacement (South Dock) | \$9,500 |
| Paddlewheel Boats | Trailer for Belle | \$80,000 |
| Pottawatomie Community Center | Restroom renovations | \$400,000 |
| Pottawatomie Community Center | Gym Door Replacements | \$7,000 |
| Pottawatomie Community Center | Air Handler | \$7,500 |
| Pottawatomie Community Center | Ductwork and Dormer Painting | \$14,000 |
| Pottawatomie Community Center | Dance Studio Refresh | \$15,000 |
| Pottawatomie Community Center | Preschool & South Entrance Hallway Paint & Redesign | \$8,000 |
| Pottawatomie Community Center | Cottonwood Screens | \$14,500 |
| Pottawatomie Community Center | Divider Panel Replacement in Multi Rooms | \$30,000 |
| Pottawatomie Golf Course | Landscaping: Native Plants & Trees | \$15,000 |
| Pottawatomie Golf Course | Concrete Damage Repair | \$11,500 |
| Pottawatomie Golf Course | Shop Cabinet & Work Space Renovation | \$10,000 |
| Prairieview Pointe Park | Parking, Disc Golf and Trails | \$300,000 |
| Primrose Farm | New Fencing Phase I | \$100,000 |



9/27/2024

| | | 2025 |
|-----------------------------|--------------------------------------|-----------|
| | | Budget |
| Primrose Farm Park | Construction | \$900,000 |
| River View Mini Golf | Plumbing Repairs | \$10,000 |
| School District Playgrounds | Coop D303 Playground Replacement | \$160,000 |
| Sportsplex | Frequency Drive | \$7,000 |
| Sportsplex | Building Paint, Graphics and Signage | \$5,000 |
| Sportsplex: Row Zone | Sound System, iPad, Projection Mount | \$5,000 |
| Sportsplex: Activity Zone | Ceiling Fans | \$5,000 |
| Swanson Pool | Annual Slide Maintenance / Painting | \$15,000 |
| Swanson Pool | Deck Repair (Concrete & Caulking) | \$8,000 |
| Swanson Pool | Slide Towers Painting | \$22,000 |
| Swanson Pool | Guard Room: Epoxy Flooring | \$100,000 |
| Swanson Pool | Painting Activity Pool Features | \$6,000 |
| Various | Court Repairs all over Town | \$100,000 |
| Vehicles | Allowance | \$180,000 |

Total

\$7,961,000

* Private Donation



Allowance Back Up-2025

Art Allowance

| | | |
|-------------------|-----------------------|----------------|
| Mt. St. Mary Park | Sculpture in the Park | \$2,000 |
| | | \$2,000 |

Asphalt

| | | |
|-------------------|---|------------------|
| Asphalt Allowance | Deferred from 2024-trails and parking lot | \$230,000 |
| Cranston Meadows | Asphalt Pathway around Park | \$120,000 |
| Total | | \$350,000 |

Equipment

| | | |
|-----------------------------|-----------------------------|------------------|
| West Side Parks | (2) 60" Zero Turn Mowers | \$30,000 |
| East Side Parks | 144" Zero Turn Mower | \$70,000 |
| PGC (deferred from to 2024) | Pro Core 648 | \$49,000 |
| ESSC | Wessex Tri Deck Mower 16'4" | \$60,000 |
| Total | | \$209,000 |

IT Capital

| | | |
|-------------------|--|------------------|
| All | Replace wireless access points | \$45,000 |
| All | Move backup server to Sportsplex | \$10,000 |
| All | Replace backup server | \$15,000 |
| All | Network switch replacements | \$17,500 |
| All | NVR/DVR addition or replacement | \$15,000 |
| Pottawatomie Park | Add 5 access points where power allows | \$10,000 |
| All | Replace cameras | \$5,000 |
| All | Paycom API integration | \$8,000 |
| Total | | \$125,500 |

LED Lighting Retrofit Plan

| | | |
|---------------------------|------------------------------------|--------------------|
| PCC Classroom and AAC | LED Conversion | \$25,000.00 |
| Denny Ryan Service Center | LED Conversion Offices/Locker Room | \$7,500.00 |
| Total \$ | | \$32,500.00 |

Master Planning

| | | |
|--------------------------|--|-----------|
| ESSC | Plans, Construction Admin, permitting | \$150,000 |
| Harvest Hills Park | Plans, Construction Admin, permitting | \$22,000 |
| Norris Recreation Center | Professional Services for First Floor Reno | \$50,000 |
| PCC Restroom Renovation | Plans, Construction Admin, permitting | \$30,000 |
| Pottawatomie Golf Course | Professional Service for Practice Area Dev | \$30,000 |
| River View Mini Golf | Professional Services for Building Reno | \$65,000 |



| | | |
|--------------|------------------------------------|------------------|
| Splash Park | Construction Admin | \$50,000 |
| The Springs | Planning for new neighborhood park | \$40,000 |
| Total | | \$437,000 |

Pavement

| | | |
|--------------|----------------------------|-----------------|
| Misc Repairs | Pathway & Sidewalk Repairs | \$25,000 |
| Total | | \$25,000 |

Vehicles

| | | |
|--------------|----------------------------|------------------|
| Vehicles | Enterprise Leasing Program | \$180,000 |
| Total | | \$180,000 |

Total Allowances \$ 1,361,000.00



LAND CASH FUND

The Land Cash Fund represents dollars received from developers and builders per the City of St. Charles and Kane County Land Cash Ordinances.

Significant Changes

- Transferring \$600,000 to Capital Fund due to large developer land cash proceeds received in 2024.



11/26/2024

BUDGET REPORT FOR ST. CHARLES PARK DISTRICT

| GL Number | Description | 2023 Activity | 2024 BOARD APPROVED | 2025 NOVEMBER CHANGES |
|-----------------------------------|------------------------------|---------------------|------------------------|--------------------------|
| Land Cash | | | | |
| Estimated Revenues | | | | |
| 74-00-00-46-00603 | LAND CASH - DEV | 1,582,962.00 | 0.00 | 0.00 |
| Estimated Revenues | | <u>1,582,962.00</u> | <u>0.00</u> | <u>0.00</u> |
| Appropriations | | | | |
| 74-00-00-63-00300 | LAND CASH - TRANS TO CAPITAL | 400,000.00 | 0.00 | 600,000.00 |
| Appropriations | | <u>400,000.00</u> | <u>0.00</u> | <u>600,000.00</u> |
| Total 00-00: | | <u>1,182,962.00</u> | <u>0.00</u> | <u>(600,000.00)</u> |
| Fund 74 - LAND CASH ORDINANCE: | | | | |
| TOTAL ESTIMATED REVENUES | | 1,582,962.00 | 0.00 | 0.00 |
| TOTAL APPROPRIATIONS | | 400,000.00 | 0.00 | 600,000.00 |
| NET OF REVENUES & APPROPRIATIONS: | | <u>1,182,962.00</u> | <u>0.00</u> | <u>(600,000.00)</u> |

ORDINANCE NO. 2024-12-02

**COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE OF THE ST. CHARLES PARK DISTRICT
FOR FISCAL YEAR BEGINNING JANUARY 1, 2025
AND ENDING DECEMBER 31, 2025**

An ordinance adopting an annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the St. Charles Park District Kane and DuPage Counties, Illinois, for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025 and specifying the objects and purposes for which such appropriations are made, and the amount appropriated for each object or purpose on a fund level.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE ST. CHARLES PARK DISTRICT, KANE AND DUPAGE COUNTIES, ILLINOIS:

Section 1. The following are the Annual Budget and Appropriation items for the St. Charles Park District for the fiscal year beginning January 1, 2025 and ending December 31, 2025:

| | TOTAL BUDGET (.00) omitted | TOTAL APPROPRIATION (.00) omitted |
|-----------------------------------|-------------------------------|---|
| I. CORPORATE FUND | | |
| Salaries and Wages | \$ 4,871,612 | 5,602,354 |
| Contractual Services | 3,446,551 | 3,963,534 |
| Materials, Supplies and Equipment | 783,596 | 901,136 |
| TOTAL CORPORATE FUND | <u>9,101,759</u> | <u>10,467,024</u> |
| II. RECREATION FUND | | |
| Salaries and Wages | 3,076,171 | 3,537,597 |
| Contractual Services | 1,276,261 | 1,467,700 |
| Materials, Supplies and Equipment | 203,755 | 234,318 |
| TOTAL RECREATION FUND | <u>4,556,187</u> | <u>5,239,615</u> |

| | TOTAL BUDGET (.00) ommitted | TOTAL APPROPRIATION (.00) ommitted |
|--|--------------------------------|--|
| III. AUDIT FUND | | |
| Contractual Services | 27,855 | 32,033 |
| TOTAL AUDIT FUND | <u>27,855</u> | <u>32,033</u> |
| IV. IMRF FUND | | |
| IMRF Expense | 627,180 | 721,258 |
| TOTAL IMRF FUND | <u>627,180</u> | <u>721,258</u> |
| V. SOCIAL SECURITY/MEDICARE FUND | | |
| Social Security Medicare Expense | 760,000 | 874,000 |
| TOTAL SOCIAL SECURITY/MEDICARE FUND | <u>760,000</u> | <u>874,000</u> |
| VI. LIABILITY FUND | | |
| Risk Management/Insurance Expense | 458,449 | 527,216 |
| TOTAL LIABILITY FUND | <u>458,449</u> | <u>527,216</u> |
| VII. SPECIAL RECREATION FUND | | |
| Contractual Services | 570,582 | 656,169 |
| Capital ADA Improvements | 200,000 | 230,000 |
| TOTAL SPECIAL RECREATION FUND | <u>770,582</u> | <u>886,169</u> |
| VIII. REVENUE FACILITIES FUND | | |
| Salaries and Wages | 1,952,023 | 2,244,826 |
| Contractual Services | 825,482 | 949,304 |
| Materials, Supplies and Equipment | 551,646 | 634,393 |
| Debt Service | 312,876 | 359,808 |
| TOTAL REVENUE FACILITIES FUND | <u>3,642,027</u> | <u>4,188,331</u> |
| IX. NORRIS RECREATION CENTER | | |
| Salaries and Wages | 570,707 | 656,313 |
| Contractual Services | 645,877 | 742,759 |
| Materials, Supplies and Equipment | 72,810 | 83,731 |
| TOTAL NORRIS RECREATION CENTER | <u>1,289,394</u> | <u>1,482,803</u> |

| | TOTAL BUDGET (.00) omitted | TOTAL APPROPRIATION (.00) omitted |
|---|-------------------------------|---|
| X CAPITAL FUND | | |
| Capital Projects | <u>7,961,000</u> | <u>9,155,150</u> |
| TOTAL CAPITAL FUND | <u><u>7,961,000</u></u> | <u><u>9,155,150</u></u> |
| XI DEBT SERVICE FUND | | |
| Contactual Services | 30,000 | 34,500 |
| Principal | 4,623,340 | 5,316,841 |
| Interest | <u>410,035</u> | <u>471,540</u> |
| TOTAL DEBT SERVICE FUND | <u><u>5,063,375</u></u> | <u><u>5,822,881</u></u> |
| GRAND TOTAL BUDGET AND APPROPRIATION | <u><u>\$ 34,257,808</u></u> | <u><u>39,396,480</u></u> |

Section 2. That the foregoing sums of money in the columns headed Appropriations be and are hereby appropriated for the corporate purposes, the recreation purposes, for revenue facilities purposes, for bond redemption and interest purposes, for payment of liability insurance premiums, for payment for the annual audit by a certified public accounting firm, for payments to IMRF, for payments for social security and medicare, for payments for capital, and for payments to a Special Recreation Association, the Fox Valley Special Recreation Association, as herein before specified, all in order to defray all necessary expenses and liabilities of the St. Charles Park District, Kane and DuPage Counties, Illinois for the year beginning January 1, 2025 and ending December 31, 2025.

Section 3. As part of the annual budget, it is stated:

- (1) That estimated cash on hand at the beginning of the fiscal year is \$21,689,996
- (2) That the estimated cash expected to be received during the fiscal year from all sources of \$31,565,564
- (3) That the estimated expenditures contemplated for the fiscal year are \$34,257,808
- (4) That the estimated cash expected to be on hand at the end of the fiscal year is \$18,997,752

Section 4. The receipts and revenue of the said St. Charles Park District derived from sources other than taxation and not specifically appropriated to the Corporate Fund and all unexplained balance from the preceding fiscal years not required for the purposes for which they were appropriated and levied shall in part constitute the Corporate Fund and shall first be placed to the credit of such fund.

Section 5. If any section, subdivision, sentence or clause of this Ordinance is for any reason held invalid or to be unconstitutional such decision shall not affect the validity if the remaining portions of the Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after all passage and approval and publication as required by law.

APPROVED THIS 10th DAY OF DECEMBER, 2024

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Secretary

Date

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS.
COUNTY OF KANE)

CERTIFICATE OF TREASURER/CHIEF FISCAL OFFICER

I, Bob Carne, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the St. Charles Park District, Kane and DuPage Counties, Illinois, and that as such Treasurer, I am the Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify that the estimated revenues of source anticipated to be received by the St. Charles Park District, Kane and DuPage Counties, Illinois for the fiscal year beginning on the 1st day of January, 2025 and ending on the 31st day of December, 2025 is as follows:

| <u>Source</u> | <u>Amount</u> |
|-------------------|----------------------|
| Property Taxes | \$ 18,242,402 |
| Replacement Taxes | \$ 145,000 |
| User Fees | \$ 8,123,066 |
| Interest Income | \$ 600,000 |
| Rentals | \$ 1,054,207 |
| Donations | \$ 153,649 |
| Grants | \$ 615,000 |
| Sales | \$ 463,900 |
| Bond Proceeds | <u>\$ 2,168,340</u> |
| Total Revenue | <u>\$ 31,565,564</u> |

I, do further certify that the estimated revenues by source anticipated to be received by the St. Charles Park District, Kane and DuPage Counties, Illinois for the fiscal year beginning on the 1st day of January, 2025 and ending on the 31st day of December, 2025 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the St. Charles Park District at St. Charles, Illinois on the 10th day of December 2024.

(Seal)

Bob Carne, Treasurer
Board of Park Commissioners
St. Charles Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)
COUNTY OF DUPAGE)

SECRETARY’S CERTIFICATE

I, Steven Ward, do hereby certify that I am Secretary of the Board of Park Commissioners of the St. Charles Park District, Kane and DuPage Counties, Illinois and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of the ordinance entitled:

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF
THE ST. CHARLES PARK DISTRICT FOR FISCAL YEAR BEGINNING
JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

adopted at a duly called Regular Meeting of the Board of Park Commissioners and of the St. Charles Park District, held at St. Charles, Illinois, in said District at 6:30 p.m. on the 10th day of December 2024.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the said Park District at St. Charles, Illinois, this 10th day of December 2024.

(SEAL)

Steven Ward, Secretary
Board of Park Commissioners
St. Charles Park District



FUND BALANCE SUMMARY

| Funds | Projected 2024 | 2025 Budget | | | Projected 2025 |
|------------------------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|
| | Ending Balance | Revenues | Expenses | Net | Ending Balance |
| General | \$ 6,977,367 | \$ 10,851,565 | \$ 11,831,759 | \$ (980,194) | \$ 5,997,173 |
| Recreation | 3,279,372 | 5,945,354 | 6,106,187 | (160,833) | 3,118,539 |
| Revenues Facilities | 1,301,920 | 3,272,465 | 3,380,428 | (107,963) | 1,193,957 |
| Norris Rec Center | 326,025 | 1,302,072 | 1,289,394 | 12,678 | 338,703 |
| Sportsplex | 80,013 | 666,798 | 662,256 | 4,542 | 84,555 |
| Debt Service | 569,486 | 5,078,375 | 5,063,375 | 15,000 | 584,486 |
| Capital Projects | 5,139,117 | 7,456,430 | 7,961,000 | (504,570) | 4,634,547 |
| Nonmajor Governmental Funds | | | | | |
| Audit | 32,500 | 15,595 | 27,855 | (12,260) | 20,240 |
| IMRF | 249,763 | 691,007 | 627,180 | 63,827 | 313,590 |
| Social Security | 368,726 | 801,274 | 760,000 | 41,274 | 410,000 |
| Liability | 174,094 | 507,580 | 458,449 | 49,131 | 223,225 |
| SRA | 335,205 | 770,582 | 770,582 | - | 335,205 |
| Land-Cash | 2,523,534 | - | 600,000 | (600,000) | 1,923,534 |
| Subtotal Nonmajor Governmental | 3,683,822 | 2,786,038 | 3,244,066 | (458,028) | 3,225,794 |
| Total | \$ 21,357,122 | \$ 37,359,097 | \$ 39,538,465 | \$ (2,179,368) | \$ 19,177,754 |



**Transfers
2025 Budget**

| | General | Recreation | SRA | Rev Fac | Sportsplex | Debt Service | Capital | Land Cash | Total |
|-------------------------|------------------------------|------------------------------|----------------------------|----------------------------|----------------------------|--------------------------|----------------------------|----------------------------|--------------------|
| Indirect Expenses | \$ 550,000 | \$ (550,000) | | | | | | | \$ - |
| Capital | (800,000) | | (200,000) | (100,000) | | | 1,700,000 | (600,000) | - |
| Fund Balance Policy | (1,800,000) | (1,000,000) | | (153,090) | | | 2,953,090 | | - |
| Debt Service | (20,000) | | | | (312,876) | 332,876 | | | - |
| Wage Contribution | | 97,909 | | (97,909) | | | | | - |
| Wage Contribution | | 49,658 | | | (49,658) | | | | - |
| Wage Contribution | | | | - | - | | | | - |
| Sportsplex Debt Service | (110,000) | | | | 110,000 | | | | - |
| Total Revenues | 550,000 | 147,567 | - | - | 110,000 | 332,876 | 4,653,090 | - | 5,793,533 |
| Total Expenses | (2,730,000) | (1,550,000) | (200,000) | (350,999) | (362,534) | - | - | (600,000) | (5,793,533) |
| Net | <u>\$ (2,180,000)</u> | <u>\$ (1,402,433)</u> | <u>\$ (200,000)</u> | <u>\$ (350,999)</u> | <u>\$ (252,534)</u> | <u>\$ 332,876</u> | <u>\$ 4,653,090</u> | <u>\$ (600,000)</u> | <u>\$ -</u> |

| Wage Contribution Breakdown | Recreation | Rev Fac | Sportsplex |
|-----------------------------|--------------------------|---------------------------|---------------------------|
| RVMG | 14,560.00 | (14,560.00) | |
| Swanson | 16,216.00 | (16,216.00) | |
| Otter | 36,632.00 | (36,632.00) | |
| Paddlewheel Riverboat | 30,501.00 | (30,501.00) | |
| Sportsplex | 49,658.00 | | (49,658.00) |
| Net Total | <u>\$ 147,567</u> | <u>\$ (97,909)</u> | <u>\$ (49,658)</u> |



RATES & FEES

| | CURRENT 2024 | | PROPOSED 2025 | | |
|--|-----------------|-----------|------------------|-----------|-------|
| | RES | NR | RES | NR | |
| SCPD Special Use Permit | | | | | |
| Alcohol (No Sales) | \$150 | \$150 | \$150 | \$150 | |
| Baker Community Center | | | | | |
| Rental • <i>Fee/Hour</i> | RES | NR | RES | NR | |
| | Capacity | | | | |
| Entire Facility ◊ (M-Th 8am-10pm) | 190 | \$100 | \$140 | \$115 | \$165 |
| Entire Facility ◊ (F-Su 8am-10:30pm) | 190 | \$140 | \$195 | \$155 | \$205 |
| Auditorium (M-Th 8am-10pm) | 150 | \$80 | \$112 | \$90 | \$135 |
| Auditorium (F-Su 8am-10:30pm) | 150 | \$100 | \$140 | \$110 | \$160 |
| Lounge (M-Th 8am-10pm) | 40 | \$35 | \$50 | \$45 | \$68 |
| Lounge (F-Su 8am-10:30pm) | 40 | \$55 | \$75 | \$65 | \$98 |
| Keg North or South (M-Th 8am-10pm) | 35 | \$30 | \$42 | \$40 | \$60 |
| Keg North or South (F-Su 8am-10:30pm) | 35 | \$40 | \$55 | \$50 | \$75 |
| Entire Keg (M-Th 8am-10pm) | 70 | \$50 | \$70 | \$60 | \$90 |
| Entire Keg (F-Su 8am-10:30pm) | 70 | \$60 | \$85 | \$70 | \$105 |
| Add Ons • <i>Fee/Rental</i> | | | | | |
| Kitchen | | \$25 | \$25 | \$30 | \$30 |
| Piano | | \$50 | \$50 | \$55 | \$55 |
| Tech Fee | | \$25 | \$25 | \$30 | \$30 |
| Clean Up Fee for large rentals | | | | \$50 | \$50 |
| Associate Groups • <i>Fee/Hour</i> | | | | | |
| | | PER GROUP | | PER GROUP | |
| Chess Club | | \$13* | | \$15* | |
| Duplicate Bridge | | \$13* | | \$15* | |
| Fox Valley Mixers/Bachelor & Bachelorettes | | \$30** | | \$40** | |

◊ includes kitchen

RES includes Nonprofit Organizations

NR includes Commerical Businesses

*3-year phase to get to 50% of resident rate, 2025 rate will be \$15

**3-year phase to get to 50% of resident rate, 2025 rate will be \$40



RATES & FEES

| | CURRENT 2024 | | PROPOSED 2025 | |
|--|-----------------|-----------------|------------------|----------------|
| | RES | NR | RES | NR |
| Pavilions • Fee/Day | | | | |
| Delnor Woods Park - Small | \$50 | \$75 | \$75 | \$112 |
| Delnor Woods Park - Large | \$100 | \$150 | \$150 | \$225 |
| East Side Sports Complex | \$50 | \$75 | N/A | N/A |
| Ferson Creek Park | \$100 | \$150 | \$150 | \$225 |
| Hickory Knolls Natural Area | \$50 | \$75 | \$75 | \$112 |
| James O. Breen Community Park | \$50 | \$75 | N/A | N/A |
| Lincoln Park - Gazebo | \$50 | \$75 | \$75 | \$112 |
| Mt. St. Mary Park - Large | \$100 | \$150 | \$200 | \$250 |
| Mt. St. Mary Park - Plaza or Pergola | \$50 | \$75 | \$75 | \$112 |
| Mt. St. Mary Impact fee 400ppl+ | | | \$600 | \$600 |
| Pottawatomie Park - River | \$125 | \$188 | \$200 | \$250 |
| Pottawatomie Park - Historic (M-F) | \$200 | \$300 | \$350 | \$400 |
| Pottawatomie Park - Historic (SaSuH) | \$300 | \$450 | \$400 | \$450 |
| Pottawatomie Park Impact Fee 400pp + | | | \$600 | \$600 |
| Pottawatomie Park - Amphitheatre | \$50 | \$75 | \$50 | \$75 |
| Primrose Farm - Main | \$50 | \$75 | \$75 | \$112 |
| Primrose Farm Park | \$50 | \$75 | N/A | N/A |
| River Bend Community Park | \$100 | \$150 | \$200 | \$250 |
| Timber Trails Park | \$50 | \$75 | \$75 | \$112 |
| Garden Plots • Fee/Plot | | | | |
| James O. Breen Community Park | | | | |
| 20' x 30' Annual | \$50 | \$50 | \$50 | \$75 |
| 20' x 30' Perennial | \$50 | \$50 | \$70 | \$105 |
| 10' x 4' ADA Raised Bed | \$40 | \$40 | \$40 | \$60 |
| Primrose Farm | | | | |
| 15' x 30' Annual | \$35 | \$35 | \$50 | \$75 |
| 30' x 30' Annual | \$55 | \$55 | \$70 | \$105 |
| 15' x 30' Perennial | \$35 | \$35 | \$60 | \$90 |
| 30' x 30' Perennial | \$55 | \$55 | \$80 | \$120 |
| 10' x 4' ADA Raised Bed | \$40 | \$40 | \$40 | \$60 |



RATES & FEES

| | CURRENT 2024 | | PROPOSED 2025 | |
|--|-----------------|----------|------------------|----------|
| | RES | NR | RES | NR |
| Memorial Program • Fee/Item | | | | |
| Bench | \$3,000 | \$3,000 | \$3,000 | \$3,000 |
| Swinging Bench | | | \$8,000 | \$8,000 |
| Paver - Small | \$125 | \$125 | \$125 | \$125 |
| Paver - Medium | \$250 | \$250 | \$250 | \$250 |
| Paver - Large | \$400 | \$400 | \$400 | \$400 |
| Tree | \$500 | \$500 | \$600 | \$600 |
| Boat Rack Storage • Fee=S#/LEN | RES | NR | RES | NR |
| Ferson Creek Park | \$20 | \$35 | \$20 | \$35 |
| <i>LEN = Length of Watercraft</i> | | | | |
| Boy Scout Island Parking | RES | NR | RES | NR |
| March to October | | | | |
| Daily Fee | \$10 | \$10 | \$12 | \$12 |
| Season Pass | \$50 | \$100 | \$50 | \$100 |
| Athletic Fields | RES | NR | RES | NR |
| Rentals • Fee/Game or 2 Hours | | | | |
| Baseball/Softball | \$50 | \$75 | \$50 | \$75 |
| Turf Baseball | \$50 | \$75 | \$50 | \$75 |
| Soccer | \$65 | \$100 | \$65 | \$100 |
| Rugby/Lacrosse/Football | \$100 | \$150 | \$100 | \$150 |
| Thomson Middle School Turf | \$100 | \$100 | \$100 | \$100 |
| Initial Layout/Paint of Field • Fee/Field | | | | |
| Soccer | \$300 | \$350 | \$300 | \$350 |
| Football | \$475 | \$525 | \$475 | \$525 |
| Rugby/Lacrosse | \$350 | \$400 | \$350 | \$400 |
| Lights • Fee/Hour | | | | |
| Baseball/Softball | \$20 | \$30 | \$20 | \$30 |
| Soccer/Football | \$40 | \$60 | \$40 | \$60 |
| Tournament Rentals • Fee/Field | ½ Day** | Full Day | Weekday | Weekend |
| Baseball/Softball | \$100 | \$200 | \$200 | \$300 |
| Turf Baseball | \$200 | \$400 | \$275 | \$550 |
| Soccer/Rugby/Lacrosse/Football* | ½ Day** | Full Day | ½ Day** | Full Day |
| | \$250 | \$350 | \$250 | \$350 |

RES includes Associate Group Fees

NR includes For Profit Fees

**½ Day = 8am-1pm



RATES & FEES

| | | CURRENT 2024 | | PROPOSED 2025 | |
|---|----------|-----------------|-------|------------------|-------|
| | | RES | NR | RES | NR |
| Primrose Farm | | | | | |
| Rental • <i>Fee/Hour</i> | Capacity | | | | |
| Summer Kitchen (M-Sa 8am-3pm) | 20 | \$25 | \$38 | NA | NA |
| Summer Kitchen (M-Sa 3pm-10pm) | 20 | \$50 | \$75 | NA | NA |
| Main Barn (M-Sa 8am-3pm) | 125 | \$100 | \$150 | \$100 | \$150 |
| Main Barn (M-Sa 3pm-10pm) | 125 | \$150 | \$200 | \$150 | \$200 |
| Farmyard Area (M-Sa 8am-3pm) | 100 | \$25 | \$38 | \$50 | \$75 |
| Farmyard Area (M-Sa 3pm-10pm) | 100 | \$50 | \$75 | \$75 | \$113 |
| Firepit Area (M-Sa 8am-3pm) | 100 | \$25 | \$38 | NA | NA |
| Firepit Area (M-Sa 3pm-10pm) | 100 | \$50 | \$75 | NA | NA |
| Tractor-Drawn Wagon Ride Add-On | 40 | \$25 | \$25 | \$50 | \$50 |
| Hickory Knolls Discovery Center | | | | | |
| Rental • <i>Fee/Hour</i> | Capacity | RES | NR | RES | NR |
| Savana Room (M-Th 8am-4pm) | 40 | \$55 | \$80 | \$70 | \$105 |
| Savana Room (M-Th 4-9pm; F-Su 8am-4pm) | 40 | \$80 | \$125 | \$105 | \$155 |
| Add Ons • <i>Fee/Rental</i> | | | | | |
| Kitchen | | \$25 | \$25 | NA | NA |

**Additional fee of \$20/hour for rentals outside of regular business hours, as early as 8am and late as 10:30pm.
 ◊ includes kitchen

A \$25 non-refundable deposit is required for all rentals.

A \$50 non-refundable desposit is required for Farmyard rentals.

RES includes Nonprofit Organizations

NR includes Commerical Businesses



RATES & FEES

| | CURRENT 2024 | | PROPOSED 2025 | |
|---|-----------------|------|------------------|------|
| | RES | NR | RES | NR |
| Pottawatomie Community Center | | | | |
| Adult Activity Center | | | | |
| Daily Drop-In • <i>Fee/Person/Visit</i> | \$5 | \$5 | \$5 | \$5 |
| Membership Pass • <i>Annual Fee</i> | \$15 | \$23 | \$15 | \$23 |
| Open Gym | | | | |
| Daily Drop-In • <i>Fee/Person/Visit</i> | N/A | \$5 | N/A | \$5 |
| Pickleball | \$3 | \$5 | \$4 | \$6 |
| 10-Visit Pass • <i>Fee/Visit</i> | N/A | \$38 | N/A | \$38 |
| Pickleball | \$25 | \$38 | \$35 | \$55 |
| Rental • <i>Fee/Hour</i> | | | | |
| Capacity | | | | |
| Gymnasium - Full (M-F 8am-9pm) | \$50 | \$70 | \$50 | \$75 |
| Gymnasium - Full (Sa 8am-5pm) | \$50 | \$70 | \$50 | \$75 |
| Gymnasium - Full (Su 12-5pm) | \$50 | \$70 | \$50 | \$75 |
| Gymnasium - Half (M-F 8am-9pm) | \$25 | \$35 | \$25 | \$38 |
| Gymnasium - Half (Sa 8am-5pm) | \$25 | \$35 | \$25 | \$38 |
| Gymnasium - Half (Su 12-5pm) | \$25 | \$35 | \$25 | \$38 |
| Multipurpose Rm* (M-F 8am-9pm) | 30 | \$30 | \$30 | \$45 |
| Multipurpose Rm* (Sa 8am-5pm) | 30 | \$30 | \$30 | \$45 |
| Multipurpose Rm* (Su 12-5pm) | 30 | \$30 | \$30 | \$45 |
| Add Ons • <i>Fee/Rental</i> | | | | |
| Kitchen | \$25 | \$25 | \$25 | \$25 |
| Tech Fee | \$0 | \$0 | \$30 | \$30 |
| Sports equipment & bikes | \$0 | \$0 | \$25 | \$25 |
| Clean Up Fee - Large Rentals | | | \$50 | \$50 |

*Fee/Section

RES includes Nonprofit Organizations

NR includes Commerical Businesses

| | RES | NR | RES | NR |
|---|-----------------|-----------------|----------------|----------------|
| Haines Gymnasium | | | | |
| Open Gym | | | | |
| Daily Drop-In • <i>Fee/Person/Visit</i> | N/A | \$5 | N/A | \$5 |
| Pickleball | \$3 | \$5 | \$4 | \$6 |
| 10-Visit Pass • <i>Fee/Visit</i> | N/A | \$38 | N/A | \$38 |
| Pickleball | \$25 | \$38 | \$35 | \$55 |
| Rental • <i>Fee/Hour</i> | | | | |
| Gymnasium - Full (M-F 4-10pm) | \$60 | \$84 | \$60 | \$84 |
| Gymnasium - Full (SaSu 8am-10pm) | \$60 | \$84 | \$60 | \$84 |
| Multipurpose Rm | \$21 | \$30 | N/A | N/A |



RATES & FEES

| | CURRENT 2024 | | PROPOSED 2025 | |
|---|-----------------|-------|------------------|-------|
| | RES | NR | RES | NR |
| Paddlewheel Riverboats | | | | |
| Daily Public Cruises • <i>Fee/Person</i> | | | | |
| Ages 16+ (Tu-F) | \$12 | \$12 | \$13 | \$13 |
| Ages 3-15 (Tu-F) | \$10 | \$10 | \$11 | \$11 |
| Ages 16+ (SaSuH) | \$14 | \$14 | \$15 | \$15 |
| Ages 3-15 (SaSuH) | \$11 | \$11 | \$12 | \$12 |
| Ages 2 & Under (Tu-SuH) | Free | Free | Free | Free |
| Private Charters • <i>Fee/Group</i> | | | | |
| 1 Hour | \$459 | \$459 | \$459 | \$459 |
| 1 ½ Hours | \$559 | \$559 | \$559 | \$559 |
| 2 Hours | \$689 | \$689 | \$689 | \$689 |
| 3 Hours | \$949 | \$949 | \$949 | \$949 |
| Each Add'l Guest | \$12 | \$12 | \$13 | \$13 |
| Weekday Group Charters • <i>Fee/Group</i> | | | | |
| 1 Hour | \$320 | \$320 | \$320 | \$320 |
| Each Add'l Guest | \$7 | \$7 | \$7 | \$7 |



RATES & FEES

| | CURRENT | | PROPOSED | |
|-------------------------------------|---------|-------|----------|---------|
| | 2024 | | 2025 | |
| | RES | NR | RES | NR |
| River View Miniature Golf | | | | |
| Daily Admission • <i>Fee/Person</i> | | | | |
| Ages 16+ | \$7 | \$7 | \$8 | \$8 |
| Ages 3-15 | \$6 | \$6 | \$7 | \$7 |
| Ages 2 & Under | Free | Free | Free | Free |
| Groups of 10+ | \$5 | \$5 | \$6 | \$6 |
| Twilight | \$5 | \$5 | \$6 | \$6 |
| Fall Weekends | \$4 | \$4 | \$5 | \$5 |
| Kayak • <i>Fee/Hour/Boat</i> | \$16 | \$16 | \$16 | \$16 |
| Pedal Boat • <i>Fee/Hour/Boat</i> | \$20 | \$20 | \$20 | \$20 |
| Baggo Equipment • <i>Fee/Rental</i> | \$5 | \$5 | \$5 | \$5 |
| Bocce Equipment • <i>Fee/Rental</i> | \$5 | \$5 | \$5 | \$5 |
| Pottawatomie Golf Course | | | | |
| | RES | NR | RES | NR |
| Daily Admission • <i>Fee/Person</i> | | | | |
| 9-Holes (M-F) | \$20 | \$20 | \$22 | \$22 |
| 9-Holes (SaSuH) | \$20 | \$20 | \$22 | \$22 |
| 9-Holes - Senior (M) | \$16 | \$16 | \$17 | \$17 |
| Twilight | \$16 | \$16 | \$17 | \$17 |
| Fall Rate | \$18 | \$18 | \$18 | \$18 |
| Spectator Fee | \$12 | \$12 | \$12 | \$12 |
| Season Pass * <i>Fee/Person</i> | | | | |
| Ages 19-59 | \$850 | \$950 | \$900 | \$1,000 |
| Ages 60+ | \$750 | \$850 | \$800 | \$900 |
| Ages 18 & Under | \$150 | \$200 | \$175 | \$225 |
| Weekday Pass • <i>Fee/Person</i> | | | | |
| Ages 19+ | \$600 | \$700 | \$650 | \$750 |
| Add-On Pass | \$200 | \$250 | \$250 | \$300 |
| High School Team Rounds | 14` | \$14 | \$16 | \$16 |
| Rentals • <i>Fee/Person</i> | | | | |
| Pull Carts | \$4 | \$4 | \$4 | \$4 |
| Riding Carts | \$12 | \$12 | \$12 | \$12 |
| Riding Carts - Pass Holders | \$10 | \$10 | \$10 | \$10 |
| Clubs | N/A | N/A | \$15 | \$15 |
| 6-Visit Punch Card | \$96 | \$96 | \$102 | \$102 |
| Simulator • <i>Fee/Hour</i> | | | | |
| Jan-March, Oct-Dec | \$25 | \$30 | \$35 | \$35 |
| April-Sept | \$16 | \$16 | \$25 | \$25 |



RATES & FEES

| | CURRENT 2024 | | PROPOSED 2025 | |
|-------------------------------------|-----------------|-------|------------------|-------|
| | RES | NR* | RES | NR* |
| Swanson Pool | | | | |
| Daily Admission • <i>Fee/Person</i> | | | | |
| Open Swim | \$8 | \$12 | \$9 | \$13 |
| Twilight | \$5 | \$5 | \$6 | \$6 |
| Lap Swim | \$4 | \$4 | \$5 | \$5 |
| Group Rate | \$7 | \$10 | \$8 | \$11 |
| Season Pass • <i>Fee/Person</i> | | | | |
| Individual (Age 3+) | \$64 | \$77 | \$77 | \$92 |
| Each Add'l Household Member | \$54 | \$65 | \$65 | \$78 |
| Individual (Age 60+) | \$58 | N/A | \$70 | N/A |
| Otter Cove Aquatic Park | | | | |
| Daily Admission • <i>Fee/Person</i> | | | | |
| Open Swim | \$12 | \$17 | \$13 | \$18 |
| Twilight | \$7 | \$7 | \$8 | \$8 |
| Lap Swim | \$4 | \$4 | \$5 | \$5 |
| Group Rate | \$10 | \$14 | \$11 | \$15 |
| Splash Park | \$3 | \$5 | \$5 | \$7 |
| Season Pass • <i>Fee/Person</i> | | | | |
| <i>Memorial Day to Labor Day</i> | | | | |
| Individual (Age 3+) | \$107 | \$129 | \$128 | \$154 |
| Each Add'l Household Member | \$88 | \$106 | \$106 | \$127 |
| Individual (Age 60+) | \$97 | N/A | \$116 | N/A |
| Nanny Pass | \$96 | \$115 | \$115 | \$138 |
| 10-Visit Punch Card | \$100 | \$140 | \$110 | \$150 |
| <i>Mid-July to Labor Day</i> | | | | |
| Individual (Age 3+) | \$48 | \$58 | \$58 | \$70 |
| Each Add'l Household Member | \$48 | \$58 | \$58 | \$70 |
| Individual (Age 60+) | \$43 | N/A | \$52 | N/A |

*NR = Neighbor Rate (20% higher on passes and 40% higher on daily admission than RES rate)

Age 60+ discount is 10% off RES rate



RATES & FEES

| | | CURRENT | | PROPOSED | |
|--|----------|---------|-------|----------|-------|
| | | 2024 | | 2025 | |
| | | RES | NR* | RES | NR* |
| Swanson Pool | | | | | |
| Rentals • <i>Fee/Hour</i> | Capacity | | | | |
| Entire Facility | | \$490 | \$540 | \$585 | \$635 |
| Large Pool | | \$400 | \$450 | \$480 | \$530 |
| Small Pool | | \$170 | \$220 | \$205 | \$255 |
| Otter Cove Aquatic Park | | | | | |
| Rentals • <i>Fee/Hour</i> | Capacity | RES | NR* | RES | NR* |
| Entire Facility | | \$775 | \$825 | \$930 | \$980 |
| Lazy River/Tube Slide | | \$415 | \$465 | \$500 | \$550 |
| Activity Pool & All Tower Slides | | \$400 | \$450 | \$480 | \$530 |
| Lap Pool/Boards/Drop Slides | | \$325 | \$375 | \$390 | \$440 |
| Splash Park | | \$200 | \$250 | \$250 | \$300 |
| Rentals • <i>Fee/Half Day</i> | Capacity | | | | |
| Shade Shells | | \$20 | \$20 | \$20 | \$20 |
| Cabana (M-F) | | \$50 | \$50 | \$50 | \$50 |
| Cabana (SaSuH) | | \$65 | \$65 | \$65 | \$65 |
| Large - Ollie's Party Pavilion (M-F) | 40 | \$125 | \$125 | \$125 | \$125 |
| Large - Ollie's Party Pavilion (SaSuH) | 40 | \$200 | \$200 | \$200 | \$200 |
| Small - June's Party Pavilion (M-F) | 20 | \$50 | \$50 | \$50 | \$50 |
| Small - June's Party Pavilion (SaSuH) | 20 | \$65 | \$65 | \$65 | \$65 |
| Suites (M-F) | | \$35 | \$35 | \$35 | \$35 |
| Suites (SaSuH) | | \$45 | \$45 | \$45 | \$45 |
| Rivershade | | \$20 | \$20 | \$20 | \$20 |

*NR = Neighbor Rate



RATES & FEES

| | CURRENT | | PROPOSED | |
|---|---------|---------|----------|---------|
| | 2024 | | 2025 | |
| | RES | NR | RES | NR |
| Norris Recreation Center | | | | |
| Daily Admission • <i>Fee/Person</i> | | | | |
| Ages 2 & Under | Free | Free | Free | Free |
| Ages 3-11 | \$5 | \$7 | \$5 | \$7 |
| Ages 12-18 | \$10 | \$12 | \$10 | \$12 |
| Ages 19+ | \$10 | \$12 | \$10 | \$12 |
| Club Membership • <i>Fee/Person</i> | | | | |
| | RES | NR | RES | NR |
| Annual | | | | |
| Individual (Age 12-18) | \$375 | \$478 | \$375 | \$478 |
| Individual (Age 19-59) | \$422 | \$548 | \$422 | \$548 |
| Individual (Age 60+) | \$375 | \$478 | \$375 | \$478 |
| 2-Person (Age 4-59) | \$707 | \$855 | \$707 | \$855 |
| 2-Person (Age 60+) | \$673 | \$798 | \$673 | \$798 |
| Family of 3 | \$753 | \$912 | \$753 | \$912 |
| Family of 4 | \$776 | \$947 | \$776 | \$947 |
| Family of 5 | \$798 | \$1,015 | \$798 | \$1,015 |
| Family of 6 | \$821 | \$1,049 | \$821 | \$1,049 |
| Each add'l member | \$24/yr | \$36/yr | \$24/yr | \$36/yr |
| Monthly | | | | |
| Individual (Age 12-18) | \$33 | \$42 | \$33 | \$42 |
| Individual (Age 19-59) | \$37 | \$48 | \$37 | \$48 |
| Individual (Age 60+) | \$33 | \$42 | \$33 | \$42 |
| 2-Person (Age 4-59) | \$62 | \$75 | \$62 | \$75 |
| 2-Person (Age 60+) | \$59 | \$72 | \$59 | \$72 |
| Family of 3 | \$66 | \$80 | \$66 | \$80 |
| Family of 4 | \$68 | \$83 | \$68 | \$83 |
| Family of 5 | \$70 | \$86 | \$70 | \$86 |
| Family of 6 | \$72 | \$89 | \$72 | \$89 |
| Each add'l member | \$2/mo | \$3/mo | \$2/mo | \$3/mo |
| Corporate Monthly (changing to City/D303/Military/First Responder Membership) | | | | |
| Individual (Age 19+) | \$30 | \$30 | \$30 | \$30 |
| 2-Person | \$45 | \$45 | \$45 | \$45 |
| Family of 3 | \$54 | \$54 | \$54 | \$54 |
| Family of 4 | \$56 | \$56 | \$56 | \$56 |
| Family of 5 | \$58 | \$58 | \$58 | \$58 |
| Family of 6 | \$60 | \$60 | \$60 | \$60 |
| Each add'l member | \$2/mo | \$3/mo | \$2/mo | \$3/mo |



| | | | | |
|---|------------|-----------|------------|-----------|
| Wellness Coaching • Fee/Session | MEM | NM | MEM | NM |
| 1 Session | \$47 | \$59 | \$47 | \$59 |
| 3 Sessions | \$134 | \$169 | \$134 | \$169 |
| 5 Sessions | \$217 | \$272 | \$217 | \$272 |
| 10 Sessions | \$423 | \$531 | \$423 | \$531 |
| Tennis Court Reservation • Fee/Hour | MEM | NM | MEM | NM |
| M-F 5:30-9am | Free | \$18 | Free | \$18 |
| M-F 9am-8pm; Sa 9am-3pm; Su 11am-6pm | \$18 | \$18 | \$18 | \$18 |
| M-Th 8pm-Close; F 7pm-Close; Sa 7-9am; 3pm-Close; Su 8-11am | Free | \$18 | Free | \$18 |
| Massage Therapy* | MEM | NM | MEM | NM |
| 60 Min Session | \$65 | \$80 | \$70 | \$90 |
| 90 Min Session | \$90 | \$115 | \$95 | \$125 |

MEM = Member

NM = Nonmember

*Independent Contractor



RATES & FEES

| | | CURRENT | | PROPOSED | |
|-------------------------------|----------|---------|-------|----------|-------|
| | | 2024 | | 2025 | |
| | | RES | NR | RES | NR |
| Sportsplex | | | | | |
| Rentals • <i>Fee/Hour</i> | Capacity | | | | |
| Multipurpose Room | 60 | \$50 | \$65 | \$50 | \$65 |
| Non-Refundable Deposit | | \$25 | \$25 | \$25 | \$25 |
| Row Zone Room | | \$30 | \$45 | \$30 | \$45 |
| Drop-In Rowing | | \$3 | \$5 | \$4 | \$6 |
| Punch Pass (10 visits) | | | | \$35 | \$55 |
| Turf Fields | | | | | |
| Large - Associate Groups | | \$220 | \$220 | \$220 | \$220 |
| Boarded - Associate Groups | | \$180 | \$180 | \$180 | \$180 |
| <i>November to March (PT)</i> | | | | | |
| Boarded - Full | | \$240 | \$260 | \$240 | \$260 |
| Boarded - Half | | \$130 | \$150 | \$130 | \$150 |
| Large - Full | | \$260 | \$280 | \$260 | \$280 |
| Large - Half | | \$160 | \$180 | \$160 | \$180 |
| <i>November to March (PS)</i> | | | | | |
| Boarded - Full | | \$125 | \$135 | \$125 | \$135 |
| Boarded - Half | | \$80 | \$100 | \$80 | \$100 |
| Large - Full | | \$185 | \$200 | \$185 | \$200 |
| Large - Half | | \$100 | \$110 | \$100 | \$110 |
| <i>April to October (NPS)</i> | | | | | |
| Boarded - Half | | \$80 | \$100 | \$80 | \$100 |
| Boarded - Full | | \$125 | \$135 | \$125 | \$135 |
| Large - Full | | \$185 | \$200 | \$185 | \$200 |
| Large - Half | | \$100 | \$110 | \$100 | \$110 |

(PT) = Prime Time: M-F 5-9pm; SaSu 9am-9pm

(PS) = Peak Season: M-F 8am-4pm & 9-11pm; SaSu 6-9am & 9-11pm;

Holidays & No School Days 9am-9pm

(NPS) = Non Peak Season: M-F 8am-11pm; SaSu 6am-11pm



FACILITY HOURS

Facility hours are defined as when staff maintain hours in the building, not including additional rental hours or holidays.

| | | |
|-------------------------------|------|-------|
| Baker Community Center | OPEN | CLOSE |
| Monday-Friday | 8am | 4pm |

| | | |
|--|--------|-------|
| STC Underground Teen Center (BCC) | OPEN | CLOSE |
| Tuesday-Thursday | 2:30pm | 8pm |
| Friday | 2:30pm | 9pm |
| Saturday | 1pm | 9pm |

Extended hours offered during school holidays & summer season.

| | | |
|--------------------|------|-------|
| Baker Annex | OPEN | CLOSE |
| Monday-Friday | 9am | 4pm |

| | | |
|----------------------------------|------|--------|
| Denny Ryan Service Center | OPEN | CLOSE |
| Monday-Friday | 7am | 3:30pm |

| | | |
|----------------------|------|-------|
| Primrose Farm | OPEN | CLOSE |
| Monday-Saturday | 8am | 3pm |

Grounds open daily dawn to dusk.

| | | |
|--|------|-------|
| Hickory Knolls Discovery Center | OPEN | CLOSE |
| Monday-Saturday | 10am | 4pm |

| | | |
|-------------------------|------|-------|
| Haines Gymnasium | OPEN | CLOSE |
| Monday-Friday | 9am | 12pm |

Hours subject to change, depending on pickleball schedule.

| | | |
|--------------------------------------|------|-------|
| Pottawatomie Community Center | OPEN | CLOSE |
| Monday-Thursday | 8am | 9pm |
| Friday-Saturday | 8am | 5pm |
| Sunday | 12pm | 5pm |

| | | |
|------------------------------------|------|-------|
| Adult Activity Center (PCC) | OPEN | CLOSE |
| Monday-Thursday | 8am | 9pm |
| Friday-Saturday | 8am | 5pm |
| Sunday | 12pm | 5pm |

| | | |
|---------------------------------|--------|-------|
| Norris Recreation Center | OPEN | CLOSE |
| Monday-Thursday | 5:30am | 10pm |
| Friday | 5:30am | 9pm |
| Saturday | 7am | 6pm |
| Sunday | 8am | 6pm |

Hours vary for Child Care, Open Swim & Lap Swim.

| | | |
|-------------------|------|-------|
| Sportsplex | OPEN | CLOSE |
| Monday-Friday | 9am | 4pm |

| | | |
|---|------|--------|
| River View Miniature Golf Course | OPEN | CLOSE |
| SPRING & FALL | | |
| Saturday & Sunday | 11am | 7pm |
| SUMMER | | |
| Sunday-Thursday | 11am | 9pm |
| Friday & Saturday | 11am | 10pm |
| HOLIDAYS | | |
| Memorial Day & Labor Day | 11am | 9pm |
| Independence Day | 11am | 7:30pm |



| Paddlewheel Riverboats | DEPARTURES |
|--------------------------|-----------------------|
| SPRING & FALL | |
| Saturday & Sunday | 12:30pm, 1:45pm & 3pm |
| SUMMER | |
| Tuesday-Friday | 1:30pm |
| Saturday-Sunday | 12:30pm, 1:45pm & 3pm |

| Pottawatomie Golf Course ProShop | OPEN | CLOSE |
|----------------------------------|------|-------|
| March | 7am | 4pm |
| April | 6am | 5pm |
| May | 6am | 6pm |
| June & July | 6am | 7pm |
| August & September | 6am | 6pm |
| October | 7am | 5pm |
| November & December | 7am | 4pm |
| January & February | 9am | 4pm |

Course open daily Mar 1-Dec 23, weather & conditions permitting.
Twilight varies by daylight hours.

| Swanson Pool | Lap Swim* | | Open Swim ** | | Twilight | |
|--|-----------|-------|--------------|--------|----------|--------|
| | OPEN | CLOSE | OPEN | CLOSE | OPEN | CLOSE |
| REGULAR SEASON HOURS | | | | | | |
| Monday-Sunday | 9am*** | 11am | 11:30am | 7:30pm | 5:30pm | 7:30pm |
| *Ages 16+. AM-pool shared with swim lessons; PM-lanes available during Open & Twilight Swims. ***If SCA uses AM pool space, Lap Swim begins at 7am. | | | | | | |
| END OF SEASON HOURS | | | | | | |
| Saturday | | | 11:30am | 7:30pm | 5:30pm | 7:30pm |
| Sunday | | | 11:30am | 7:30pm | 5:30pm | 7:30pm |
| HOLIDAYS | | | | | | |
| Memorial Day | 9am* | 11am | 11:30am | 7:30pm | 5:30pm | 7:30pm |
| Independence Day | | | 10:30am | 5pm | | |

***Residents & pass holders may enter the aquatic facility 30 minutes before Open Swim on designated days.

| Otter Cove Aquatic Park | Lap Swim* | | Open Swim ** | | Twilight | | Splash Park** | |
|---|-----------|---------|--------------|--------|----------|--------|---------------|--------|
| | OPEN | CLOSE | OPEN | CLOSE | OPEN | CLOSE | OPEN | CLOSE |
| REGULAR SEASON HOURS | | | | | | | | |
| Monday-Friday | 7:15am | 10:30am | 11:30am | 7:30pm | 5:30pm | 7:30pm | 11:30am | 7:30pm |
| Saturday & Sunday | 7:15am | 10:30am | | | | | 9am | 11am |
| *Ages 16+. AM-pool shared with swim lessons; PM-lanes available during Open & Twilight Swims. | | | | | | | | |
| END OF SEASON HOURS | | | | | | | | |
| Monday-Friday (second to last week of Aug) | | | | | 5pm** | 7pm | 9am | 12pm |
| Monday-Thursday (last week of Aug) | | | | | | | 5pm** | 7pm |
| Friday before Labor Day | | | 5pm** | 7pm | | | 9am | 12pm |
| Saturday & Sunday | | | 11:30am | 7:30pm | 5:30pm | 7:30pm | 9am | 12pm |
| HOLIDAYS | | | | | | | 5pm** | 7pm |
| Memorial Day | 8am | 10:30am | 11:30am | 7:30pm | | | 11:30am | 7:30pm |
| Independence Day | | | 10:30am | 5pm | | | 10:30am | 5pm |
| Labor Day | | | 11:30am | 5pm | | | 11:30am | 5pm |

**Residents & pass holders may enter the aquatic facility 30 minutes before Open Swim on designated days.

Aquatic hours subject to change depending upon school calendar and staff availability, especially toward end of season.

LEVY

ST. CHARLES PARK DISTRICT
TAX LEVY WORKSHEET
 2024 Tax Levy (rec'd in subsequent year)

| | | | (A) | (B) | (C) | |
|----------|---------------------|--|--------------------------------------|-----------------------|------------------------|-------------------|
| TAX FUND | | Statutory Rate Limit <i>(if applicable)</i> | 2023 Total Extension with Overlap | 2024 Proposed Levy | Increase (Decrease) | Extended Tax Rate |
| Fund | | | | | | |
| 10 | Corporate/General | 0.3500 | 8,565,061 | 8,680,665 | 115,604 | 0.2819 |
| 20 | Recreation | 0.1200 | 2,036,200 | 2,056,200 | 20,000 | 0.0668 |
| 30 | Audit | 0.0050 | 30,595 | 15,595 | (15,000) | 0.0005 |
| 34 | Liability Insurance | N/A | 375,000 | 506,580 | 131,580 | 0.0165 |
| 32 | IMRF | N/A | 503,265 | 691,007 | 187,742 | 0.0224 |
| 33 | Social Security | N/A | 752,000 | 801,274 | 49,274 | 0.0260 |
| | Aggregate Extension | | 12,262,121 | 12,751,321 | 489,200 | 0.4141 |
| 36 | Special Recreation | 0.0400 | 714,991 | 770,582 | 55,591 | 0.0250 |
| 40 | Bond & Interest | N/A | 4,191,015 | 4,720,499 | 529,484 | 0.1533 |
| | | | 17,168,127 | 18,242,402 | 1,074,275 | 0.5925 |
| | Revenue Recapture | | 48,505 | | | |
| | | | 17,216,632 | | | |

| | | | | | |
|---------------------------|-------------------|-------------------------------------|--------------------|----------------------|--|
| 2024 | | LIMITING RATE | | 0.4141 | |
| Numerator | | | Denominator | | |
| Prior Year Levy | 12,262,121 | Prior Year EAV with an increase of | 12.9% | 3,078,994,399 | |
| CPI % Increase (Decrease) | 3.4% | Prior Year New Constr. w/ change of | 33.0% | (17,451,724) | |
| Levy | 12,679,033 | Valuation | | 3,061,542,675 | |

ST. CHARLES PARK DISTRICT

ORDINANCE NO. 2024-11-01

**ANNUAL TAX LEVY ORDINANCE
FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2025,
AND ENDING DECEMBER 31, 2025**

WHEREAS, the Board of Commissioners of the St. Charles Park District has ascertained that the total amount of appropriations and amounts deemed necessary to defray expenses and liabilities for all of the Park District's corporate and special purposes (excluding debt service) to be provided for by the tax levy for the 2025 tax year is \$13,521,903;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the St. Charles Park District, Kane and DuPage County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the Board of Commissioners.

Section 2. Tax Levy. There shall be and is hereby levied on all taxable property within the limits of the St. Charles Park District for the 2024 tax year the sum of \$13,521,903 or so much thereof as may be authorized by law, as set forth in Exhibit A attached to and by this reference incorporated into this Ordinance.

Section 3. Filing with County Clerk. The Secretary of the Board of Commissioners is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerks of Kane and DuPage County within the time specified by State law and prior to December 24, 2024.

Section 4. Budget and Appropriations. As provided in Section 4-4 of the Illinois Park District Code, 70 ILCS 1205/4-4, any failure of the Board of Commissioners to have properly adopted an annual budget and appropriation ordinance shall not affect the validity of this Ordinance. The Park District's Annual Budget and Appropriation Ordinance for the 2025 fiscal year is not intended or required to be in support of or in relation to this Ordinance.

Section 5. Severability. Should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or of any part of this Ordinance other than only the part so declared to be invalid.

Section 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 19th day of November 2024

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 19th day of November 2024

Attest:

President, Board of Commissioners

Secretary, Board of Commissioners

(SEAL)

ATTACHMENT A
 TO ANNUAL TAX LEVY ORDINANCE
 FOR THE 2024 TAX YEAR
 (FUNDS AND PURPOSES)

| | | |
|---|--|-----------------------------|
| I. CORPORATE FUND | | |
| 1. | SALARIES AND BENEFITS | \$ 4,698,646 |
| 2. | CONTRACTUAL SERVICES | \$ 1,404,181 |
| 3. | MATERIALS/SUPPLIES/EQUIPMENT | \$ 574,905 |
| 4. | DEBT SERVICE | \$ 14,674 |
| 5. | CAPITAL PROJECTS | \$ 1,988,259 |
| | CORPORATE TOTAL | <u>\$ 8,680,665</u> |
| II. RECREATION FUND | | |
| 1. | SALARIES AND BENEFITS | \$ 1,152,579 |
| 2. | CONTRACTUAL SERVICES | \$ 458,142 |
| 3. | MATERIALS/SUPPLIES/EQUIPMENT | \$ 75,404 |
| 4. | CAPITAL PROJECTS | \$ 370,074 |
| | RECREATION TOTAL | <u>\$ 2,056,200</u> |
| III. SOCIAL SECURITY | | |
| 1. | CONTRACTUAL SERVICES | \$ 801,274 |
| | SOCIAL SECURITY TOTAL | <u>\$ 801,274</u> |
| IV. AUDIT FUND | | |
| 1. | AUDITING EXPENSES | \$ 15,595 |
| | AUDIT TOTAL | <u>\$ 15,595</u> |
| V. SPECIAL RECREATION | | |
| 1. | PAYMENT OF PARK DISTRICT'S SHARE OF THE EXPENSES FOR THE FOX VALLEY SPECIAL RECREATION ASSOCIATION AND ACCESSIBILITY IMPROVEMENTS | \$ 770,582 |
| | SPECIAL RECREATION TOTAL | <u>\$ 770,582</u> |
| VI. ILLINOIS MUNICIPAL RETIREMENT FUND | | |
| 1. | ILLINOIS MUNICIPAL RETIREMENT FUND | \$ 691,007 |
| | ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL | <u>\$ 691,007</u> |
| VII. LIABILITY INSURANCE FUND | | |
| 1. | LIABILITY INSURANCE PREMIUMS | \$ 506,580 |
| | LIABILITY INSURANCE FUND TOTAL | <u>\$ 506,580</u> |
| | TOTAL ALL FUNDS | <u>\$ 13,521,903</u> |

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE & DUPAGE)

TRUTH IN TAXATION LAW
CERTIFICATE OF COMPLIANCE OF FINAL LEVY

As the undersigned, President of the Board of Commissioners of St. Charles Park District, Kane and DuPage Counties, Illinois, I hereby certify that I am President and presiding officer of the St. Charles Park District, St. Charles, Kane and DuPage County, Illinois, and, as such presiding officer, I certify that the Ordinance Adopting Levy for 2024, a copy of which is appended hereto, was adopted pursuant to, and in all respects compliant with, the applicable provisions of Sections 18-55 through 18-85 of the *Truth in Taxation Law (35 ILCS 200/18-55 et seq.)*, and that:

1. The notice and hearing requirements of Sections 18-70, 18-75 and 18-80 required for an estimated aggregate levy exceeding the prior year's aggregate levy extension, including abatements prior to extension, by more than 105% were *inapplicable*.
2. The notice and hearing requirements of Section 18-72 required for intent to amend the Board's certificate of tax levy were *inapplicable*.
3. The notice requirement of Section 18-85 required for a final aggregate levy adopted in excess of the estimated aggregate levy were *inapplicable*.

November 19, 2024
Date

President, Board of Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE & DUPAGE)

SECRETARY’S CERTIFICATE

I, Steven Ward, certify that I am Secretary of the Board of Commissioners of the St. Charles Park District, St. Charles, Kane and DuPage County, Illinois, and that as such official I am keeper of the records, ordinances, files, and seal of the St. Charles Park District.

I also certify that the foregoing ordinance is a true and correct copy of the “Annual Tax Levy Ordinance For The Fiscal Year Commencing January 1, 2025, And Ending December 31, 2025” of the Park District of St. Charles, adopted at a duly called regular meeting of the Board of Commissioners of the St. Charles Park District held at St. Charles, Illinois, within the St. Charles Park District at 6:30 p.m. on the 19th day of November 2024.

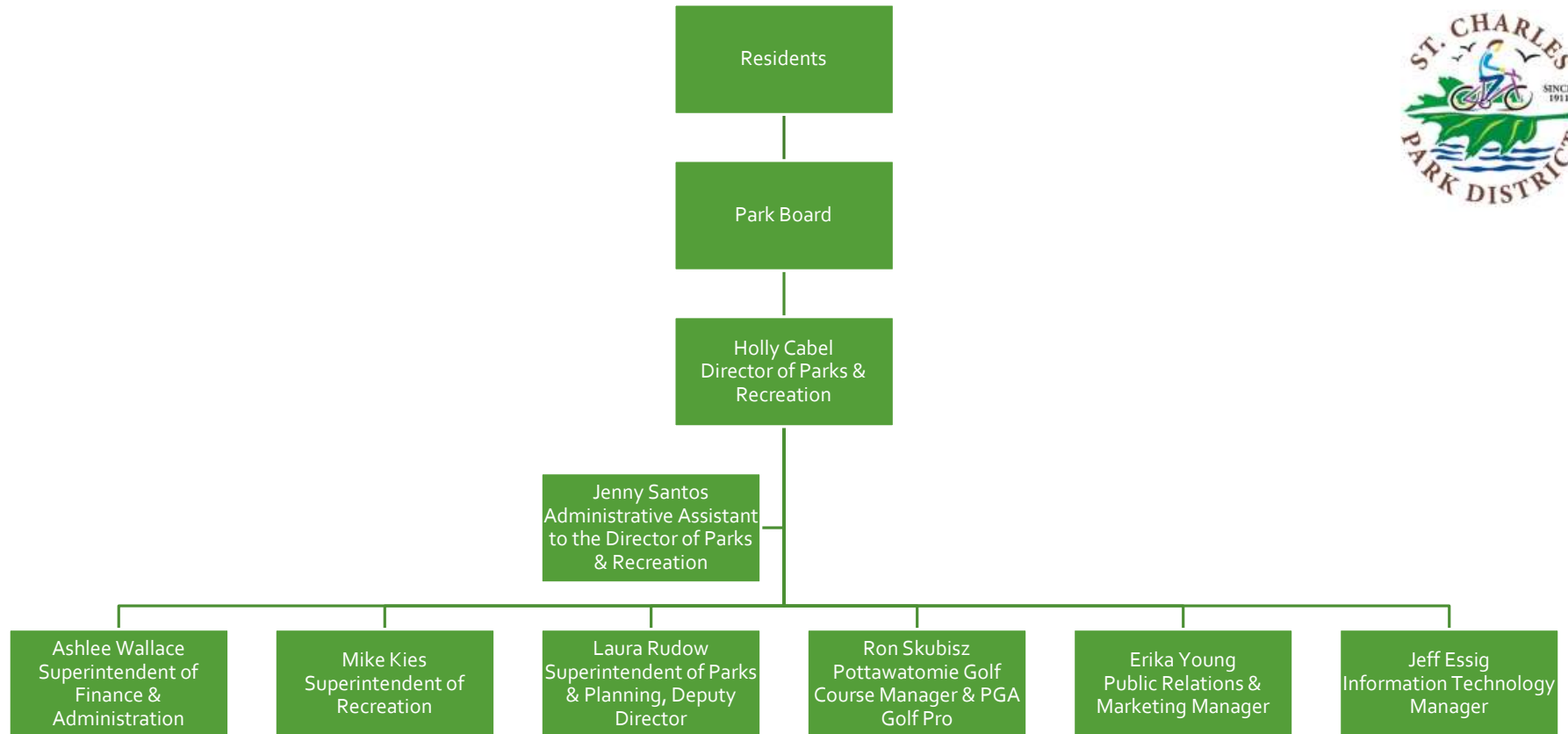
I also certify that the deliberations of the Board of Commissioners on the St. Charles Park District on the adoption of said Ordinance were conducted openly, that the vote on the adoption was conducted openly, that said meeting was held in compliance with provisions of the Illinois Open Meeting Act and that the Board of Commissioners complied with all the provisions of that Act and with all rules and regulations of the Board of Commissioners.

November 19, 2024
Date

Secretary, Board of Park Commissioners

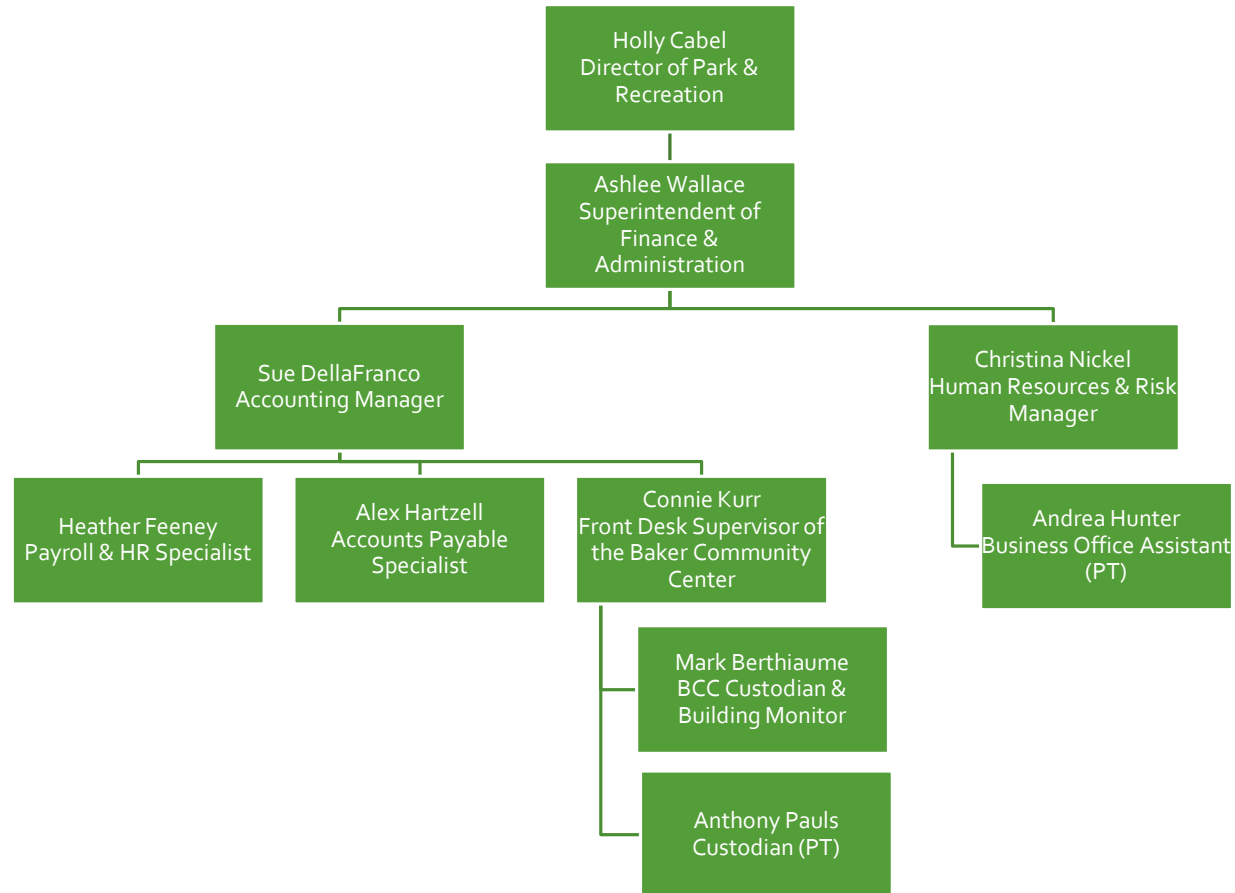
(SEAL)

Organization Chart- Administration Team



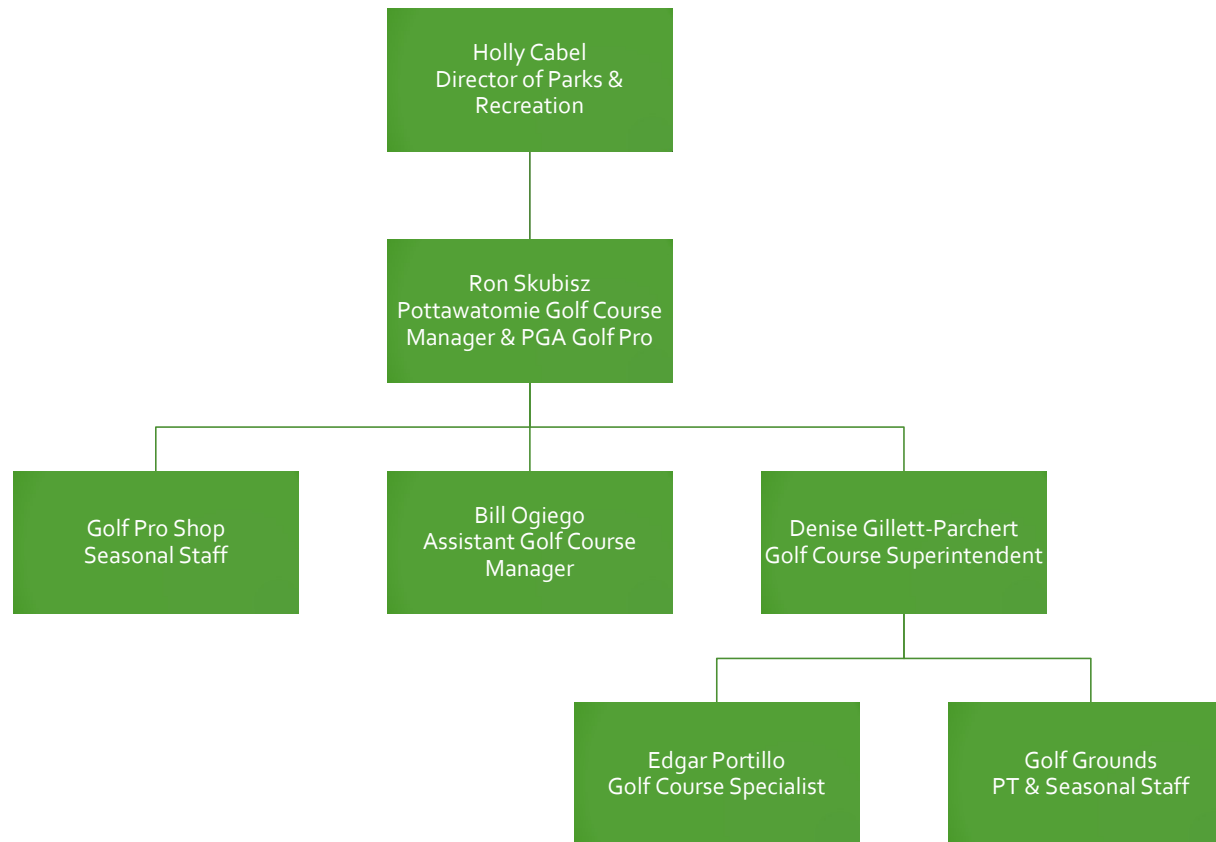
January 1, 2025

Organization Chart- Business Department



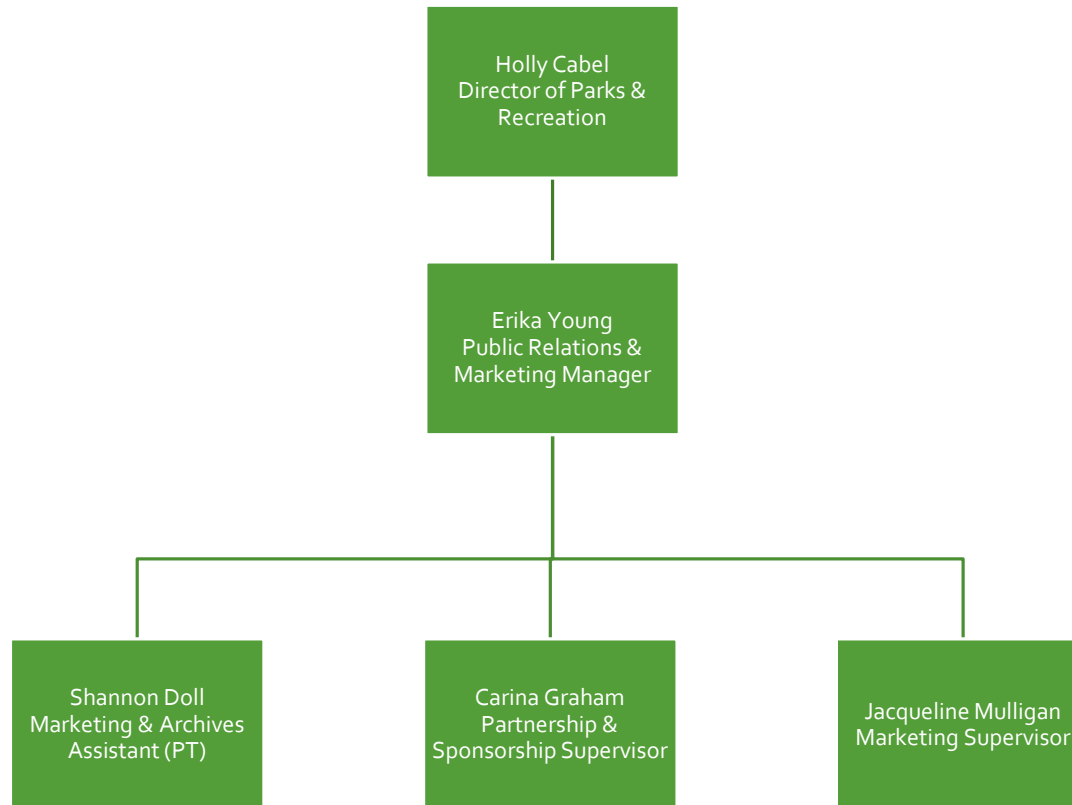
January 1, 2025

Organization Chart- Golf Department



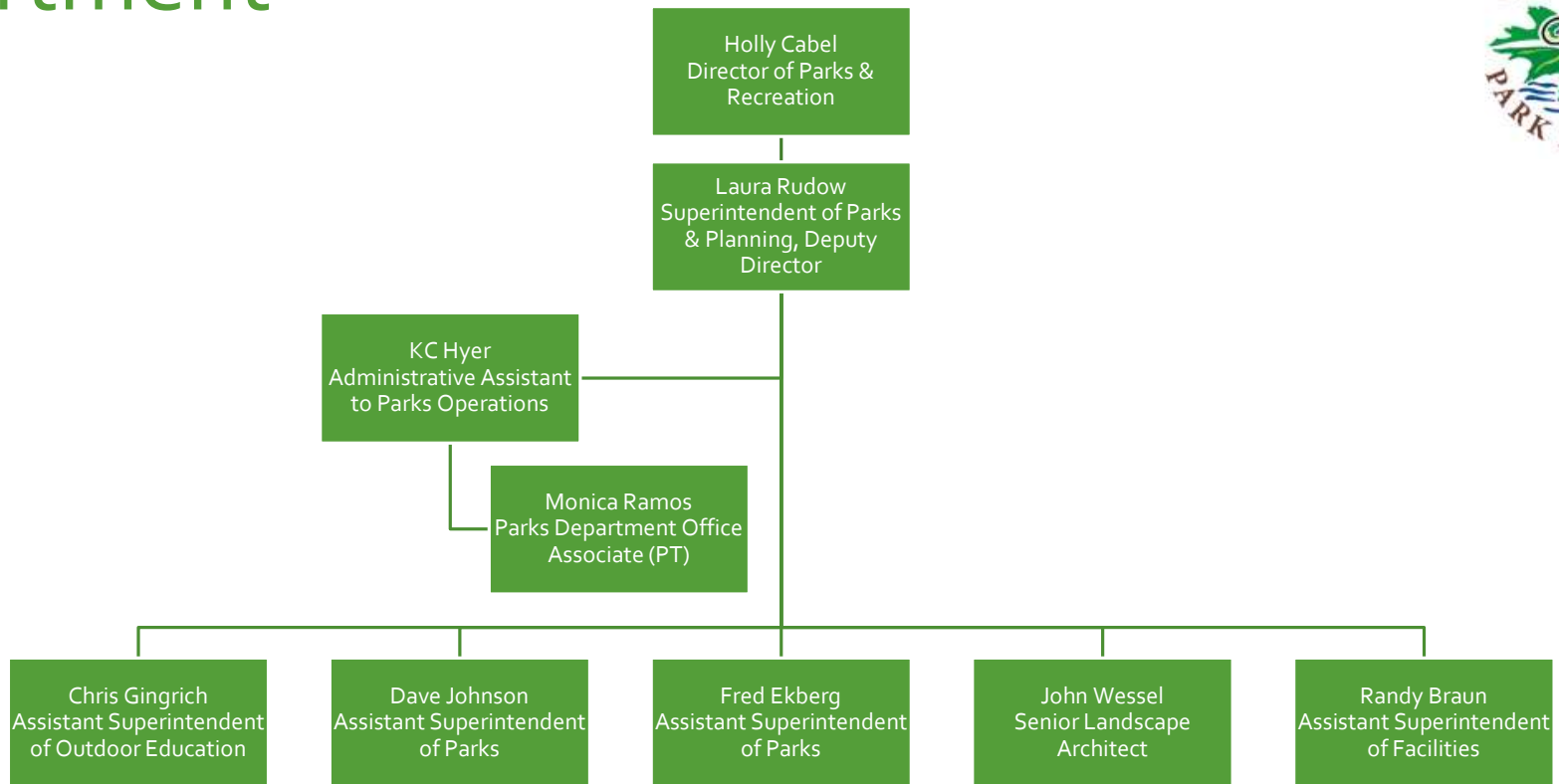
January 1, 2025

Organization Chart- Marketing Department



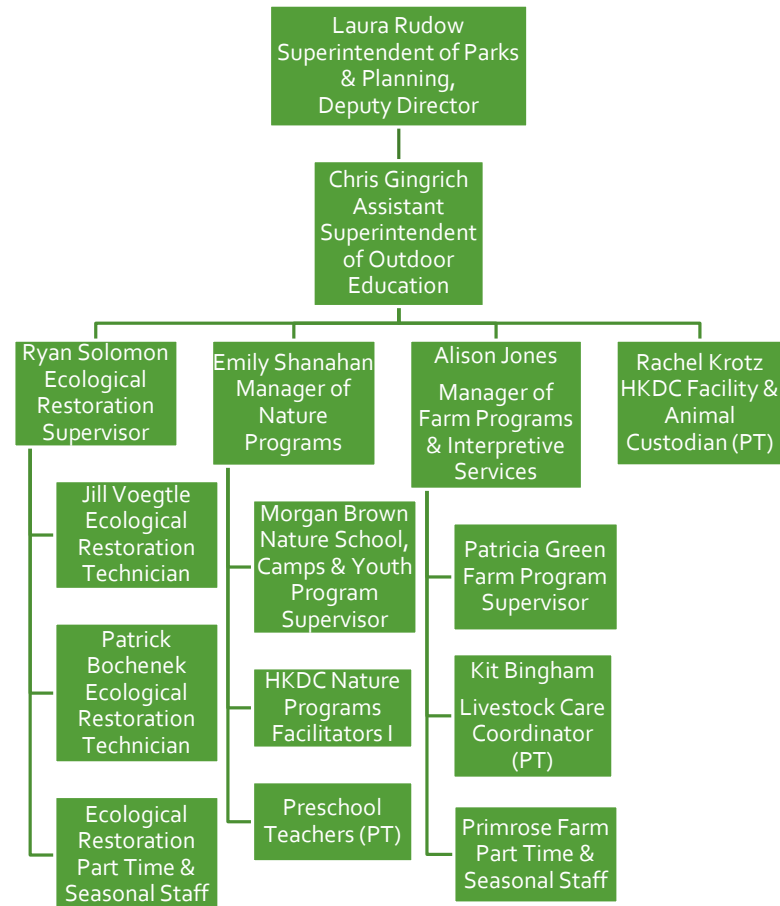
January 1, 2025

Organization Chart- Parks and Planning Department



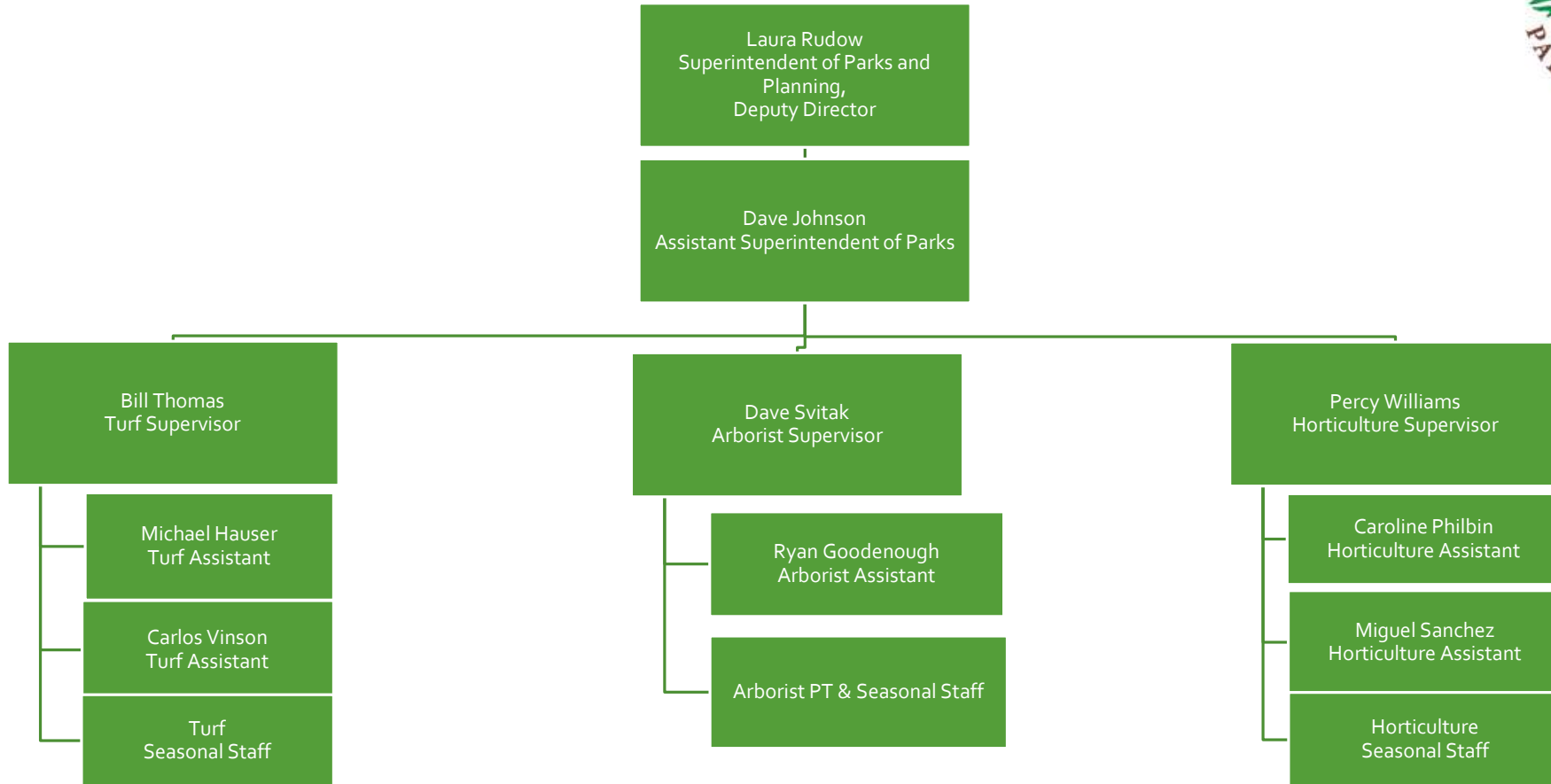
January 1, 2025

Organization Chart- Parks Department



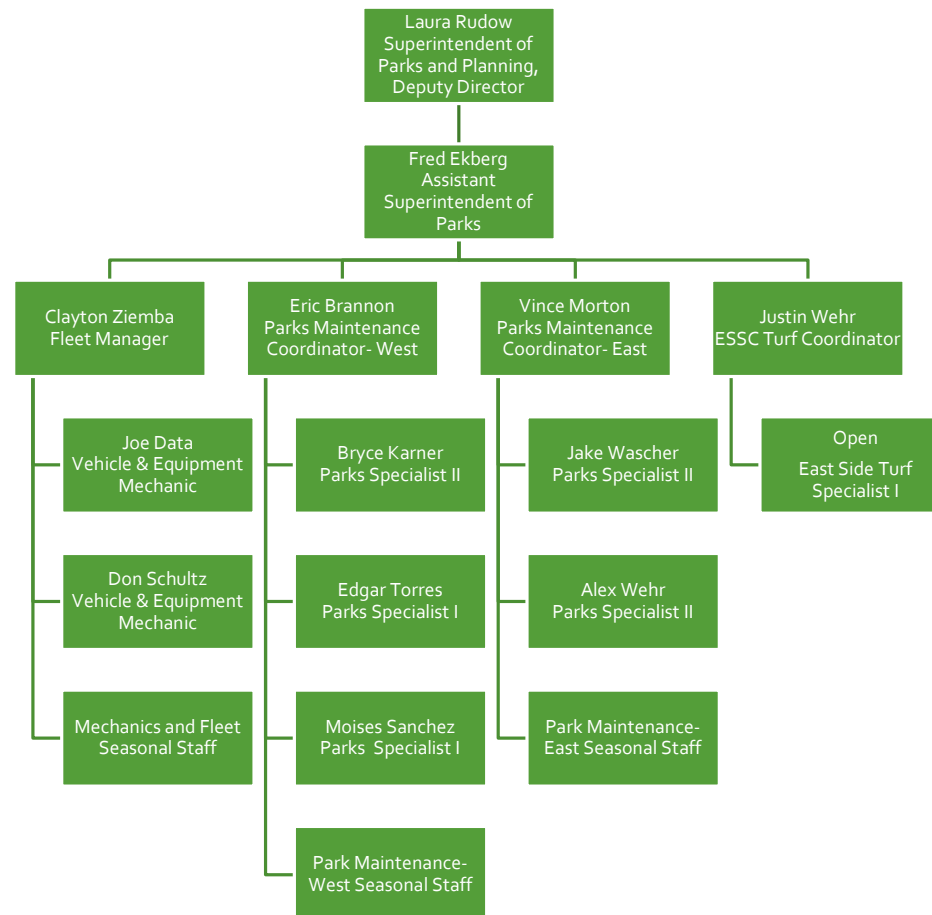
January 1, 2025

Organization Chart- Parks Department



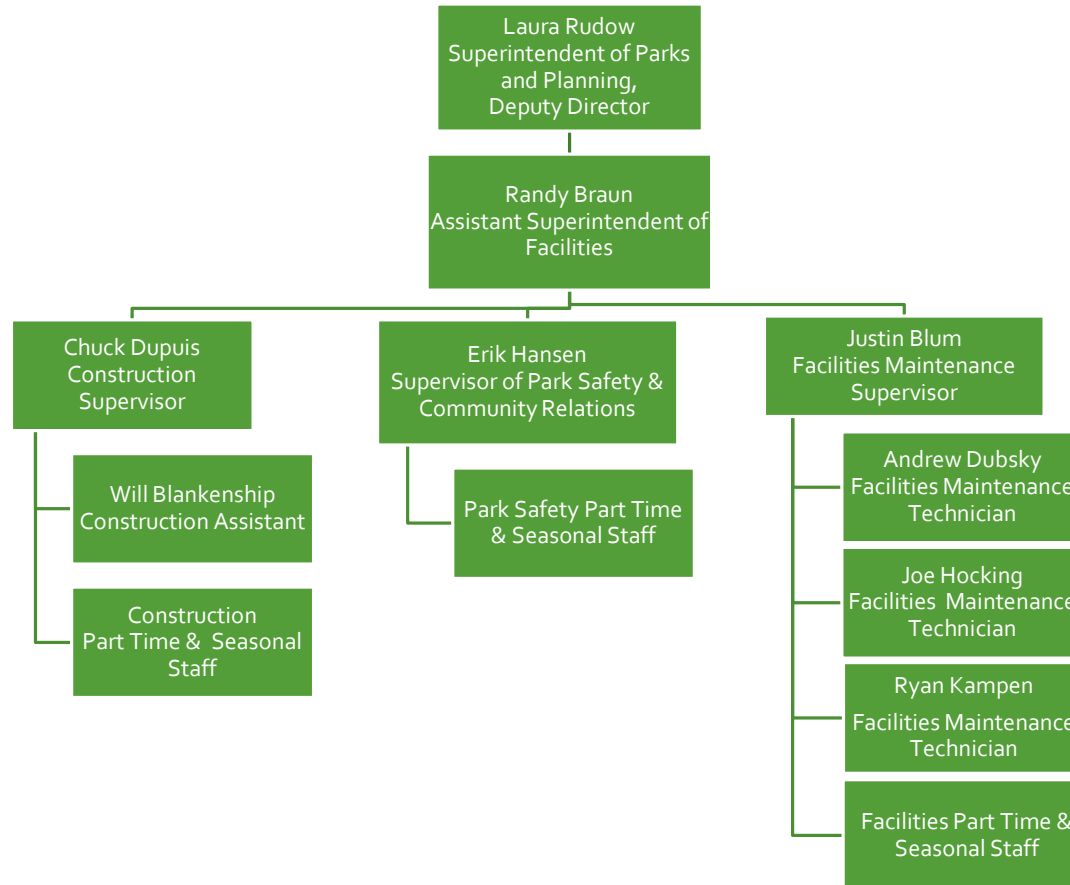
January 1, 2025

Organization Chart- Parks Department



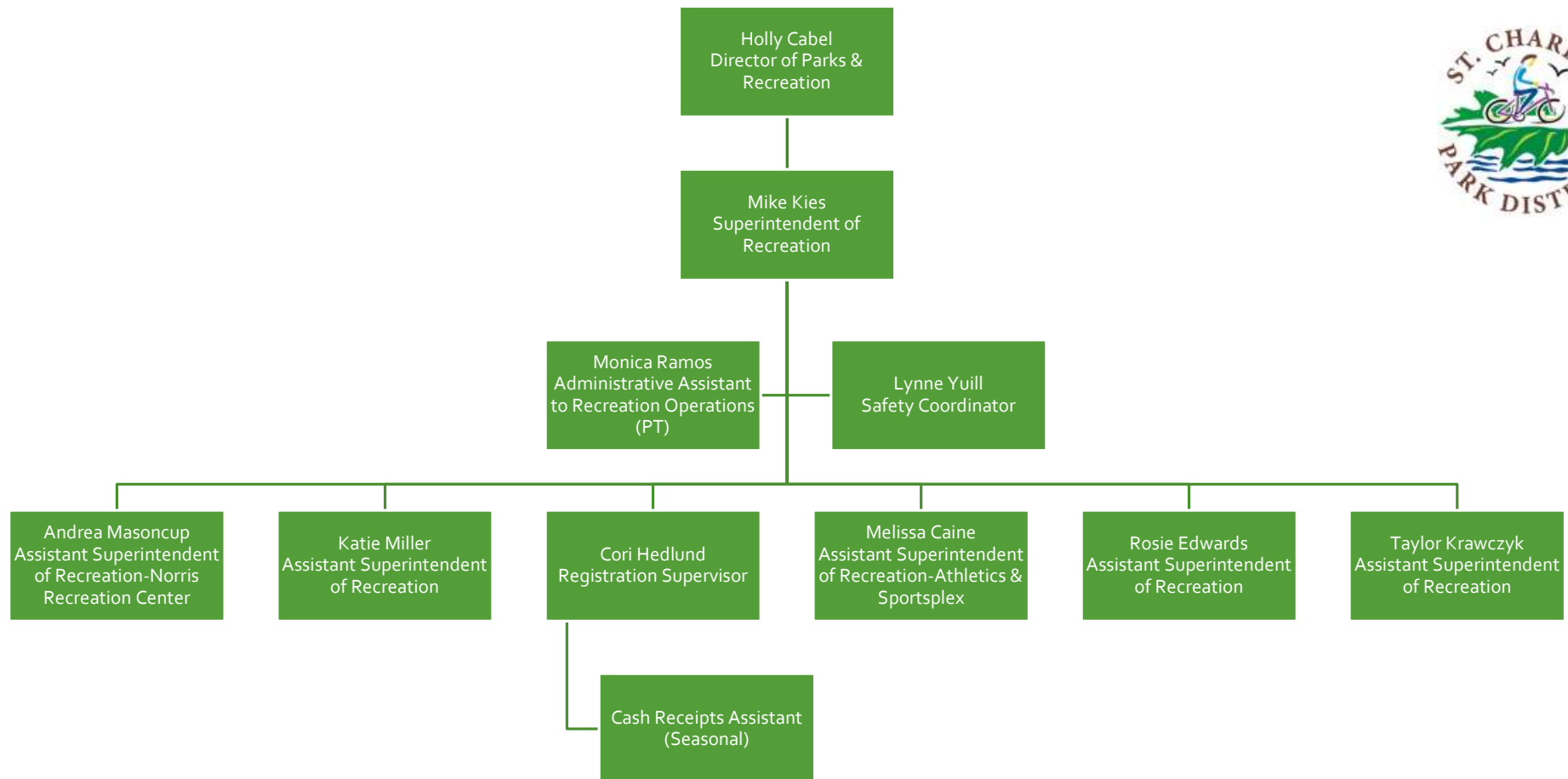
January 1, 2025

Organization Chart- Parks Department-Facilities



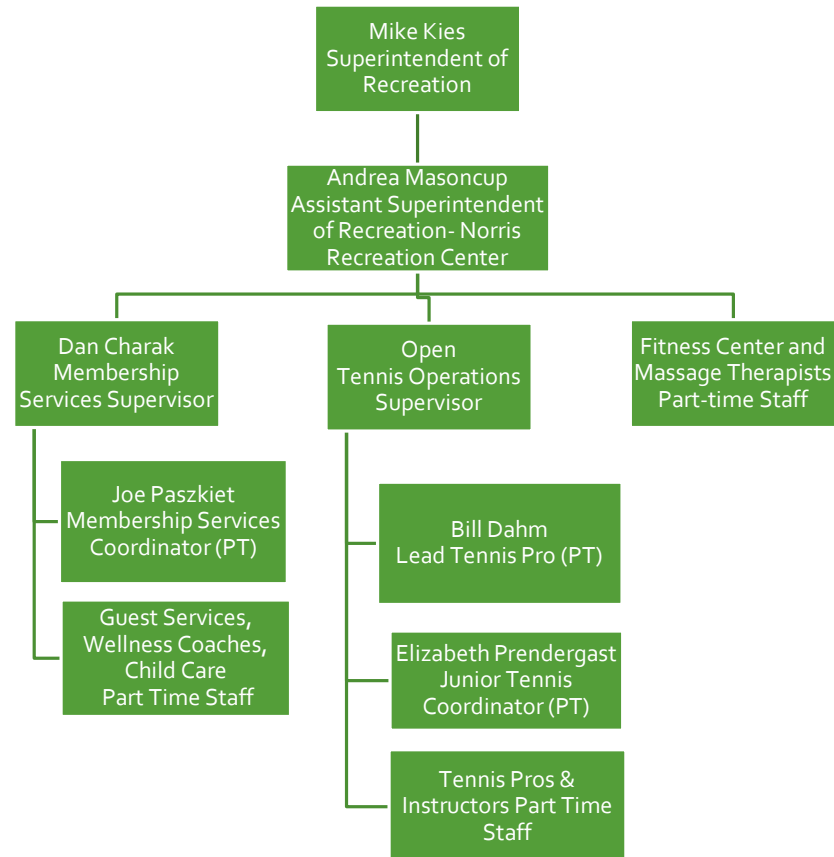
January 1, 2025

Organization Chart- Recreation Department



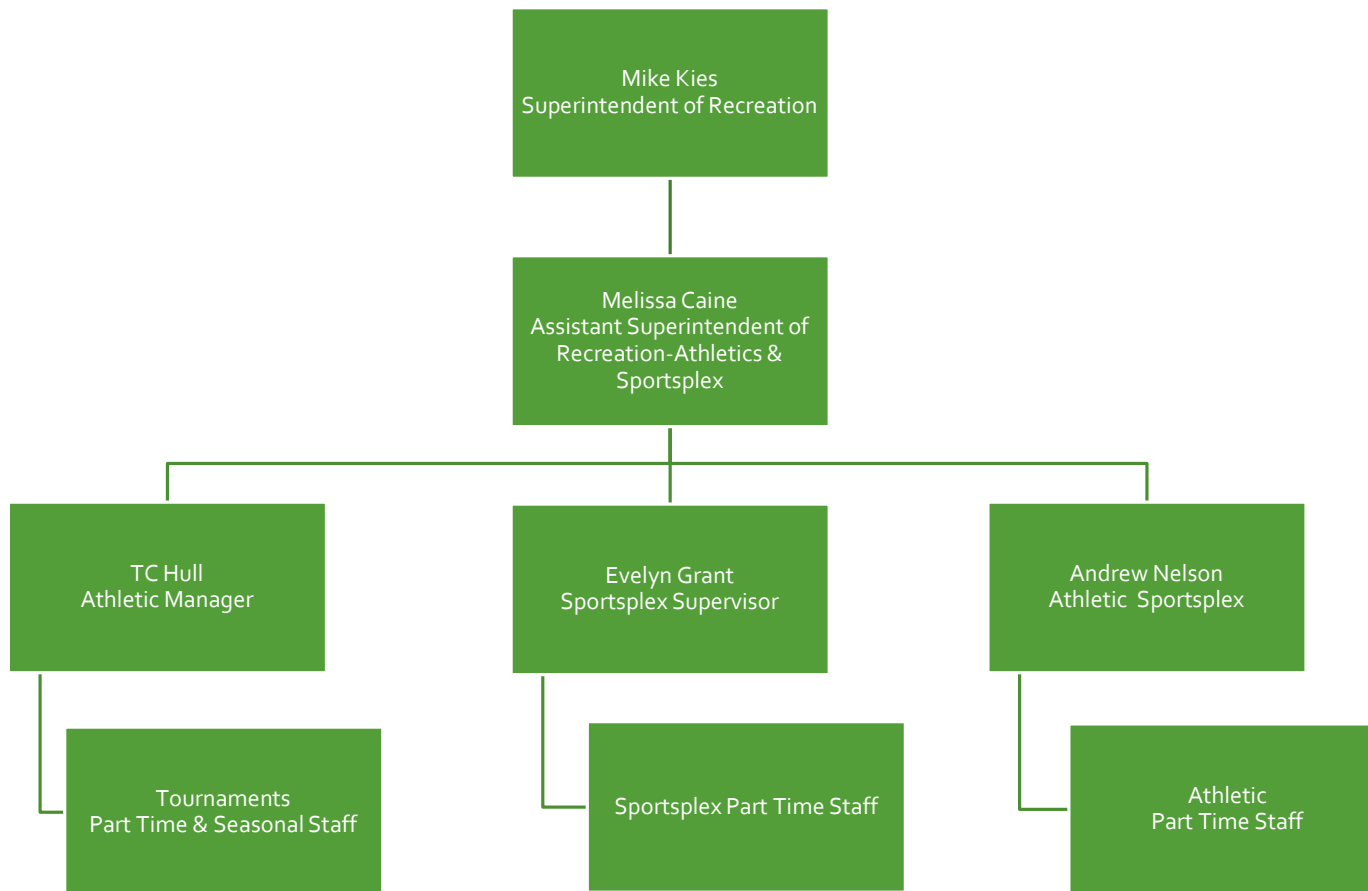
January 1, 2025

Organization Chart- Recreation Department- NRC



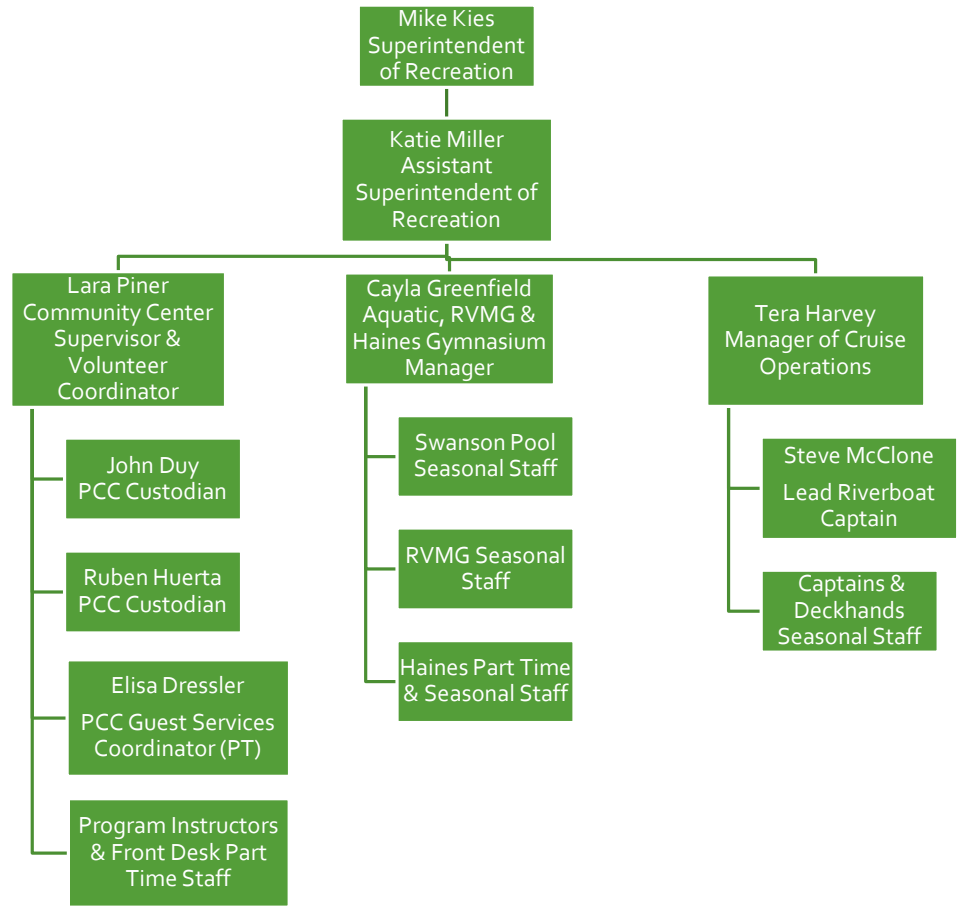
January 1, 2025

Organization Chart- Recreation -Sportsplex



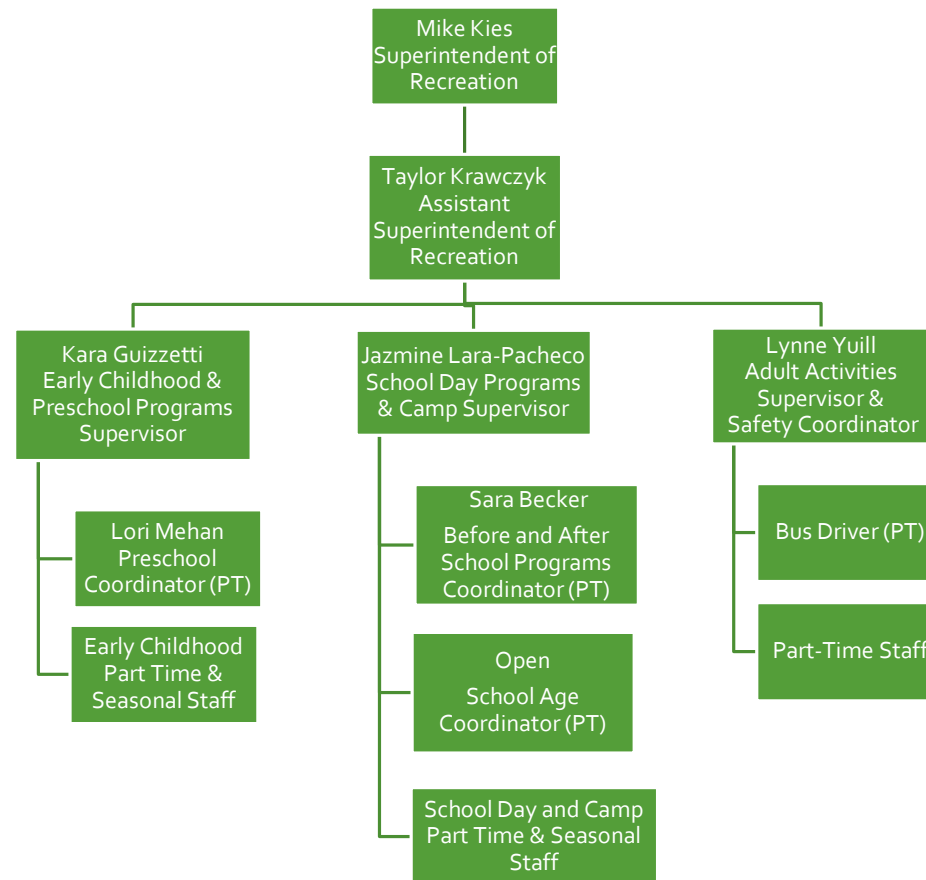
January 1, 2025

Organization Chart- Recreation Department



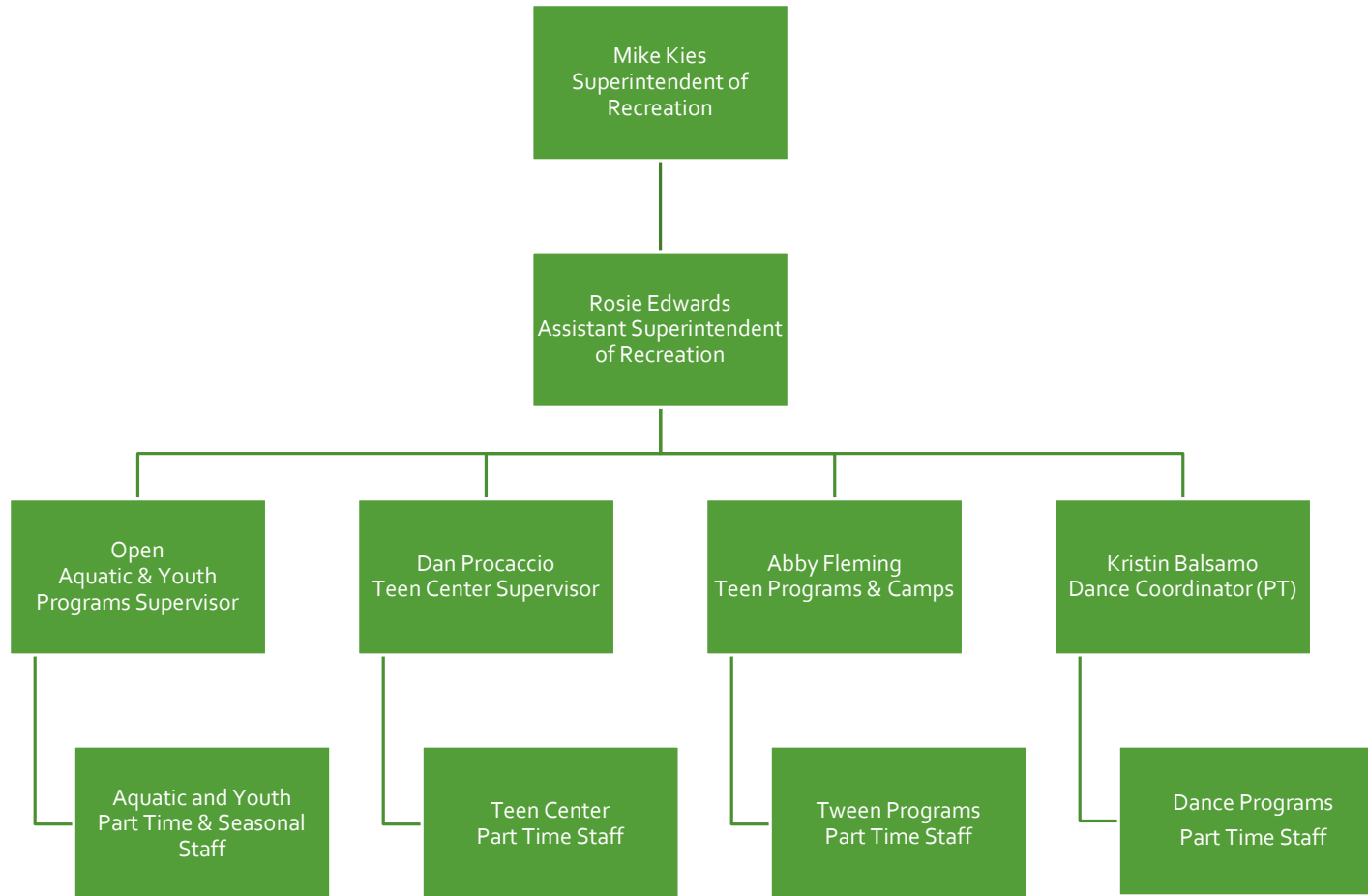
January 1, 2025

Organization Chart- Recreation Department



January 1, 2024

Organization Chart- Recreation Department



January 1, 2025



Full-Time Equivalent Government Employees by Function/Program - Last Three Fiscal Years

| Full-Time Employees | 12/31/2021* | 12/31/2022 | 12/31/2023 |
|---|-------------|------------|------------|
| General Government | | | |
| Administrative | 13 | 14 | 14 |
| Operations and Maintenance | 38 | 36 | 38 |
| Naturalist Operations | 3 | 3 | 3 |
| Golf | 4 | 4 | 4 |
| Norris Recreation Center | 3 | 3 | 3 |
| Sportsplex | 1 | 1 | 1 |
| Recreation** | 17 | 19 | 19 |
| Totals | 79 | 80 | 82 |
| Full-Time Equivalent Employees | 12/31/2021 | 12/31/2022 | 12/31/2023 |
| General Government | | | |
| Administrative | - | - | - |
| Operations and Maintenance | 13 | 17 | 15 |
| Naturalist Operations | 2 | 2 | 2 |
| Golf | 2 | 2 | 4 |
| Norris Recreation Center | 5 | 6 | 7 |
| Sportsplex | 1 | 1 | 1 |
| Recreation** | 59 | 71 | 77 |
| Totals | 82 | 99 | 106 |
| Total Full-Time and Full-Time Equivalent Employees | 161 | 179 | 188 |

*12/31/2021 employees counts are low due to Covid operations impact

**Recreation includes Recreation departments and aquatics, mini golf, paddlewheel boats



FT Salary Classification System January 2025

| Position Title | Grade | Salary Range (2% inc from 2024) | | |
|--|-------|---------------------------------|------------|------------|
| | | Min | Mid | Max |
| Director of Parks and Recreation | 12 | \$ 143,518 | \$ 182,986 | \$ 222,453 |
| Superintendents | | | | |
| Superintendent of Parks & Planning, Deputy Director | 11 | \$ 124,799 | \$ 159,118 | \$ 193,437 |
| Information Technology Manager | 10 | \$ 108,521 | \$ 138,311 | \$ 168,101 |
| Superintendent of Finance and Administration | 10 | \$ 108,521 | \$ 138,311 | \$ 168,101 |
| Superintendent of Recreation | 10 | \$ 108,521 | \$ 138,311 | \$ 168,101 |
| Open | 9 | \$ 94,366 | \$ 120,316 | \$ 146,266 |
| Assistant Superintendents and Senior Managers | | | | |
| Assistant Superintendent of Outdoor Education | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Parks | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Parks | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Facilities | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Recreation | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Recreation | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Recreation | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Recreation-Norris Recreation Center | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Assistant Superintendent of Recreation-Sportsplex and Athletics | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Pottawatomie Golf Course Manager and PGA Golf Pro | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Public Relations and Marketing Manager | 8 | \$ 82,056 | \$ 104,623 | \$ 127,189 |
| Accounting Manager | 7 | \$ 71,354 | \$ 90,976 | \$ 110,598 |
| Fleet Manager | 7 | \$ 71,354 | \$ 90,976 | \$ 110,598 |
| Golf Course Superintendent | 7 | \$ 71,354 | \$ 90,976 | \$ 110,598 |
| Human Resources and Risk Manager | 7 | \$ 71,354 | \$ 90,976 | \$ 110,598 |
| Senior Landscape Architect | 7 | \$ 71,354 | \$ 90,976 | \$ 110,598 |
| Supervisors and Advanced Technical Staff | | | | |
| Aquatic, RVMG and Haines Gymnasium Manager | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Aquatic and Youth Programs Supervisor | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Community Center Supervisor | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Early Childhood & Preschool Program Supervisor | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Manager of Farm Programs & Interpretive Services | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Manager of Nature Programs | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Membership Services Supervisor | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Registration Supervisor | 6 | \$ 62,047 | \$ 79,109 | \$ 96,172 |
| Administrative Assistant to the Director of Parks and Recreation | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Adult Activities Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Arborist Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |



FT Salary Classification System January 2025

| Position Title | Grade | Salary Range (2% inc from 2024) | | |
|---|-------|---------------------------------|-----------|-----------|
| | | Min | Mid | Max |
| Athletics Manager | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Construction Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Ecological Restoration Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Facilities Maintenance Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Horticulture Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Manager of Cruise Operations | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Nature School, Camps & Youth Program Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Recreation Supervisor School Day Programs and Camps | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Tennis Operations Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Turf Supervisor | 5 | \$ 57,451 | \$ 73,250 | \$ 89,048 |
| Administrative and Technical Staff | | | | |
| Arborist Assistant | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Assistant Golf Course Manager | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Athletic Supervisor | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| BCC Front Desk Supervisor | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| East Side Turf Coordinator | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Facilities Maintenance Technician (3) | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Farm Program Supervisor | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Lead Riverboat Captain | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Parks Maintenance Coordinator-East | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Parks Maintenance Coordinator-West | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Partnership & Sponsorship Supervisor | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Sportsplex Supervisor | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Supervisor of Park Safety and Community Relations | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Recreation Supervisor - Teen Programs & Camps | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Teen Center Supervisor | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Vehicle and Equipment Mechanic (2) | 4 | \$ 53,195 | \$ 67,823 | \$ 82,452 |
| Administrative Assistant to Park Operations | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Construction Assistant | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Ecological Restoration Technician (2) | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Golf Course Specialist | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Horticulture Assistant (2) | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Marketing Supervisor | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Outreach Ambassador | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Payroll & HR Specialist | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Turf Assistant (2) | 3 | \$ 49,255 | \$ 62,800 | \$ 76,345 |
| Accounts Payable Specialist | 2 | \$ 45,606 | \$ 58,148 | \$ 70,690 |
| Park Safety and Community Relations Associate | 2 | \$ 45,606 | \$ 58,148 | \$ 70,690 |
| Park Specialist II (3) | 2 | \$ 45,606 | \$ 58,148 | \$ 70,690 |



FT Salary Classification System January 2025

| Position Title | Grade | Salary Range (2% inc from 2024) | | |
|---|-------|---------------------------------|-----------|-----------|
| | | Min | Mid | Max |
| Baker Community Center Custodian & Building Monitor | 1 | \$ 42,228 | \$ 53,841 | \$ 65,453 |
| East Side Park Specialist I | 1 | \$ 42,228 | \$ 53,841 | \$ 65,453 |
| Park Specialist I (2) | 1 | \$ 42,228 | \$ 53,841 | \$ 65,453 |
| Pottawatomie Community Center Custodian (2) | 1 | \$ 42,228 | \$ 53,841 | \$ 65,453 |
| Safety Coordinator | | Stipend | | |



2025 Budget Year Recommended Part-Time and Seasonal Wages

| Part-Time | 2025 | | |
|-------------------------------------|------------------------|---|----------|
| | Standard Starting Wage | Selective Starting Range Unique qualifying factors apply per position to boost hiring wage. | High End |
| AAC Trip Leader | \$18.00 | \$18.00 - \$23.00 | \$23.00 |
| Ag Assistant | \$15.00 | \$15.00 - \$18.00 | \$19.00 |
| Ag Interpreter | \$16.00 | \$17.00 - \$19.00 | \$20.00 |
| Ag Program Facilitator | \$15.00 | \$15.00 - \$18.00 | \$19.00 |
| Baker Coordinator | \$19.50 | \$19.50 - \$24.00 | \$26.00 |
| Baker/BTB Instructor (Fall) | \$16.50 | \$16.50 - \$17.50 | \$17.50 |
| Baker/BTB Instructor (Spring) | \$15.50 | \$15.50 - \$16.50 | \$16.50 |
| Baker/BTB Site Leader (Fall) | \$19.00 | \$19.00 - \$22.00 | \$24.00 |
| Baker/BTB Site Leader (Spring) | \$18.50 | \$18.50 - \$21.00 | \$23.00 |
| Building Monitor | \$15.00 | \$15.00 | \$15.00 |
| Bus Driver | \$19.00 | \$19.00 - \$23.00 | \$26.00 |
| Business Office Assistant | \$18.00 | \$18.00 - \$22.00 | \$22.00 |
| Custodian | \$15.00 | \$15.00 - \$18.00 | \$18.00 |
| Dance Company Instructor | \$16.50 | \$16.50 - \$30.00 | \$30.00 |
| Dance Coordinator | \$18.00 | \$18.00 - \$24.00 | \$24.00 |
| Dance Instructor | \$15.00 | \$15.00 - \$30.00 | \$30.00 |
| EC Instructor | \$17.00 | \$17.00 - \$22.00 | \$22.00 |
| Farm Animal Assistant | \$20.00 | \$20.00 - \$25.00 | \$26.00 |
| Fitness Instructor | \$26.00 | \$26.00 - \$29.00 | \$39.00 |
| Golf Grounds Maintenance | \$16.00 | \$16.00 - \$18.00 | \$18.00 |
| Golf Shop Assistant | \$16.00 | \$16.00 - \$18.00 | \$18.00 |
| Haines Gym Attendant | \$15.00 | \$15.00 | \$15.00 |
| HKDC Facility and Animal Custodian | \$16.00 | \$16.00 - \$18.00 | \$18.75 |
| HKDC Nature Programs Facilitator I | \$16.00 | \$16.00 - \$18.00 | \$20.00 |
| HKDC Nature Programs Facilitator II | \$17.00 | \$17.00 - \$21.00 | \$25.00 |
| HKDC Rental Attendant | \$15.00 | \$16.00 - \$17.00 | \$18.75 |
| Junior Tennis Coordinator | \$17.00 | \$17.00 - \$22.00 | \$22.00 |
| Marketing & Archives Assistant | \$16.00 | \$16.00 - \$21.00 | \$21.00 |
| NRC Child Care Attendant | \$15.00 | \$15.00 - \$18.00 | \$18.00 |
| NRC Group Fitness Instructor | \$26.00 | \$26.00 - \$32.00 | \$40.00 |
| NRC Guest Services Associate | \$15.00 | \$15.00 - \$19.00 | \$20.00 |
| NRC Guest Services Coordinator | \$20.00 | \$20.00 - \$25.00 | \$25.00 |
| Parks Office Assistant | \$18.00 | \$18.00 - \$22.00 | \$22.00 |
| Parks Maintenance | \$15.00 | \$15.00 - \$19.00 | \$20.00 |
| PCC Front Desk | \$15.00 | \$15.00 - \$19.00 | \$20.00 |
| Pickleball Attendant | \$15.00 | \$15.00 - \$17.00 | \$17.00 |
| Preschool Coordinator | \$22.00 | \$22.00 - \$25.00 | \$26.00 |
| Preschool Instructor | \$20.00 | \$20.00 - \$22.00 | \$26.00 |
| Rec Admin Assistant | \$18.00 | \$18.00 - \$24.00 | \$24.00 |
| Rec Associate | \$16.00 | \$16.00 | \$16.00 |
| Rec Bday | \$15.00 | \$15.00 - \$17.00 | \$17.00 |
| Rec Intern | \$15.50 | \$15.50 | \$15.50 |
| Riverboat Captain | \$32.00 | \$32.00 - \$35.00 | \$35.00 |



2025 Budget Year Recommended Part-Time and Seasonal Wages

| Part-Time | 2025 | | |
|---------------------------------|------------------------|---|----------|
| | Standard Starting Wage | Selective Starting Range Unique qualifying factors apply per position to boost hiring wage. | High End |
| Sportsplex Birthday Party Hosts | \$15.00 | \$15.00 - \$25.00 | \$25.00 |
| Sportsplex Custodian | \$15.00 | \$15.00 | \$15.00 |
| Sportsplex Field Supervisor | \$15.00 | \$15.00 - \$25.00 | \$25.00 |
| Sportsplex Front Desk Associate | \$15.00 | \$15.00 - \$17.00 | \$17.00 |
| Sportsplex Referee | \$35.00 | \$35.00 | \$35.00 |
| STCU Attendant | \$15.50 | \$15.50 - \$16.50 | \$16.50 |
| Tennis Pro | \$25.00 | \$25.00 - \$50.00 | \$50.00 |
| Youth Program Attendant | \$16.00 | \$16.00 - \$17.00 | \$17.00 |
| Youth Program Lead | \$17.00 | \$17.00 - \$18.00 | \$18.00 |

Seasonal

| | | | |
|-------------------------------------|---------|-------------------|---------|
| Concession Attendant | \$15.00 | \$15.00 | \$15.00 |
| Farm Camp Aide | \$15.00 | \$15.00 | \$15.00 |
| Nature Camp Aide | \$15.00 | \$16.00 | \$17.00 |
| Park Safety | \$15.00 | \$15.00 - \$18.00 | \$18.00 |
| RVMG Attendant | \$15.00 | \$15.00 | \$15.00 |
| Seasonal Park Associates | \$15.00 | \$15.00 - \$17.00 | \$18.00 |
| Slide Attendant | \$15.00 | \$15.00 | \$15.00 |
| Aquatic Front Desk | \$15.00 | \$15.00 | \$15.00 |
| Farm Lead Camp Counselor | \$16.00 | \$16.00 - \$17.00 | \$17.00 |
| Naturalist | \$15.00 | \$15.00 - \$21.00 | \$22.00 |
| Swim Lesson Instructor | \$16.50 | \$16.50 | \$16.50 |
| Camp Counselor | \$16.50 | \$16.50 - \$17.50 | \$17.50 |
| RVMG Manager | \$16.50 | \$16.50 - \$17.50 | \$17.50 |
| Aquatic Maintenance | \$16.50 | \$16.50 - \$17.50 | \$17.50 |
| Lifeguard | \$16.50 | \$16.50 - \$17.50 | \$17.50 |
| Softball Field Supervisor | \$15.00 | \$15.00 - \$17.00 | \$17.00 |
| Nature Camp Lead | \$16.00 | \$17.00 | \$20.00 |
| Swim Lesson Coordinator | \$17.50 | \$17.50 - \$18.50 | \$18.50 |
| Rental and Social Media Coordinator | \$17.00 | \$17.00 - \$18.00 | \$18.00 |
| Camp Lead Counselor | \$18.00 | \$18.00 - \$22.00 | \$23.00 |
| Riverboat Deckhand | \$16.50 | \$16.50 - \$18.00 | \$18.00 |
| Aquatic Assistant Manager | \$18.00 | \$18.00 - \$19.00 | \$19.00 |
| Concessions Coordinator | \$18.25 | \$18.25 - \$19.25 | \$19.25 |
| Aquatic Manager | \$19.00 | \$19.00 - \$23.00 | \$23.00 |
| Camp Coordinator | \$19.00 | \$19.00 - \$28.00 | \$28.00 |